MOUNT ST. MARY'S

SEMINARY

2026-2027 – Seminary Catalog

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ABOUT THE SEMINARY

History of the Mount

Founded in 1808 by the French missionary Fr. John DuBois, Mount St. Mary's Seminary was established for educating young men for the priesthood in the newly founded country of America. Having fled the French Revolution, DuBois established the Seminary on Mary's Mountain, where he also welcomed St. Elizabeth Ann Seton, exemplifying the Mount's enduring spirit of charity and hospitality. Soon joined by the holy scholar Fr. Simon Bruté, later the first Bishop of Vincennes, the Mount became a center of priestly formation rooted in prayer, learning, and devotion to the Blessed Virgin Mary. The campus's famous National Shrine Grotto of Our Lady of Lourdes, originating from DuBois and Bruté's prayerful use of the mountainside, remains a place of pilgrimage and grace. The Seminary has formed more than 2,600 priests and over 50 bishops, earning the title "Cradle of Bishops," while counting among its sons Blessed Stanley Rother and Servants of God Simon Bruté, James Walsh, and Francis Flanagan.

Seminary Mission Statement

Mount St. Mary's Seminary prepares men for the Catholic ministerial priesthood in the Third Millennium: men who *love* with the heart of the Church, *think* with the mind of the Church, and *are formed* to have an integrated core of human, intellectual, spiritual, and pastoral virtues modeled by Jesus Christ, our High Priest.

Seminary Vision Statement

To invite men to "*ascendite in montem*" (*Haggai* 1:8), so that we might send down holy, self-sacrificial shepherds for the people of God, to light a fire on the earth for the salvation of souls.

Goals of the Four Dimensions of Formation

Mount St. Mary's Seminary fulfills its mission through the integration of the four dimensions of priestly formation in accord with the requirements of the Congregation for the Clergy's *Ratio Fundamentalis* and the USCCB's *Program of Priestly Formation* (PPF 6). Participation in all aspects of this formation program is required for priesthood candidates. Further information on these dimensions of human, spiritual, intellectual, and pastoral formation is detailed on the Seminary website. The following are the goals of intellectual formation. The goals for the other dimensions of formation are found in the *Seminarian Handbook*.

Intellectual Formation Goals

Intellectual Formation is directed towards enabling and fostering the seminarian's competence in philosophy and theology, in order for him to articulate credibly and intelligibly the Church's faith, and to proclaim and defend it in a way that reveals its inherent goodness, truth, and beauty. (*Ratio Fundamentalis*, 116). Intellectual Formation aims to form a man who:

1. **Demonstrates that he has a firm knowledge of the Person of Jesus Christ and the teaching of the Church by successful completion of the required coursework (as evidenced, e.g., in his papers, class participation, homilies and/or exams) for the ordination program**
   A. Possesses a familiarity with the Scriptures and understands biblical theology in accord with the mind of the Church
   B. Knows and accepts the normative function of the Magisterium
   C. Gives evidence of the knowledge of the distinction between the truths revealed by God and contained in the deposit of faith and their theological mode of expression
   D. Grasps the rich history of the Church from the apostolic age to the present day
2. **Illustrates that he is an able minister of the sacraments**
   A. Demonstrates knowledge of liturgical and sacramental theology, Canon Law, and pastoral practice
   B. Exhibits the ability to celebrate faithfully and well the Church's liturgical rites, especially in the Mass and Penance practica

C. Shows that he has integrated the theological and pastoral curricula, especially in his participation in the capstone seminar (P.A.I.S.)

3. **Communicates the Church's moral and spiritual tradition as a spiritual father and moral guide**
   A. Demonstrates the ability to preach, teach, and defend the Catholic faith, particularly in homilies and classroom presentations
   B. Understands, promotes, and explains faithfully the Church's moral teaching, especially by successfully completing the moral theology coursework
   C. Fosters the moral and spiritual life of the faithful and helps form their consciences by preaching, teaching, and evangelizing
4. **Shows a love for learning and a commitment to ongoing intellectual formation**
   A. Demonstrates a habit of reading, particularly through the completion of assigned readings and dedication to further theological and non-theological reading
   B. Practices critical thinking as evidenced in class participation, exams, and/or papers
   C. Develops a lifelong thirst for knowledge to follow him in his future ongoing formation.

Accreditation

Mount St. Mary's Seminary, an integral part of Mount St. Mary's University in Emmitsburg, Maryland, is accredited by the Maryland Higher Education Commission of the State Board of Education of Maryland (MHEC) and the Commission on Higher Education of the Middle States Association of Colleges and Secondary Schools (MSACSS). The Seminary is also accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada (ATS), which approved the following degree programs: M.Div., M.A. in Theology.

The Mount St. Mary's Seminary E.S.L. Program is accredited by the Commission on English Language Program Accreditation for the period August 2022 through August 2032 and agrees to uphold the CEA Standards for English Language Programs and Institutions. CEA is recognized by the U.S. Secretary of Education as a nationally recognized accrediting agency for English language programs and institutions in the U.S. For further information about this accreditation, please contact CEA, 1001 N. Fairfax Street, Suite 630, Alexandria, VA 22314, (703) 665-3400, www.cea-accredit.org.

Concerns regarding compliance with accrediting standards may be addressed to the Commission on Accrediting of the Association of Theological Schools in the United States and Canada, 10 Summit Park Dr., Pittsburgh, PA 15275-1103 (Telephone 412-788-6505; Fax 412-788-6510; Website www.ats.edu) or Commission on Higher Education of the Middle States Association, 3624 Market St, Philadelphia, PA 19104-2680 (Telephone 215-662-5606).

Mount St. Mary's Seminary on January 4, 2007 (Feast of St. Elizabeth Ann Seton) was affiliated with The Pontifical Faculty of Theology of the Immaculate Conception, at the Dominican House of Studies, in Washington, D.C., which is authorized to grant the first-cycle ecclesial degree Bachelor of Sacred Theology (S.T.B.). This affiliation was reapproved by the Vatican's Congregation for Education (now Dicastery for Culture and Education) in 2017.

Provisos of the Seminary Catalog

The provisos of this edition of the Mount St. Mary's Seminary catalog are not to be regarded as an irrevocable contract between the Seminary and the student. Mount St. Mary's reserves the right to change courses, schedules, calendars, and any other provisions or requirements whenever such action will serve the interests of the Seminary, the University, or its students. All students are responsible for acquainting themselves with the regulations pertinent to their status. The Mount reserves the right to modify its regulations in accordance with accepted academic standards and to require observance of the modifications. The general practice is to make no changes retroactive, unless necessitated by changes in the USCCB's Program of Priestly Formation (PPF 6) or other compelling cause. However, some curricular changes have been made (effective Fall 2024) to accommodate the stages of formation being introduced with the approval of the 6th edition of the PPF.

It is the policy of Mount St. Mary's not to discriminate on the basis of race, color, national or ethnic origin, political or religious opinion or affiliation, age, sex or handicapping condition in the recruitment or admissions of students, or in the administration of the college's educational policies, admissions policies, scholarship and athletic programs, and other university-administered activities and programs. The compliance officer at Mount St. Mary's University for Title IX and Section 504 of the Rehabilitation Act of 1973, Love L. Sechrest, M.S., M.Div., Ph.D., Associate Provost for Academic Affairs, 301-447-5734, or contact the Seminary's Deputy Title IX Coordinator, Dr. John Love at jlove@msmary.edu , 301-447-8323. It is the policy of Mount St. Mary's University to comply with the provisions of the Americans with Disabilities Act in making its programs and facilities accessible. If you need any special accommodations, please contact us at seminaryadmissions@msmary.edu , 301-447-5295.

Statement of Educational Effectiveness

Mount St. Mary's Seminary provides education and formation for candidates for the Roman Catholic priesthood. In compliance with ATS Educational Standards, the Seminary has developed a variety of direct and indirect measures to assess the extent to which the students are achieving the outcomes described in our catalog for the various degrees and programs they are pursuing. Faculty and administration regularly review this data in the ongoing assessment of the educational effectiveness of the Seminary and to measure the success and timely completion of its degree and certificate programs.

Campus Location

Mount St. Mary's Seminary, situated on the primary 1,400-acre campus of Mount St. Mary's University at the foothills of the Blue Ridge Mountains, is located on Route 15, three miles south of the center of Emmitsburg, Maryland, and approximately 12 miles south of the famed battlefield of Gettysburg, Pennsylvania. The Seminary provides a rural setting within commuting distance of Washington, D.C., to the south, Baltimore, MD, to the east, Hagerstown, MD, to the west, and Harrisburg, PA, to the north. These metropolitan areas are easily accessible for the amplification of the resources of the Seminary, pastoral fieldwork, and cultural pursuits. The Rother House of Formation is located nearby, sharing property with the National Shrine of St. Elizabeth Ann Seton in Emmitsburg.

Student Life

Information regarding student life at Mount St. Mary's Seminary, the Seminary's *Rule for Life*, the *Seminarian Handbook*, the Student Government Association (and its *Constitution*), various student activities,

upcoming events, the seminarian blog and vocation stories, and other pertinent information can be found online at the website: http://www.msmary.edu/seminary. Statistics on the current enrollment, partner dioceses, etc., are available upon request.

Contact Us

- Mailing Address: Mount St. Mary's Seminary, 16300 Old Emmitsburg Rd., Emmitsburg, MD 21727
- Telephone: 301.447.5295
- Fax: 301.447.5636
- Email Inquiries: seminaryinfo@msmary.edu
- Website: seminary.msmary.edu

ACADEMIC PROGRAMS

Overview

Intellectual Formation of Future Priests – PPF 6

The *Program of Priestly Formation—6th Edition* (PPF 6) addresses the intellectual formation of future priests (PPF 6, 261-365), explaining that "disciples are learners" (PPF 6, 263). The first task of intellectual formation is to acquire a personal knowledge of the Lord Jesus Christ. The deepening and appropriation of this knowledge is not simply for personal possession. Rather, intellectual formation has an apostolic and missionary purpose and finality (PPF 6, 263). Intellectual formation culminates in a deepened understanding of the mysteries of faith that is pastorally oriented towards effective priestly ministry, especially preaching; it demands academic integrity in the full sense of the term (PPF 6, 264). "The overall goal of every stage of seminary formation is to prepare a candidate who is widely knowledgeable about the human condition, deeply engaged in a process of understanding divine revelation, and adequately skilled in communicating his knowledge to as many people as possible" (PPF 6, 264).

Philosophical Studies

The study of philosophy in seminary is fundamental and indispensable to the structure of theological studies (PPF 6, 279). It is not just intellectual formation, but closely connected to human, spiritual, and pastoral formation. "Philosophy serves as a guarantee of that certainty of truth which is the only firm basis for a total giving of oneself to Jesus and to the Church" (*Pastores Dabo Vobis* 52). Philosophy must include the study of ancient, medieval, modern, and contemporary philosophy as well as logic, epistemology, philosophy of nature, metaphysics, natural theology, anthropology, and ethics. Students should develop critical and analytical abilities and become clearer thinkers who will be better able to rationally present, discuss, and defend the truths of the faith (PPF 6, 283). It must be grounded in the perennially valid philosophical heritage, and the philosophy of Aquinas should be given significant treatment (PPF 6, 284). Other great Christian theologians who were also great philosophers should be treated (PPF 6, 284).

As a prerequisite to theological formation, the curriculum should include 30 hours of philosophy, and students who lack a solid liberal arts education should be provided a curriculum that supplies for lacunae in this area. The Catholic intellectual tradition in literature and the arts should be part of such curriculum as well as Latin, Greek, rhetoric and communication (PPF 6, 286). These studies should usually be at least two full years in length (PPF 6, 279).

Theological Studies

Theological education begins and ends in faith, is apostolically motivated, and integrates with other elements of human understanding especially philosophy and the human sciences (PPF 6, 291). It must be rigorous, both academically and pastorally, in its orientation (PPF 6, 291). The PPF 6 describes the theological curriculum in detail, with attention paid to homiletics, synchronic and diachronic methodology in scripture, the various theological methods, respect for both the traditional and contemporary modes of theological expression and explanation, and fidelity to the magisterium. Regarding degrees to be offered it sees the Master of Divinity degree program as the recognized standard for preparation for ordained ministry, supplemented by the Master of Arts in Theology and the Bachelor of Sacred Theology (S.T.B.) degree programs (PPF 6, 360). Seminarians are normally expected to obtain the Master of Divinity and/or the S.T.B. degree prior to ordination (PPF 6, 360).

Stages of Formation at the Mount

In accordance with provisions of PPF 6, the Mount offers a two-semester academic component for seminarians beginning their journey of discernment, prayer, and study in the **Propaedeutic Stage**, a four-semester philosophical program with degree options for seminarians in the **Discipleship Stage**, a seven-semester theological program with several degree options for seminarians in the **Configuration Stage**, and a two-week workshop to assist transitional deacons in the **Vocational Synthesis Stage** (PPF 6, 365).

Master of Arts in Philosophical Studies (M.A.P.S.)

The M.A.P.S. is a graduate academic degree which provides seminarians with an opportunity for an advanced graduate study of philosophy beyond the ordinary requirements of the discipleship stage. It is an optional program for qualified seminarians in this stage and administered by the Philosophy department of Mount St. Mary's University.

Master of Divinity (M.Div.)

The M.Div. is a graduate ministerial degree for seminarians and is integral to the requirements of the larger configuration stage formation program. It is designed to foster theological understanding and develop pastoral competence on the part of seminarians preparing for ordained ministry and includes a thorough study of the Catholic theological heritage, its faithful contemporary expression, and the supervised practice of ministry. The M.Div. degree is accredited by the Association of Theological Schools (ATS) and conforms to all appropriate standards. All seminarians entering the first year of the configuration stage are enrolled in the M.Div. program.

Master of Arts in Theology (M.A.)

The M.A. in Theology is a graduate academic degree. It provides students with competence in the study of theology as a scientific discipline and includes both the attainment of survey knowledge of theology as well as a focus in an area of concentration for study and research writing in Sacred Scripture, Systematic Theology, Church History, or Moral Theology. Conforming to the standards of the ATS, it can be of particular value for those interested in teaching positions or who hope to enter Ph.D. programs. The M.A. degree is accredited by the Association of Theological Schools (ATS) and conforms to all appropriate standards. It is an optional but encouraged program for men in the configuration stage.

Bachelor of Sacred Theology (S.T.B.)

This S.T.B. is a first-cycle ecclesiastical academic degree which enables graduates to pursue further studies in the sacred sciences. Offered in affiliation with and awarded by The Pontifical Faculty of Theology of the Immaculate Conception at the Dominican House of Studies in Washington, D.C., the degree is authorized by the Vatican's Dicastery for Clergy. It provides seminarians with a solid, Thomistic, organic, and complete instruction in theology at a basic graduate level and is a prerequisite for the further pursuit of an ecclesiastical licentiate degree (S.T.L. or M.Th.). It is also accepted for further studies in universities of the European Union where the M.Div. is not recognized. It too is an optional but encouraged program for men in the configuration stage.

Dual Degree Candidacy

Dual degrees, either an M.Div. and M.A. combination or an M.Div. and S.T.B. combination are offering in the configuration stage. If a seminarian chooses to pursue the M.A. or S.T.B., it is taken in conjunction with the M.Div. degree program. While there is much overlap, each degree is offered with its own focus, entrance requirements, curriculum, and concluding exercises.

Propaedeutic Stage – Academic Component

Administrative Team

- Rector – Fr. Michael Romano
- Coordinator – Rev. Daniel F. Hanley
- Associate Coordinator – Fr. Diego Ruiz, I.V.E.
- Assistant Coordinator – Mr. Brendan A. Johnson

Purpose of the Propaedeutic Stage

"The propaedeutic stage seeks to provide seminarians with the basic groundwork they need to engage in priestly formation… a propaedeutic stage prior to the discipleship stage is essential" and "is mandatory for all men in initial formation" (PPF 6, 119). It is intended to emphasize human and spiritual formation.

Regarding intellectual formation, PPF 6 says, "Classes proper to the propaedeutic stage's intellectual formation (e.g., biblical literacy, catechesis, prayer and spirituality) must compose the bulk of the intellectual formation of this stage and can be taken for credit" (PPF 6, 129). The propaedeutic stage program at the Blessed Stanley Rother House of Formation is an opportunity within a formational community for new seminarians to deepen their relationship with Jesus Christ, come to a greater knowledge of the Catholic faith, and grow in character, virtue, and fraternity. It is not strictly an academic year, but a time focused on spiritual and human growth. However, it does contain an academic formation component, catechesis, and courses. The House of Formation is dedicated to Mount graduate Blessed Stanley Rother, the first American martyr.

This stage of priestly formation takes place before beginning the discipleship stage (i.e., before the study of philosophy) and is a necessary prerequisite for it. It introduces the new seminarian to the spiritual life and provides a solid foundation in human formation.

Goals of the Program

The propaedeutic stage seeks to strengthen seminarians in human, spiritual, intellectual, and pastoral formation by focusing on the following areas: friendship with Jesus, a life of prayer, self-knowledge, self-possession, and self-gift, community life, formation in affective maturity, manual labor, virtuous use of technology, priestly identity, and pastoral work. It also includes intellectual formation which seeks to inculcate in the seminarians an understanding of God, the human person, and creation as a basis for ordered love and action. Its primary intellectual goal is to make sure each man is biblically literate and has knowledge of the doctrine of the Faith. Through reading of the narrative books of the Bible and workshops in biblical theology men will know the revelation of salvation history from creation to the foundation of the Church. In a year-long in-depth study of the Catechism, seminarians obtain an adult understanding of the faith as the underpinning for their spiritual life, apostolic work, and discernment. Intellectual lacunae will be identified for each man and a personalized plan for growth will be formulated. A special concern will be paid to written communication skills and the cultivation of good study habits.

Objectives of the Program

The objectives of human, spiritual, and pastoral dimensions of the propaedeutic stage can be found in the *Seminarian Handbook*. The intellectual formation objectives are:

- Gaining an initial understanding of Christian doctrine and anthropology
- Growing in familiarity with the Bible in its various parts
- Gaining basic habits of study
- Cultivating intellectual curiosity and love of learning
- If necessary, the propaedeutic stage can help make up for anything missing in a seminarian's general education

Intellectual Formation Content – Required Courses for Propaedeutic Stage

Courses	**Propaedeutic Stage – Fall Semester**
PROP-001	Catechism I (3)
PROP-003	Scriptural Intro. to Salvation History I (3)
PROP-005	Practical Spiritual Theology I (3)
PROP-007	Practical Theology of Creation I (3)
PROP-009	Applied Virtue Ethics I (3)
15 credits	
Courses	**Propaedeutic Stage – Spring Semester**
PROP-002	Catechism II (3)

PROP-004	Scriptural Intro. to Salvation History II (3)
PROP-006	Practical Spiritual Theology II (3)
PROP-008	Practical Theology of Creation II (3)
PROP-010	Applied Virtue Ethics II (3)
15 Credits	

Benchmarks for Educational Assessment

Upon the successful completion of the propaedeutic stage the seminarian will have a solid foundation in prayer, study, fraternal life, and human virtues to allow him to enter more deeply into the discipleship and configuration stages.

Location/Duration

The Blessed Stanley Rother House is located less than 2 miles from the main campus of Mount St. Mary's Seminary at the National Shrine of St. Elizabeth Ann Seton in Emmitsburg, Maryland. Its location, adjacent to the St. Joseph House of the Daughters of Charity, the tomb of Saint Elizabeth Ann Seton, and an assisted living facility, offers rich opportunities for relationships, service, and prayer. Situated in the agricultural foothills of the Catoctin Mountains and proximate to major urban areas, the Rother House provides opportunities to encounter the rural and urban poor and a wide array of cultures. It affords the beauty and solitude of the country and cultural opportunities of major cities. These are all integral aspects of its formation program.

Distinctive Resources

Spiritual, pastoral, and human formation resources are provided by the Seminary faculty and outside contributors. Those in the propaedeutic stage are seminarians with full access to the library and information technology, learning services, writing center, E.S.L. support, and all other aspects of campus life.

Admission Requirements for the Propaedeutic Stage at the Rother House of Formation

All propaedeutic stage applicants for the Rother House formation program must complete an online application form and submit the documentation required of all seminary candidates. Ordinarily applicants must possess a bachelor's degree from an accredited institution. In particular cases, applicants within two years of completing their bachelor's degree may be admitted as "degree-completing" students when they enter the discipleship/philosophy stage of formation, if they meet the criteria for transfer students into Mount St. Mary's University.

Discipleship Stage - Philosophical Program

Administrative Team

- Rector – Fr. Michael Romano
- Academic Dean / Coordinator of Intellectual Formation – Fr. Andrew Heaslip
- Discipleship Stage/Philosophy Program Coordinator – Dr. John-Mark Miravalle
- Registrar – Mrs. Susan L. Nield

Purpose of the Discipleship Stage

The purpose of this stage of priestly formation "has at its core the goal of growing in an intimate relationship with Jesus Christ…, training of one's character in Christian virtue," and "the study of philosophy" (PPF 6, 132). The Mount's two-year discipleship formation program has as its purpose also the preparation of candidates for entry into the configuration stage and its theology formation.

For those who have completed college but lack the philosophical and theological background necessary to enter configuration stage, this two-year program will equip them with 30 credit hours of philosophy, as well as ecclesiastical Latin, Biblical Greek, and elective offerings. These courses will provide a firm intellectual foundation to begin theology. For those who have not yet completed an undergraduate degree, an individualized curriculum can, in most cases, afford such students the opportunity to complete the academic requirements for the discipleship stage, and the requirements for the bachelor's degree with a major in philosophy. Seminarians who successfully complete the discipleship stage will be awarded a Discipleship Stage Certificate of Completion representing their 30 hours of credit in philosophical studies.

With the permission of the sponsoring diocese and the Seminary academic dean, qualified discipleship candidates who already have a B.A. may enroll in the optional Master of Arts in Philosophical Studies (M.A.P.S.) degree program administered by the University's philosophy department.

Goals of the Program

The discipleship stage/philosophy program aims at an adult level of affective maturity and interpersonal skills, a practical spiritual discipline, an exposure to apostolic life, and a philosophical as well as overall intellectual readiness for graduate theological studies.

Objectives of the Program

The primary intellectual focus is a study of philosophy which is balanced, comprehensive, integrated, and coherent. Curricular objectives for the discipleship stage are outlined in PPF 6, 306 and include:

- Gaining an introductory understanding of the main historical periods, the major figures, and the main fields of philosophy
- Gaining an introductory understanding of the major positions taken in the philosophical tradition that have significance for theology
- Developing analytical and critical abilities
- Developing a reflective awareness of the relation between reason and faith
- Acquiring a foundation for future theological study

Intellectual Formation Content – Required Courses for Discipleship Stage

The following shows the standard schedule for those in the discipleship stage:

Courses	**Discipleship Stage 1 – Fall – First Philosophy**
GREK-950-E or LATN-950-E	Introduction to Biblical Greek I (3) (odd years) or Ecclesiastical Latin I (3) (even years)
PATH-011-X	Pastoral Formation Workshop (0)
PFED-001-P	Pastoral Formation Experience (1)
PPHL-502-C	Logic and Philosophical Method (3)
PPHL-511-C	Ancient Philosophy (3)
PPHL-901-C	Philosophy of Nature/Cosmology (3)
	Elective in CHUR, MORL, PATH, PPHL, SCRP, or SYST (2)
15 credits	(13 from cores, 15 or 16 depending on electives)
Courses	**Discipleship Stage 1 – Spring – First Philosophy**
GREK-960-E or LATN-960-E	Introduction to Biblical Greek II (3) (odd years) or Ecclesiastical Latin II (3) (even years)
PATH-012-X	Pastoral Formation Workshop (0)
PFED-002-P	Pastoral Formation Experience (1)

PPHL-501-C	Ethics and Human Good (3)
PPHL-512-C	Medieval Philosophy (3)
WCIV-102-	Origins of the West (3)
	Elective in CHUR, MORL, PATH, PPHL, SCRP, or SYST (2)
15 credits	(13 from cores, 15 or 16 depending on electives)
Courses	**Discipleship Stage 2 – Fall – Second Philosophy**
GREK-950-E or LATN-950-E	Introduction to Biblical Greek I (3) (odd years) or Ecclesiastical Latin I (3) (even years)
PATH-013-X	Pastoral Formation Workshop (0)
PFED-003-P	Pastoral Formation Experience (1)
PPHL-506-C	Philosophical Anthropology (3)
PPHL-513-C	Modern Philosophy (3)
PPHL-521-C	Metaphysics (3)
	Elective in CHUR, MORL, PATH, PPHL, SCRP, or SYST (2 or 3)
15 credits	(13 from cores, 15 or 16 depending on electives)
Courses	**Discipleship Stage 2 – Spring – Second Philosophy**
GREK-960-E or LATN-960-E	Introduction to Biblical Greek II (3) (odd years) or Ecclesiastical Latin II (3) (even years)
PATH-014-X	Pastoral Formation Workshop (0)
PFED-004-P	Pastoral Formation Experience (1)
PPHL-505-C	Natural Theology (3)
PPHL-514-C	Contemporary Philosophy (3)
PPHL-518-C	Epistemology/Theory of Knowledge (3)
SPIR-502-C	Christian Spirituality* (3) *If student has already taken Christian Spirituality, he should substitute an elective
16 credits	(16 from cores, 15 or 16 total depending on elective substitution)

Educational Assessment

To successfully complete the discipleship stage/philosophy program curriculum, candidates must earn a minimum 2.0 cumulative GPA in the philosophy, theology, and language coursework which are prerequisite to entering the configuration stage and its theological studies.

Location/Duration

The discipleship stage/philosophy program is a two-year, full-time residential formation program. At the conclusion of the second year of the program, successful completion of the discipleship stage/philosophy program is noted on the transcript, if the candidate has completed at least one year of residency at Mount St. Mary's Seminary and earned at least a 2.0 cumulative GPA. The program with its four dimensions of human, spiritual, intellectual, and pastoral formation normally includes a minimum 54 academic credits of which at least 30 are in philosophical studies.

Distinctive Resources

Seminary faculty and the faculty of the College of Liberal Arts at Mount St. Mary's University collaborate to offer this program. The spiritual, pastoral, and human formation resources are provided exclusively by the Seminary faculty. As seminarians, those in the discipleship stage have full access to the Mount's library,

information technology, learning services, writing center, E.S.L. support, and all other aspects of campus life.

Discipleship Stage: Philosophy Program Admission Requirements

All discipleship stage/philosophy program applicants must complete an online application form and submit the documentation required of all seminary candidates. Ordinarily applicants must possess a bachelor's degree from an accredited institution. In particular cases, as in the propaedeutic stage, applicants within two years of completing their bachelor's degree may be admitted as "degree-completing" students if they meet the criteria for transfer students into Mount St. Mary's University.

Master of Arts in Philosophical Studies (M.A.P.S.)

Administrative Team

- Dean/MSMU College of Liberal Arts – Dr. Bryan J. Zygmont
- Program Director - Dr. Christopher Anadale, Department of Philosophy

Purpose of the Program

The Master of Arts in Philosophical Studies (M.A.P.S.) is a graduate academic degree program, administered by the Philosophy department of Mount St. Mary's University College of Liberal Arts, which provides an opportunity for advanced study of philosophy, emphasizing both the history of philosophy and major topical areas, with attention to how these inform and are informed by the Catholic intellectual tradition. The degree program is open to qualified seminarians in the discipleship stage/philosophy program, as well as other, non-seminarian applicants.

Goals of the Program

The M.A.P.S. degree program goals are to provide students with advanced mastery of philosophy and its history, and to build their research and writing skills. See the Mount St. Mary's University *Graduate Catalog* for further details and academic norms.

Objectives

- Grasping at a master's level, the history of philosophy and major subject areas in philosophy
- Understanding the relationship between faith and reason in the Catholic intellectual tradition
- Demonstrating the skill required for philosophical research and sustained written argument though the completion of a research thesis

Required Courses for M.A.P.S.

Courses	**Discipleship Stage 1 – Fall – First Philosophy**
PPHL-511-C	Ancient Philosophy (3)
Courses	**Discipleship Stage 1 – Spring – First Philosophy**
PPHL-501-C	Ethics and Human Good (3)
PPHL-512-C	Medieval Philosophy (3)
PPHL/MAP-E	**Philosophy Elective (2) ***
Courses	**Discipleship Stage 2 – Fall – Second Philosophy**
PPHL-506-C	Philosophical Anthropology (3)
PPHL-513-C	Modern Philosophy (3)
PPHL-521-C	Metaphysics (3)

Courses	Discipleship Stage 2 – Spring – Second Philosophy
PPHL-505-C	Natural Theology (3)
PPHL-514-C	Contemporary Philosophy (3)
PPHL-518-C	Epistemology/Theory of Knowledge (3)
MAP-599	**Research Thesis (1) ***

* Seminarians pursuing M.A.P.S. enroll in the PPHL sections of each course, except MAP 599 and any MAP electives. When the student nears graduation, the M.A.P.S. director orders an internal transfer of these courses to their MAP equivalents on the transcript. The M.A.P.S. degree requires 31 hours of coursework which includes MAP 599 (1 credit, Pass/Fail). A MAP elective can be substituted for any course waived due to previous coursework. The research thesis is the only additional requirement those in the Discipleship Stage/Philosophy Program need to earn the M.A.P.S. degree.

Admission Requirements for the M.A.P.S. Program

- Bachelor's degree or equivalent from an accredited college. The M.A.P.S. program cannot accept undergraduate credits in transfer for required M.A.P.S. coursework.
- An undergraduate grade point average of 3.0, or other evidence of academic ability.
- Seminarian candidates must have the approval of the formation advisor, the Seminary academic dean, and the sponsoring diocese or religious order.
- Typically, seminarian candidates apply for the M.A.P.S. degree program, which is not administered by the Seminary, by completing an online graduate program application form (in addition to the original application to the Seminary) prior to beginning their second semester of Discipleship 1/ First Philosophy. As part of the admissions process, the Seminary academic dean will confirm to the M.A.P.S. program director the approval of the formation advisor, as well as the sponsoring diocese or religious order. Transcripts received during the initial application to the Seminary will be used to confirm the M.A.P.S. applicant's academic ability. In exceptional cases, the M.A.P.S. program director may admit candidates with a prior undergraduate cumulative GPA of less than a 3.0 in a non-liberal arts major based on academic performance in discipleship/philosophy classes during their first semester at the Mount. For additional information, contact the M.A.P.S. director or see the M.A.P.S. program page on the Mount St. Mary's University website.

Configuration Stage – Theological Programs

Administrative Team

- Rector – Fr. Michael Romano
- Academic Dean / Coordinator of Intellectual Formation – Fr. Andrew Heaslip
- Department Chairs –
  - Church History: Dr. Owen Phelan
  - Moral Theology: Fr. J. Daniel Mindling, O.F.M., Cap.
  - Sacred Scripture: Fr. Pablo Gadenz
  - Systematic Theology: Msgr. Charles Mangan
  - Pastoral Theology: Fr. Michael O'Connor, OP
- Registrar – Mrs. Susan L. Nield

Purpose of the Configuration Stage

"The stage of theological studies, or of configuration, is aimed above all at the spiritual formation proper to the priest. Gradual configuration to Christ becomes an experience which causes the sentiments and attitudes of the Son of God to arise in the life of the disciple" (*Ratio Fundamentalis*, 69). "In the configuration stage, the seminarian models his life on the self-donation of Jesus Christ, Shepherd and Servant, as he prepares more immediately for Holy Orders" (PPF 6, 135). This stage also seeks to enable

seminarians to demonstrate "the ability to integrate academic development with the spiritual and pastoral dimensions." Following the guidance and requirements of the USCCB's PPF 6, Mount St. Mary's Seminary's configuration stage/theology program seeks to closely integrate the intellectual formation of future priests with their human, spiritual, as well as pastoral formation.

Program Information

The specific administrative teams, purposes, goals, objectives, intellectual formation content, course requirements, etc. for each of the degree programs connected with the configuration stage are laid out in the following sections.

Master of Divinity Program (M.Div.)

Administrative Team

- Rector – Fr. Michael Romano
- Academic Dean / Coordinator of Intellectual Formation – Fr. Andrew Heaslip
- Department Chairs –
    - Church History: Dr. Owen Phelan
    - Moral Theology: Fr. J. Daniel Mindling, O.F.M., Cap.
    - Sacred Scripture: Fr. Pablo Gadenz
    - Systematic Theology: Msgr. Charles Mangan
    - Pastoral Theology: Fr. Michael O'Connor, OP
- Registrar – Mrs. Susan L. Nield

Purpose of the Degree

The Master of Divinity (M.Div.) aims to instill in seminarians a thorough understanding of the Catholic theological heritage and of its faithful contemporary expression, an enriched practice of the Catholic spiritual life, growth in human maturity, and the acquisition of the skills for effective pastoral ministry. It is designed to be completed by seminarians while they are realizing all the dimensions of the configuration stage formation program. Yet this degree can also be adapted to serve as a professional preparation for those who desire to serve the Church in other areas of ministry, but who are not called to the priesthood.

Goals of the Program

The M.Div. degree program aims to prepare seminarians to share in a special way in the three-fold office of Christ: teaching the Gospel, celebrating the divine mysteries, and shepherding God's people. The Seminary believes that the intellectual formation goals specified in *The Program of Priestly Formation—6th edition* and outlined at the beginning of this catalog, together with the goals identified in the other dimensions of formation (human, spiritual and pastoral) meet and surpass the ATS Standards (2020) 4.1-4.5 for the M.Div. degree program.

Objectives

The M.Div. degree, as outlined in ATS Standard 4.3, demands:

- A knowledge of the Catholic religious heritage
- An understanding of the contemporary setting for evangelization
- The human and spiritual dimensions of priestly formation
- The pastoral qualities and skills necessary for service as priests

The Seminary treats the first and second ATS content categories as specified by our goals of intellectual formation. The third program content category is incorporated into the human and spiritual dimension and its goals. The fourth content category is addressed by those goals identified in the pastoral formation dimension. Of course, the PPF 6 and the standards of accreditation are not isolated content "silos" but are integrated into one formation program, and program and student achievement must reflect integration.

Intellectual Formation Content – Required Courses for Configuration Stage and M.Div.

The following shows the standard schedule a Master of Divinity candidate will typically follow:

Courses	Configuration Stage 1 – Fall – First Theology	
CHUR-501-C	The First Millennium: Patrology (3)	(Church History)
LITY-501-C	Introduction to Liturgy (3)	(Pastoral Theology)
MORL-501-C	Fundamental Moral Theology I (3)	(Moral Theology)
SCRP-501-C	Introduction to Scripture: Wisdom and Psalms (3)	(Sacred Scripture)
SYST-501-C	Revelation, Faith, Theology (3)	(Systematic Theology)
PFED-501-P	C1 PFE Placement (1)	(Pastoral Theology)
PATH-511-X	Pastoral Formation Workshop (0)	(Pastoral Theology)
	No elective required for M.Div. students. **No elective required for M.A. / S.T. B. students.**	
16 credits		
Courses	**Configuration Stage 1 – Spring – First Theology**	
CHUR-502-C	Medieval and Renaissance Church History (3)	(Church History)
MORL-502-C	Fundamental Moral Theology II (3)	(Moral Theology)
SCRP-502-C	Pentateuch and Historical Books (3)	(Sacred Scripture)
SPIR-502-C	Christian Spirituality (3) (*unless previously taken*)	(Pastoral Theology)
SYST-502-C	Theology of the Triune God (3)	(Systematic Theology)
PFED-502-P	C1 PFE Placement (1)	(Pastoral Theology)
PATH-512-X	Pastoral Formation Workshop (0)	(Pastoral Theology)
	No elective required for M.Div. students. **No elective required for M.A. / S.T. B. students.**	
16 credits		
Courses	**Configuration Stage 2 – Fall – Second Theology**	
CHUR-601-C	Modern and Contemporary Church History (3)	(Church History)
SCRP-601-C	The Prophets (3)	(Sacred Scripture)
SYST-601-C	Christology & Soteriology (3)	(Systematic Theology)
SYST-605-C	Creation & Human Person (3)	(Systematic Theology)
PFED-601-P	C2 PFE Placement (1)	(Pastoral Theology)
PATH-611-X	Pastoral Formation Workshop (0)	(Pastoral Theology)
	Elective #1 for M.Div. students. (2 crs) **Elective #1 for M.A. / S.T. B. students. (3 crs)**	
15 credits	(13 from cores, 15 or 16 total depending on electives)	
Courses	**Configuration Stage 2 – Spring – Second Theology**	
CANL-602-C	Introduction to Canon Law I (3)	(Pastoral Theology)
SCRP-602-C	Matthew and Mark (3)	(Sacred Scripture)
SYST-602-C	Ecclesiology and Mariology (3)	(Systematic Theology)
SYST-606-C	Grace and the Theological Virtues (3)	(Systematic Theology)
SYST-608-C	Sacraments: Baptism and Confirmation (3)	(Systematic Theology)

PFED-602-P	C2 PFE Placement (1)	(Pastoral Theology)
PATH-612-X	Pastoral Formation Workshop (0)	(Pastoral Theology)
	Elective #2 for M.A. / S.T. B. students. (3 crs)	
16 credits	(16 from cores or 19 total, depending on electives)	
Courses	**Configuration Stage 3 – Fall – Third Theology**	
CANL-703-C	Introduction to Canon Law II (Marriage Law) (3)	(Pastoral Theology)
CHUR-701-C	History of the Church in the USA (3)	(Church History)
HOML-701-C	Models of Preaching (3)	(Pastoral Theology)
SCRP-701-C	Gospel of Luke, Acts (3)	(Sacred Scripture)
SYST-711-C	Eschatology (1.5)	(Systematic Theology)
SYST-713-C	Sacraments of Healing: Penance and Anointing (3)	(Systematic Theology)
PFED-701-P	C3 PFE Placement (1)	(Pastoral Theology)
PATH-711-X	Pastoral Formation Workshop (0)	(Pastoral Theology)
	No elective required for M.Div. students. **No elective required for M.A. / S.T.B. students.**	
17.5 credits		
Courses	**Configuration Stage 3 – Spring – Third Theology**	
HOML-702-C	Homiletics Practicum (3)	(Pastoral Theology)
MORL-704-C	Justice and Social Teaching of the Church (3)	(Moral Theology)
PATH-704-C	Pastoral Assessment Integration Seminar (PAIS) (1)	(Pastoral Theology)
SCRP-702-C	Johannine Literature (3)	(Sacred Scripture)
SYST-704-C	Holy Orders (3)	(Systematic Theology)
PFED-702-P	C3 PFE Placement (1)	(Pastoral Theology)
PATH-712-X	Pastoral Formation Workshop (0)	(Pastoral Theology)
	Elective #2 for M.Div. students. (2 crs) **Elective #3 for M.A. / S.T. B. students. (3 crs)**	
16 credits	(14 from cores, 16 or 17 total depending on electives)	
Courses	**Configuration Stage 4 – Fall – Fourth Theology**	
MORL-801-C	Catholic Medical and Sexual Morality (3)	(Moral Theology)
MORL-803-C	Sacrament of Marriage & Pastoral Care (3)	(Moral Theology)
PATH-801-C	Pastoral Counseling (3)	(Pastoral Theology)
PATH-803-C	Parish Leadership (1)	(Pastoral Theology)
SCRP-801-C	Pauline Literature and Pastoral Letters (3)	(Sacred Scripture)
SYST-807-C	Holy Eucharist (3)	(Systematic Theology)
PFED-801-P	C4 PFE Placement (1)	(Pastoral Theology)
PATH-811-C	Mass Practicum (0)	(Pastoral Theology)
PATH-813-C	Penance Practicum (0)	(Pastoral Theology)
17 credits		

Academic Requirements

Participation in the other dimensions of the configuration stage (i.e., human, pastoral, and spiritual) is obligatory. Candidates for the M.Div. degree must maintain a GPA of at least 2.0 while completing no fewer than 90 credits. Transfer students must complete at least 45 credits locally.

All course credits earned at the Mount or another appropriately accredited graduate-level institution recognized by the U.S. Department of Education or by the Dicastery for Clergy should be applied to the M.Div. *within ten years* of the awarding of the degree.

Configuration Stage Requirements

In the course of completing the seven-semester configuration stage requirements, seminarians are expected to earn the Master of Divinity degree as well as participate in the following programs and events:

- **Pastoral Formation Experience (PFE)** - The M.Div. degree program for seminarians requires participation in supervised pastoral ministry experiences. The "Pastoral Formation Experience" section of the *Seminarian Handbook* details the specifics of this aspect of the program. Seminarians in the discipleship stage are generally assigned to outreach ministries to the People of God; those in Configuration 1 are generally assigned to health ministries; those in Configuration 2, to youth catechesis and faith formation; those in Configuration 3, to adult catechesis and faith formation; and those in Configuration 4 and deacons, to parish immersion assignments.
- **Pastoral Formation Workshops and Conferences -** According to their year in formation, seminarians are required to participate in formational conferences; these seminars and workshops address a variety of formational topics across the four dimensions. They include but are not limited to Friday Pastoral Formation Workshops, Rector's Conferences, Spiritual Director's Conferences, Liturgical Formation Seminars, and PFE workshops. As needed, additional conferences or workshops may include issues relating to human formation or other specific topics such as friendship/boundaries, celibacy/sexuality, substance abuse, social skills, and leadership.
- **Mount 2000** – Participation in the Eucharistic youth retreat for high school students sponsored by Mount St. Mary's Seminary is also integral to the formation program. The retreat was started by the Mount seminarians over 20 years ago in preparation for the Jubilee Year 2000. In this annual weekend event, all levels from Discipleship 1 to Configuration 4 participate in the work of hosting approximately 1,500 teenage retreats.
- **Evangelization Trip** – This trip is an opportunity for seminarians to visit college campuses on the east coast as a voluntary activity during the fall or spring semester breaks. Participation in this event is expected of all seminarians at least once by the end of the second year of their configuration stage and is noted in the man's record.
- **The Priesthood Assessment Integration Seminar (P.A.I.S.)** – This assessment is designed as a synthesis seminar which integrates the intellectual, pastoral, human, and spiritual dimensions of formation in anticipation of ordination to the priesthood. It is offered towards the end of the configuration stage and required of all in the program.

M.Div. Degree Completion

All degree and configuration stage requirements must be completed by the end of the seventh semester of the configuration stage. At its completion, and with the endorsement of the faculty, the candidates are awarded the M.Div. degree.

Honors at Graduation

Graduation honors are calculated not only from the 90 credits required for the M.Div. degree but also from the cumulative GPA of all courses taken at Mount St. Mary's Seminary in the seven semesters of the configuration stage. Courses accepted in transfer or taken in the prerequisite discipleship stage/philosophy program are not factored into the honors calculations. For further information see the section on "Honors and Awards" under the "Academic Policies" below.

Benchmarks for Educational Assessment

Assessments of student learning outcomes include: 1) assessment of seminarian's performance in individual components of the program, resulting in recorded grades and cumulative GPA, 2) appraisal of particular degree program goals and requirements, resulting in endorsement by the faculty that the seminarian be awarded the degree, and 3) evaluating a man's attainment of the overall configuration stage goals and expectations, especially in the area of intellectual formation, resulting in the recommendation of the rector that the seminarian be ordained. Details of the strategies for the educational assessment of candidates in all other areas of formation are available upon request.

Location/Duration

The program requires a minimum of seven semesters of full-time work or its equivalent, including at least a one-year residency. As indicated above, degrees must be completed within ten years of matriculation.

Distinctive Resources

Priest, lay, and religious faculty members combine scholarly credentials and pastoral experience in their courses and serve as a regular resource for seminarians. There are also many opportunities for formal and informal community interactions with faculty and seminarians. Seminary faculty who are resident priests serve as seminarians' formation advisors and resident and visiting priests serve as their spiritual directors. The supervisor in a seminarian's pastoral formation experience placement is also a resource. Seminarians have full access to the Mount's library, information technology, learning services, writing center, and E.S.L. support programs.

Admission to the M.Div. Degree Program

Normally, a bachelor's degree (or its equivalent) from an appropriately accredited institution recognized by the U.S. Department of Education or by the Dicastery for Culture and Education in Rome as well as the completion of a minimum of 30 undergraduate credits in philosophy are prerequisites for the M.Div. program. All seminarians in configuration stage of theology are enrolled in this program and must fulfill the Seminary admission procedures.

Transfer Credits/Advanced Standing

Candidates with prior transferable credits in courses equivalent to basic core requirements, upon the recommendation of the Admissions Committee, may be accepted in an advanced theology class year. To be considered transferable, credits must be earned with a minimum grade of "C" (2.0) from appropriately accredited graduate-level institutions listed above. Transfer credits are not calculated into the final GPA calculations for the M.Div. degree.

No more than two-thirds of required M.Div. credits may be accepted in transfer towards the degree (ATS Standard 3.11-3.13). All applicants must submit *official* transcripts showing prior work to be reviewed by the Seminary academic dean and Seminary Registrar. All course credits applied to the M.Div. degree should be earned at the Mount (or another appropriately accredited graduate-level institution) within ten years of the awarding of the degree.

Mature candidates with evidence of significant professional, military, academic, continuing education may be admitted at the discretion of the Seminary academic dean. Prerequisite coursework may be waived based on the judgment that this evidence provides the well-founded hope of the ability to actively pursue and complete the degree.

Master of Arts in Theology Program (M.A.)

Administrative Team

- Rector – Fr. Michael Romano
- Academic Dean / Coordinator of Intellectual Formation – Fr. Andrew Heaslip

- Department Chairs / Concentration Area Coordinators –
    - Church History: Dr. Owen Phelan
    - Moral Theology: Fr. J. Daniel Mindling, O.F.M., Cap.
    - Sacred Scripture: Fr. Pablo Gadenz
    - Systematic Theology: Msgr. Msgr. Charles Mangan
- Registrar – Mrs. Susan L. Nield

Purpose of the Degree

The purpose of the Master of Arts in Theology degree program is to provide seminarians seeking a dual degree and other lay students who seek to join this specific program, with competence in the study of theology as a scientific discipline and to serve as a step towards further graduate studies. This academic graduate degree is accredited by the Association of Theological Schools. It follows the standard nomenclature and complies with all relevant ATS standards (in particular 3.0-3.14, 4.6-4.9).

Goals of the Program

The primary goal of the Master of Arts in Theology degree program is to equip candidates with general knowledge and the ability to do theological research and writing at the master's level.

Objectives

In the M.A. program candidates will gain survey knowledge of theology, focus in an area of concentration for study and research writing in Church History, Moral Theology, Sacred Scripture, or Systematic Theology, and demonstrate the ability to do theological research and writing at the master's level.

Degree Requirements

- A minimum of thirty-six (36) graduate credit hours in a curriculum determined by the area of concentration selected by the candidate from among Church History, Moral Theology, Sacred Scripture, and Systematic Theology. These include four concentration specific core courses (concentration cores), three other core classes from each of the other concentrations (concomitant cores), three electives in the concentration (concentration electives) with three accompanying research projects or a thesis option, and enough credits from any other core or elective courses for the required minimum total of 36 credits.
    - This coursework does not include four foundational theology core courses needed as prerequisites to entering the program (see "Admission to the M.A. in Theology Degree Program" below).
- All candidates are required to attain a minimum cumulative GPA of 3.0 in all courses applied towards the M.A. in Theology degree and must attain at least a 3.0 on all research projects.
- Foreign language reading proficiency is required only if such competence is demanded by the proposed research projects, such as the use of Biblical Greek or Hebrew for exegesis papers by Sacred Scripture concentrators.
- Satisfactory completion of a comprehensive examination.

Benchmarks for Educational Assessment

The attainment of a minimum 3.0 GPA on the coursework required for the concentration, completion of the comprehensive examination, and the approval of the three completed research projects (or the thesis option) for the research portfolio together comprise the summative evaluation instrument which ensures that candidates of the M.A. in Theology program have met the degree program goals.

Required Courses by Concentration for M.A.

Courses	**Prerequisites for All Concentrations**	
LITY-501-C	Introduction to the Liturgy (3)	(Core)
MORL-501-C	Fundamental Moral Theology I (3)	(Core)
SCRP-501-C	Introduction to Scripture: Wisdom and Psalms (3)	(Core)

SYST-501-C	Revelation, Faith, and Theology (3)	(Core)
12 Credits		
Courses	**Church History (CHUR) Concentration**	
MORL-703-C	Marriage and Pastoral Care (3)	(Concomitant Core)
SCRP-701-C	Luke and Acts (3)	(Concomitant Core)
SYST-605-C	Creation and the Human Person (3)	(Concomitant Core)
CHUR-501-C	First Millennium: Patrology (3)	(Concentration Core)
CHUR-502-C	Medieval and Renaissance Church (3)	(Concentration Core)
CHUR-601-C	Modern and Contemporary Church (3)	(Concentration Core)
CHUR-701-C	History of the Church in USA (3)	(Concentration Core)
3x CHUR-9--	**Electives (Fall or Spring) (2 ea.)**	(Concentration elective)
3x CHUR-9--MA	**Accompanying Portfolio Research Projects (1 ea.) or Thesis Option (3)**	
	6 additional credits of any core or elective courses	
36 Credits		
Courses	**Moral Theology (MORL) Concentration**	
CHUR-801-C	History of the Church in USA (3)	(Concomitant Core)
SCRP-701-C	Luke and Acts (3)	(Concomitant Core)
SYST-605-C	Creation and the Human Person (3)	(Concomitant Core)
MORL-502-C	Fundamental Moral Theology II (3)	(Concentration Core)
MORL-801-C	Catholic Medical and Sexual Morality (3)	(Concentration Core)
MORL-803-C	Marriage and Pastoral Care (3)	(Concentration Core)
MORL-804-C	Justice and Social Teachings of the Church (3)	(Concentration Core)
MORL-906-E	**U.S. Catholic Moral Theologians (2)**	(Concentration elective)
MORL-908-E	**Readings in Summa II (3)**	(Concentration elective)
1x MORL-9--	**Moral Applications Elective (2)**	(Concentration elective)
3x MORL-9--MA	**Accompanying Portfolio Research Projects (1 ea.) or Thesis Option (3)**	
	5 additional credits of any core or elective courses	
36 Credits		
Courses	**Sacred Scripture (SCRP) Concentration**	
CHUR-701-C	History of the Church in USA (3)	(Concomitant Core)
MORL-803-C	Marriage and Pastoral Care (3)	(Concomitant Core)
SYST-605-C	Creation and the Human Person (3)	(Concomitant Core)
SCRP-502-C	Pentateuch and Historical Books (3)	(Concentration Core)
SCRP-601-C	The Prophets (3)	(Concentration Core)
SCRP-701-C	Luke and Acts of the Apostles (3)	(Concentration Core)
SCRP-801-C	Pauline Literature (3)	(Concentration Core)
3x SCRP-9--	**Electives (Fall or Spring (2 ea.)**	(Concentration elective)
3x SCRP-9--MA	**Accompanying Portfolio Research Projects (1 ea.) or Thesis Option (3)**	
	6 additional credits of any core or elective courses	
36 Credits		
Courses	**Systematic Theology (SYST) Concentration**	
CHUR-701-C	History of the Church in USA (3)	(Concomitant Core)
MORL-803-C	Marriage and Pastoral Care (3)	(Concomitant Core)

SCRP-701-C	Luke and Acts (3)	(Concomitant Core)
SYST-601-C	Christology and Soteriology (3)	(Concentration Core)
SYST-605-C	Creation and the Human Person (3)	(Concentration Core)
SYST-608-C	Sacraments: Baptism and Confirmation (3)	(Concentration Core)
SYST-701-C	Grace and the Theological Virtues (3)	(Concentration Core)
3x SYST-9--	**Electives (Fall or Spring) (2 ea.)**	(Concentration elective)
3x SYST-9--MA	**Accompanying Portfolio Research Projects (1 ea.) or Thesis Option (3)**	
	6 additional credits of any core or elective courses	
36 Credits		

Portfolio of Written Research Projects

M.A. in Theology candidates must complete a portfolio of independently directed research projects. The electronic portfolio is typically composed of a one-credit writing component accompanying each of the three electives in the area of concentration. The final approved copies are kept on file with the Seminary Registrar and may be made available for library research.

Departments may establish policies requiring specific courses or professors for the electives and research projects. When possible, each research project should be written under the direction of a different professor.

- **Requirements for Written Research Projects -** Each paper shall present a well-researched point in Church History, Moral Theology, Sacred Scripture, or Systematic Theology in a clear, organized and well-reasoned way. The requirements for the research project should be included on the elective syllabus, clearly delineating the timetable, deadline for different stages of the project, grading criteria, etc. The candidate shall demonstrate the ability to formulate an outline, discern and employ appropriate literature needed to research the topic thoroughly, to state the facts and positions in an intelligible manner, to discern and present the strengths and weaknesses of the arguments which have been investigated, and to draw an appropriate conclusion.
- **Length and Style** - The written text shall be a minimum of 15 standard pages (about 250 words per page), exclusive of notes and bibliography. The director must agree to the candidate's choice of topic. The director will provide guidance through the outline, research, and draft stages of the written research project, and will award a letter grade to the completed work. Mount St. Mary's Seminary requires the Turabian style sheet with its preference for footnotes rather than endnotes. Projects will not be approved which rely too heavily on internet resources.
- **The Final Copy** - Each approved research project to be added to the M.A. candidate's portfolio is to be submitted electronically to the Seminary Registrar at the end of the semester in which it was written. The cover page is to follow the basic standard format of wording established by the Seminary faculty which includes the approval signature of the professor. A sample of the approved format is available from the Seminary Registrar upon request. The completed Research Projects Portfolio is maintained by the Seminary Registrar and may be made publicly available through the Phillips Library Archives.
    - **It is the student's responsibility** to ensure that the final electronic copy with the professor's approval signature has been submitted properly to the Seminary Registrar in a timely manner for inclusion in the Research Projects Portfolio.
- **Grading** - Each directed written research project is given a letter grade, separate from the grade for the elective, which reflects the quality of the research and writing.
- **Failure to Earn the Requisite Minimal Grade for a Research Project -** A minimal grade of B (3.0) is required to add a research project to the portfolio. A deficient research project may be repeated one time.
- **Failure of a Research Project Component** - A student fails the 1-credit research project if the required paper is not submitted on time. Any grade of **I** (incomplete) for a research project must

be resolved according to seminary policy. Otherwise, a grade of **F** is entered on the transcript, and the term and cumulative grade point average is calculated accordingly.

- **Repeating a Research Project Component -** An M.A. candidate may repeat a deficient or failed research project one additional time. The candidate is not required to repeat the accompanying elective if this course has already been taken and passed. Transcripts will indicate a retake of the research project. If a higher grade is earned, the cumulative GPA will be recalculated based on the retake grade with the previous deficient or failed attempt forgiven.

Withdrawal from a Research Project

As in all other seminary courses, the student must submit a written explanation to the professor with a copy to the formation advisor and the Seminary academic dean explaining the reasons for the proposed withdrawal. In addition, submission of the Course Withdrawal form, available on MyMount, is required for notifying the Seminary Registrar of the intent to withdraw from a class.

- **Before the Deadline for Withdrawal from Seminary Courses** - No student may withdraw from a course after the fourth week of the semester without penalty. Students who withdraw are given a **W** on their transcript, and no credit is calculated as attempted in the determination of the GPA.
- **After the Deadline for Withdrawal from Seminary Courses** - A grade of **F** is given to a student who drops a seminary research course after the fourth week of the semester, but who is *not dropping out* of the M.A. in Theology program. The grade of **F** is entered on the transcript, and the one credit is calculated as attempted in the determination of the GPA.
- **Withdrawal from Both Research Course and M.A. in Theology Program -** A grade of ***WF*** is given for withdrawal from a seminary research course after the deadline *on the condition* that the student is withdrawing not only from the course but also from the M.A. in Theology program. The grade of **WF** appears on the transcript and no credit is calculated as attempted in the determination of the GPA.

Thesis Option

With the permission of the concentration department and after the successful completion of one 15-page MA research project, a candidate may opt to write a longer 3-credit thesis and have it be counted as part of the minimum 36 credits needed for the degree.

- **Distinction between a Thesis and a Research Project for the required M.A. in Theology Research Portfolio:** Because the thesis requires more extensive research and writing, three credits are awarded in total through registration for THES-030/THES-060, two independent study classes, taken in sequential semesters. At the master's level one would not expect the thesis to produce some new discovery. It must, however, give evidence of research and knowledge in greater depth than is expected in a research project. It can also treat questions that have a broader scope, since more time is allotted for this project.
- **Beginning the M.A. in Theology Thesis Project:** It is the responsibility of the candidate to approach a prospective director for the M.A. thesis from those teaching in the area of concentration, as soon as possible after the candidate enters the M.A. program. Each department will determine the procedure by which students will receive approval for their thesis topics and the willing participation of a 2nd Reader. Therefore, students should ask their prospective director about the departmental policies governing the procedure for beginning an M.A. thesis project.
    - Normally, a student must complete successfully one 15-page M.A. research project to demonstrate their capacity to undertake a thesis project. However, the thesis director may waive this requirement, after consultation with the other department members, if it is judged that the student's previously completed research and writing demonstrate sufficient capacity to begin working on a thesis project.
- **Two Classes for Thesis Writing:** Two independent study (THES-030/THES-060) classes are taken in sequential semesters to provide time to complete the writing process, and give

appropriate credit hours for doing so. THES-030 is Pass/Fail for zero-academic credits and ensures the candidate is making progress; THES-060 is graded and carries the full 3-academic credits, with 3-tuition credits. The two halves of the Thesis project are ordinarily taken in consecutive semesters, however the professor directing the Thesis project can submit an electronic form (available on the faculty section of the MyMount portal) requesting the creation of each independent study section within the same semester.

- **Recommended Schedule for Completion of Thesis Option:** The following schedule is the recommended, but not required, timeline for completion of a thesis project. There is a November 1st deadline for the director's final approval of the thesis in order for the candidate to qualify for a December commencement. Under extraordinary circumstances, an extension of the thesis-completion deadline may be granted through the agreement of the thesis director and the Seminary academic dean.
- **Stages to be Completed in Second Configuration/Theology:** The first step of the thesis option is successful completion of one 15-page M.A. research project, preferably in the fall of 2nd Configuration/Theology. If this requirement is waived because it has been determined that the student has demonstrated through previous work the necessary research and writing skills to begin a thesis project, then the student may begin the procedure for the thesis project as soon as possible in the first year in the M.A. degree program (usually 2nd Configuration/Theology).
    - The candidate and director should have a preliminary discussion of possible topics. Following the appropriate departmental policies for approving the thesis topic, the candidate should submit to the director a one-page proposal giving a summary of the nature of the proposed M.A. thesis, its major questions, methodology, limits, and the proposed authors to be studied. The candidate and director should plan a schedule of deadlines for the various stages for the proposal, outline, bibliography, and the number of drafts needed to complete the thesis project.
    - After the thesis topic has been approved and with the willing participation of a second reader, the proposal should be filed with the Seminary Registrar's office and the M.A. thesis must be registered for as a 3-credit independent study class during two semesters, typically THES-030 in the second semester of 2nd Configuration/Theology, and THES-060 in the first semester of 3rd Configuration/Theology (or the second and third semesters in the MA program). The request for the creation of either a THES-030 or THES-060 independent study section should be submitted by the director through the MyMount faculty-tab using the Independent Study/Special Course Request Form prior to the beginning of the semester in which the candidate will be working on that portion of the thesis project (preferably prior to the semester registration period). The director's initials are to be used in place of the "section" code.
- **Stages to be Completed in Third Configuration/Theology:** Following the two independent study classes devoted to drafting the thesis project, candidates should submit a full preliminary draft, an outline, and a bibliography to the director no later than four weeks after the start of the next semester (i.e. deadline for resolving Incompletes). Approval of the department is required for any extension of this full draft submission. The thesis director will determine the procedure for reaching a final draft of the project, possibly, but not necessarily including multiple drafts.
- **Stages to be Completed in Fourth Configuration/Theology:** Ideally, students will complete their thesis project during 3rd Configuration/Theology (or their second year in the M.A. program). This parallels the usual schedule for MA students who write three 15-page M.A. research projects instead of a thesis project. According to this plan, the 4th Theology semester stands as additional time that may be used to complete the thesis project, if necessary, and in addition to preparing for the comprehensive exam. Thesis projects must receive final approval of the director no later than November 1st to qualify towards a December commencement.

- **Length and Style:** A recommended average length for the M.A. in Theology thesis is approximately **60 to 80** pages. The candidate should outline the thesis in such a way as to present the research adequately within this limit. The thesis must use correct grammar, style, and technical form. Mount St. Mary's Seminary follows the Turabian style sheet and accepts its preference for footnotes.
- **Grading:** The thesis director (first reader) grades the final draft of the thesis project. Only a grade "B" or higher will be accepted and entered on the student's transcript and averaged in with the other courses in order to arrive at the final GPA. The second reader reviews the final draft of the thesis project only after the thesis director has given the thesis project a passing grade (B or higher). The second reader determines whether they judge the thesis project to have "passed" or "failed." If the second reader judges the thesis project to have "failed," the Seminary academic dean will consult with the faculty in the area of concentration of the thesis project and assign a third reader. The vote of that reader, either "pass" or "fail," shall decide whether the thesis project has passed with the grade given by the thesis director, or fails.
- **Failure to Earn the Requisite Minimal Grade for a Thesis:** A candidate may have an additional attempt to improve the quality of the thesis. The policies outlined above for repeating research projects apply.
- **Final Copy:** The official final electronic copy of the M.A. in Theology thesis should be signed by both the director and second reader and submitted electronically to the Office of the Seminary Registrar. A basic standard format for the title page, similar to that approved by the Seminary faculty for a research project, with a place for both the director and second reader to sign and date the approval is to be followed. A sample of the approved format for the cover page is available from the Seminary Registrar, upon request.
    - As a courtesy, it is suggested that a copy (hard-copy or electronic) be given to the Ordinary, the director, and the second reader. Copier centers offer various binding services for any additional copies needed. The thesis must be completed within four years of *initial matriculation* into the M.A. in Theology degree program.

Discontinuing the Thesis Option

After being approved for the thesis option, if the candidate subsequently decides to discontinue the thesis, permission must be sought from the department chair and the director. If the candidate is a seminarian, the diocese will be notified.

The candidate, upon discontinuing the thesis option, will be expected to produce three research projects to fulfill the portfolio requirement of the degree **OR** discontinue the degree altogether (see the norms in the Seminary Catalog regarding withdrawal from enrolled courses and withdrawal from the M.A. in Theology degree program).

Comprehensive Examination

- **Purpose** – The exam shall measure the candidate's mastery of a body of theological knowledge as well as the ability to synthesize.
- **Time of the Exam** – Offered in November of 3rd Configuration, seminarian candidates are automatically registered for the comprehensive examination during registration for the fall semester. Only registered candidates may take the exam. The deadline for withdrawal (which must be made in writing to the Seminary egistrar) is two weeks prior to the examination. A no-show is counted as a failure, emergencies excepted. The department will inform the candidate of the exact exam time.
- **Study Guide** – Around the time of registering for the exam in the fall of 3rd Configuration/Theology (or in the fall of the year a non-ordination program candidate plans to take the comprehensive examination), the candidate will receive a study guide prepared by the department of concentration which should incorporate materials from the cores taken in the other

disciplines in so far as possible. The study guide may, at the discretion of the department, include some bibliography should the department wish to offer it as a sort of reading list.

- **Method of the Examination** – Each student will be examined by a team composed of the professors in the department of concentration for a 30-minute oral examination. Departments establish the specific procedures for the oral examination. The exam consists of any or all of the study guide questions. The academic dean designates one member of each board of examiners as the "chair of the exam." It is the responsibility of the chair to keep time, to determine the ordering of the three 10-minute sections of the oral examination, to call for a vote at its conclusion, and to report the result of the examination to the Seminary egistrar.
    - In exceptional cases, a written comprehensive exam or an oral exam using remote technology may be authorized by the Seminary academic dean.
- **Passing the Examination** – After the candidate is excused, each examiner votes individually either *pass* or *fail*. Each judges both the merits of the answers given to questions he or she posed as well as the overall performance of the student in the examination as a whole. Candidates pass the comprehensive exam by obtaining a unanimous vote of *pass*. Departments may record Pass/Fail or Pass/Fail/distinction for the comprehensive examination. The chair of the exam delivers the results to the Seminary Registrar, who announces the result to the candidate. The student is told the overall grade of *pass* or *fail*, not the individual vote of members of the examining board. The individual votes remain confidential. Nevertheless, any student who has failed is free to meet individually with members of the examining board to seek advice as to how to prepare for an eventual second attempt.
- **Policy on Seminarians who Choose Not to Sit for the Scheduled M.A. Comprehensive Examination** – Seminarians are required to complete all M.A. requirements before the end of their seventh semester of theology. Seminarians are automatically scheduled to sit for the M.A. comprehensive examination when they register for their final semester of study, usually in their fourth year. Subsequent failure to sit for the examination will count as one failed attempt at the comprehensive examination and will be recorded as such. In such a case, the seminarian has only one remaining opportunity to take and pass the comprehensive examination. Ordinarily, this may take place no sooner than the semester following his failure to sit for the originally scheduled examination, and normally no later than one year after the failure. He may still earn the M.A. degree (assuming all other requirements are met before he completes his final semester). However, if he fails to complete the other requirements or fails the exam or fails to take it in that timeframe, he may be no longer eligible to earn the degree.
- **Retaking the Comprehensive Exam** – Candidates who fail the comprehensive exam are permitted one additional attempt to pass the exam (usually no sooner than fall semester following their first attempt). The second attempt involves preparing the new study guide and sitting for the 30-minute exam as described above. The board of examiners will not necessarily be the same.
    - It is the M.A. candidate's responsibility to contact the department chair and request the rescheduled exam. The chair will set a date and establish a board of examiners and determine the study guide for the exam. It is expected that the exam be given face to face (in person) at the Seminary.
    - In exceptional cases, a written comprehensive exam or an oral exam using remote technology may be authorized by the Seminary academic dean.
    - The department chair shall inform the Seminary academic dean and Seminary Registrar when and if the comprehensive exam re-take date is set. If the exam is passed and all other requirements are met, the degree will be awarded at the graduation ceremony the following December.

Written Comprehensive Examination for Exceptional Cases

- **Developing Examination Questions for Written Comprehensive Examinations** – Following the permission to take a written comprehensive, a board of three examiners, one of whom is also named the chair, is selected by the Seminary academic dean. They meet and determine the three synthetic questions for the written examination. These may include any or all of the questions from the oral exam study guide for that year. The chair submits the questions to the Seminary Registrar who mails the assembled packet to the M.A. candidate in a sealed envelope.
- **Proctor** – Written examinations are to be proctored. This is to be arranged by the candidate. Directions are given to the student on the sealed envelope containing the exam. The proctor is asked to sign a statement on the envelope, as follows: "I have monitored the M.A. candidate's comprehensive exam, which I received in this sealed envelope. The candidate was allowed a total of 90 minutes to complete the questions. The candidate did not use any books, notes, or other materials in preparing the written response other than the one page of prepared outlines which are being included with this exam."
- **Written Comprehensive Examination Process**
    - The candidate may not exceed 90 minutes to complete the questions chosen from the alternatives offered.
    - The comprehensive exam consists of questions based on the three synthetic questions of the study guide. The candidate may use word-processing technology or may write out the answers in ink on lined paper or in the blue books provided with the exam. A separate blue book or sheets of paper should be used for each section of the exam. The candidate is to return the original envelope signed by the proctor, the exam questions sheet, and his or her answers to the Seminary Registrar in the envelope provided for that purpose as soon as possible. The written exam will be considered void and the attempt a failure if the exam is not returned within one month of its receipt.
- **Grading for Written Comprehensive Exams**
    - Each examiner votes individually either pass or fail. Each judges both the merits of the answers given to questions he or she posed, as well as the overall performance of the student in the examination as a whole. Departments may record one of three options for the examination: pass, pass with distinction, or fail. Candidates pass the written comprehensive exam by obtaining a unanimous vote of pass (or pass with distinction).
    - The chair of the exam delivers the results to the Seminary Registrar, who officially announces the result to the candidate. A notation of the semester the exam is passed is added to degree program notes on the candidate's transcript. The student is told the overall grade of pass or fail, not the individual vote of members of the examining board. The individual votes remain confidential.
    - Nevertheless, any student who has failed is free to meet individually with members of the examining board to seek advice as to how to prepare for an eventual second attempt. A minimum of two weeks should be allowed for notification of the results of a written examination.
- **Retaking Written Comprehensive Exams** - Only two attempts are permitted of the comprehensive examination, regardless of the format.

M.A. in Theology Degree Completion

It is expected that all degree requirements are to be completed within no more than seven semesters of the initial matriculation into the program. For seminarians it is expected that these requirements will be completed by the end of their seventh semester of the configuration stage. Any seminarian candidates who opt for a thesis, because of the length of that project, may have extended time but must complete all degree requirements within the timeframe for the degree.

- Candidates are considered currently enrolled in the program from the date of matriculation until either they complete the degree, officially withdraw, or allow the time limit to expire.
- The Seminary academic dean and the department chair must approve any request for an extension due to extraordinary circumstances (usually for no more than 1 year).

Honors at Graduation

Graduation honors are calculated from the cumulative grade point average of the minimum 48 credits earned for the M.A. in Theology degree and are noted on the transcript. Courses accepted in transfer are not factored into the honors calculations. For further information see the section on "Graduation, Honors, and Awards" under "Academic Policies" below.

Withdrawal from the M.A. in Theology Degree Program

Seminarian candidates withdraw from the M.A. degree program only with the consultation of their formation advisor and the approval of the diocese since this same process was required to enter the program.

- The Seminary Registrar must be notified in writing by the student of their intention to withdraw from the M.A. program (with copies given to the formation advisor and vocation director). The transcript will show an indication of withdrawal from the M.A. program. If currently enrolled in any coursework for the degree program, the intention to withdraw from such courses, in particular a Research Project component, must also be clearly communicated to the Seminary Registrar (and the proper drop/add or withdrawal form completed).
- Students who withdraw from the M.A. program will be readmitted to the degree program only with the consent of the Seminary academic dean and the chair of the department in which the student intends to concentrate. This shall occur only in exceptional circumstances.

Location/Duration

The M.A. in Theology degree program normally requires a minimum of three semesters of study. Candidates who are also completing the M.Div. can expect to complete the M.A. degree by the end of the configuration stage. All coursework applied towards the degree must be completed within ten years of completion.

Distinctive Resources

Most members of the Seminary faculty are in possession of earned doctorates, the majority from pontifical universities. Most faculty members reside on campus and take part in the community life of the Seminary. The full range of information technology, writing center, library and interlibrary loan services are available to both residents and day students alike. A member of the library staff serves as a theological bibliographer and is available to facilitate research projects.

Admission to the M.A. in Theology Degree Program

- Bachelor's degree (or the equivalent) from an appropriately accredited institution recognized by the U.S. Department of Education or by the Dicastery for Culture and Education in Rome
- For seminarians, the completion of the propaedeutic stage and its intellectual content
- A minimum of 18 undergraduate credits in philosophy, preferably the following titles (which are offered regularly as part of the discipleship stage/philosophy program):
    - PPHL-501-C Ethics and the Human Good
    - PPHL-502-C Logic and Philosophical Method
    - PPHL-511-C Ancient Philosophy
    - PPHL-512-C Medieval Philosophy
    - PPHL-513-C Modern Philosophy
    - PPHL-514-C Contemporary Philosophy

- Completion of online "Additional Degree Application" form found on the Seminary tab of the MyMount portal. Candidates must have the approval of their diocese/religious order and endorsement by the seminarian's formation advisor (for priesthood candidates only).
- Typically, seminarians in 1st Configuration enroll in the M.A. degree program during the fall or spring registration period (declaring the concentration on the online application form and obtaining the endorsement of their diocese and their formation advisor).
- Non-priesthood applicants and transfer seminarians who meet admission requirements must declare their degree program and area of concentration upon application (see admissions procedures for non-seminarians).
- Applicants must also attain a minimum cumulative GPA of 3.0 in four specified pre-requisite 501-level core/foundational courses (or an approved substitute). These are considered to be part of the admissions process and are not counted as part of the 36-credits needed for the M.A. degree.
    - LITY-501-C Introduction to the Liturgy
    - MORL-501-C Fundamental Moral Theology I
    - SCRP-501-C Introduction to Scripture: Wisdom and Psalms
    - SYST-501-C Revelation, Faith, and Theology

Transfer Credits

Up to nine (9) transferable semester credits may be accepted towards the M.A. in Theology degree. To be considered transferable, credits must be earned with a minimum grade of "C" (2.0), from an appropriately accredited graduate-level institution recognized by the U.S. Department of Education or by the Dicastery for Culture and Education in Rome. Transfer credits are not calculated into the final GPA calculations for the degree. Applicants must submit official transcripts showing prior work to be reviewed by the Seminary academic dean and Seminary Registrar. All course credits applied to the M.A. in Theology degree should be earned at the Mount (or another appropriately accredited graduate-level institution) within ten years of the awarding of the degree.

Mature candidates with evidence of significant professional, military, academic, continuing education may be admitted at the discretion of the Seminary academic dean. Some prerequisite coursework in philosophy may be waived based on the judgment that this evidence provides the well-founded hope of the ability to actively pursue and complete the degree.

Bachelor of Sacred Theology Program (S.T.B.)

Administrative Team

- Rector – Fr. Michael Romano
- Academic Dean / Coordinator of Intellectual Formation – Fr. Andrew Heaslip
- Program Coordinator – Dr. John Love
- Department Chairs –
    - Church History: Dr. Owen Phelan
    - Moral Theology: Fr. J. Daniel Mindling, O.F.M., Cap.
    - Sacred Scripture: Fr. Pablo Gadenz
    - Systematic Theology: Msgr. Charles Mangan
    - Pastoral Theology: Fr. Michael O'Connor, OP
- Registrar – Mrs. Susan L. Nield

Purpose of the Bachelor of Sacred Theology

As a first-cycle graduate-level ecclesiastical academic degree, the Bachelor of Sacred Theology (S.T.B.) degree enables graduates to pursue further studies in the sacred sciences. The degree is a prerequisite for

further pursuit of an ecclesiastical licentiate degree (S.T.L or M.Th.) and is also accepted for further study in universities of the European Union where the M.Div. is not recognized.

Goals of the Program

The S.T.B. degree program aims to provide seminarians with a solid, Thomistic, organic, and complete instruction in theology at the basic level.

Objectives

S.T.B. candidates will gain a basic but solid, Thomistic, organic understanding of theology; integrated by a capstone comprehensive examination.

Degree Requirements

- **Coursework -** A minimum of 91.5 semester credit hours of coursework is required with the following distribution: 9 Church History; 15 Moral Theology; 12 Pastoral Theology; 21 Scripture; 34.5 Systematic Theology (see specific courses below)
    - A demonstrated reading knowledge of New Testament Greek and Ecclesiastical Latin.
    - A minimum 3.00 GPA in all coursework being applied towards the S.T.B. degree.
    - Satisfactory completion of the two-part S.T.B. comprehensive examination. The subject matter is material covered in the courses in Systematic and Sacramental Theology, Moral Theology, and Scripture.
- **Instruction Units** - Seminary courses are offered in fall and spring 15-week semesters, during which:
    - 3-credit courses meet 3 hours per week for 15 weeks (150 hours of instruction)
    - 2-credit courses meet 3 hours per week for 10 weeks (100 hours of instruction)
    - 1.5-credit courses meet 75 minutes per week for 15 weeks (75 hours of instruction)
    - 0-credit/1-unit seminars meet 75 minutes per week (50 hours of instruction)
- **Language Requirements -** S.T.B. candidates must demonstrate a reading knowledge of New Testament Greek and Ecclesiastical Latin (usually taken during the discipleship stage).
- **Grade Point Average** - S.T.B. candidates must maintain a grade point average of 3.00 or above in the S.T.B. requirements.
- **Comprehensive Exam -** The S.T.B. comprehensive exam consists of a written and an oral examination. Normally the candidate takes the comprehensive examination during the seventh semester of study. The subject matter is material covered in the courses in systematic and sacramental theology, moral theology, and scripture. A study guide of the themes or theses is given to the candidates. A series of preparatory and synthesis sessions may be provided to those registered for the S.T.B. comprehensive. In order to pass, a student must receive an average grade of 3.0 on the exam. A candidate for the S.T.B. degree may not continue candidacy after two failures in the comprehensive examination.
- **Composition of the Examining Board** - The board of examiners will consist of four professors, one each from the areas of sacred scripture, systematic theology, and moral theology, and one examiner from the Pontifical Faculty of the Immaculate Conception of the Dominican House of Studies (DHS).
- **Part One: Written Component**
    - **Purpose** The principal purpose of the Written Component of the S.T.B. Examination will be to test the candidate's ability to expose theological materials, with special emphasis (as appropriate) on the pertinent contributions of historical and positive theology.
    - **Structure** A three-hour long written examination in which the candidate for the S.T.B. will be asked to write on three of the questions from the study guide, one each from the assigned areas of sacred scripture, systematic theology and moral theology. In each area the candidate will be able to choose from three possible questions.
- **Part Two: Oral Component**

- **Purpose** The principal purpose of the Oral Component of the examination will be to test the candidate's ability to order these materials towards a reasoned theological judgment or conclusion.
- **Structure** A three-quarters of an hour-long exam before three faculty members and a representative of DHS who will examine the candidate in all of the assigned areas. Questions may be drawn from any of the themes. The Oral Component of the S.T.B. examination will be scheduled as soon as possible after the Written Component, preferably no later than three days. During the Oral Component of the examination, a complete set of themes will be provided for reference by both the candidate and the examiners. The candidate should bring a Bible to the oral examination.

- **Grading of the Examination**
  - The following grades may be assigned for each part of the exam: A (4.0); A- (3.75); B+ (3.5); B (3.0); B- (2.75); C+ (2.5); C (2.0); C- (1.75); F (0).
  - The grade for the S.T.B. comprehensive examination is the average of all grades submitted by the examiners (written and oral components), with a minimum average of 3.0 needed for each component. Each examiner will assign a grade evaluating only those sections of the examination which he administered.
  - No S.T.B. candidate will be admitted to the oral component without having received the minimum average for the written component. If the candidate has not met the 3.0 benchmark for the oral component, he need only repeat this component.
  - The grades for both the oral and written components of the comprehensive examination will be available from the Office of the Seminary Academic Dean. Candidates are not informed of how each examination board member graded their exam components.

Required Courses for S.T.B.

Courses	**Language Prerequisites**
GREK-950-E	Biblical Greek I (3)
GREK-960-E	Biblical Greek II (3)
LATN-950-E	Ecclesiastical Latin I (3)
LATN-960-E	Ecclesiastical Latin II (3)
12 Credits	
Courses	**Philosophy and Other Prerequisites**
PPHL-501-C	Ethics and Human Good (3)
PPHL-502-C	Logic and Philosophical Method (3)
PPHL-505-C	Natural Theology (3)
PPHL-506-C	Philosophical Anthropology (3)
PPHL-511-C	Ancient Philosophy (3)
PPHL-512-C	Medieval Philosophy (3)
PPHL-513-C	Modern Philosophy (3)
PPHL-514-C	Contemporary Philosophy (3)
PPHL-518-C	Epistemology/Theory of Knowledge (3)
PPHL-521-C	Metaphysics (3)
PPHL-901-C	Philosophy of Nature/Cosmology (3)
PHIL-9---E	**Philosophy or Other Elective** (2)

PHIL-9---E	**Philosophy or Other Elective** (2)
XXXX-	**Any Course** (2)
PROP-001	Catechism I (3)
PROP-002	Catechism II (3)
SPIR-502-C	Christian Spirituality (3)
48 Credits	
Courses	**Church History**
CHUR-501-C	The First Millennium: Patrology (3)
CHUR-502-C	Medieval and Renaissance Church History (3)
CHUR-601-C	Modern and Contemporary Church History (3)
9 Credits	
Courses	**Moral Theology**
MORL-501-C	Fundamental Moral Theology I (3)
MORL-502-C	Fundamental Moral Theology II (3)
MORL-801-C	Catholic Medical and Sexual Morality (3)
MORL-907-E	Readings in the Summa I (3) **(Distinctive S.T.B. Requirement) ***
MORL-908-E	Readings in the Summa II (3) **(Distinctive S.T.B. Requirement) ***
15 Credits	
Courses	**Pastoral Theology**
CANL-602-C	Introduction to Canon Law I (3)
CANL-703-C	Introduction to Canon Law II (Marriage Law) (3)
HOML-701-C	Models of Preaching (3)
LITY-501-C	Introduction to Liturgy (3)
12 Credits	
Courses	**Sacred Scripture**
SCRP-501-C	Introduction to Scripture: Wisdom and Psalms (3)
SCRP-502-C	Pentateuch and Historical Books (3)
SCRP-601-C	The Prophets (3)
SCRP-602-C	Matthew and Mark (3)
SCRP-701-C	Gospel of Luke, Acts (3)
SCRP-702-C	Johannine Literature (3)
SCRP-801-C	Pauline Literature and Pastoral Letters (3)
21 Credits	
Courses	**Systematic Theology**
SYST-501-C	Revelation, Faith, Theology (3)

SYST-502-C	Theology of the Triune God (3)
SYST-601-C	Christology & Soteriology (3)
SYST-602-C	Ecclesiology and Mariology (3)
SYST-605-C	Creation & Human Person (3)
SYST-606-C	Grace and the Theological Virtues (3)
SYST-608-C	Sacraments, Baptism, and Confirmation (3)
SYST-711-C	Eschatology (1.5)
SYST-713-C	Sacraments of Healing: Penance and Anointing (3)
SYST-704-C	Theology of Holy Orders (3)
SYST-807-C	Holy Eucharist (3)
SYST-920-E	Thomistic Seminar (3) **(Distinctive S.T.B. Requirement) ***
34.5 Credits	
	* These electives are the specific courses which distinguish the S.T.B. program from and can easily be integrated into the Configuration Stage/M.Div. Program.

S.T.B. Degree Program GPA and Honors at Graduation

The final GPA for the S.T.B. program is calculated, in accordance with the norms established by the Pontifical Faculty of the Immaculate Conception, according to the following method: the S.T.B. coursework is worth 75% and the comprehensive examination is worth 25%, with a minimum final GPA of 3.00 required for the awarding of the degree. Courses accepted in transfer are not factored into the honors calculations.

Just as the cumulative GPA standards are higher for the S.T.B. than for the M.Div. degree, the graduation honors, in accordance with the norms established by the Pontifical Faculty of the Immaculate Conception, follow a slightly higher standard, as follows: summa cum laude (3.90 to 4.00); magna cum laude (3.70 to 3.89); and cum laude (3.50 to 3.69). Any graduation honors will be noted on the transcript along with other pertinent details about the S.T.B. degree program.

Residency and Fees

- The standard residency requirement for the S.T.B. degree is seven semesters.
- A $200.00 per year S.T.B. fee is charged (billed $100 each semester after matriculation in the S.T.B. degree program).
- A *non-refundable* $25.00 diploma fee is due prior to taking the comprehensive examinations in 4th Configuration/Theology.

Admission in the S.T.B. Degree Program

The following prerequisites for admission will be evaluated by the Seminary academic dean who may, in individual cases, allow the student to remedy particular deficiencies during the first year of the program:

- A bachelor's degree (B.A./B.S./or its equivalent) from an accredited college or university
- Superior achievement and the ability to pursue graduate work as indicated by the transcript of previous studies (with a minimum GPA of 3.00)
- An undergraduate foundation in philosophy, including a minimum of 36 credit hours, preferably from an ecclesiastical faculty or other institution granting canonical degrees through affiliation with an ecclesiastical faculty. Courses should include ancient, medieval, modern and contemporary philosophy, logic, ethics, metaphysics, epistemology, natural theology, philosophical anthropology, plus philosophy of nature/cosmology.
- A reading knowledge of Latin

Transfer of Credits into the S.T.B. Program

In accordance with the norms established by the Pontifical Faculty of the Immaculate Conception, candidates may transfer a maximum of thirty (30) credits, taken from an ecclesiastical faculty or other institution granting canonical degrees through affiliation with an ecclesiastical faculty, to satisfy S.T.B. degree requirements.

Withdrawal from the S.T.B. Degree Program

- Seminarian candidates withdraw from the S.T.B. program only with the consultation of their formation advisor and the approval of the diocese, since this same process was required to enter the program.
- The Seminary Registrar must be notified by the student in writing, with a copy to the formation advisor and the academic dean, of their intention to withdraw from the S.T.B. degree program. The transcript will show an indication of withdrawal from the program.
- Students who withdraw from the S.T.B. degree program will be readmitted to the degree program only with the consent of the Seminary academic dean. This shall occur only in exceptional circumstances.

Vocational Synthesis Stage – Seminary Workshop

Administrative Team

- Rector – Fr. Michael Romano
- Vice Rector / Program Coordinator – Fr. Joseph O'Connor
- Academic Dean / Coordinator of Intellectual Formation – Fr. Andrew Heaslip
- Chair of Pastoral Theology – Fr. Michael O'Connor

Purpose of the Vocational Synthesis Stage and the Seminary Workshop

"In the vocational synthesis stage, the transitional deacon experiences a life of self-giving in a pastoral setting, as he begins the transition to full-time ministry" (PPF 6, 32). It begins after the completion of the configuration stage and is a time of integration and transition (PPF 6, 137). "Though the vocational synthesis stage takes place outside the Seminary, in some dioceses it may be desirable that deacons be accompanied by formators from the Seminary" (PPF 6, 143). In order to assist dioceses with the vocational synthesis of their transitional deacons, the Mount offers an annual two-week spring workshop at the Seminary campus.

Goals of the Program

To accompany transitional deacons in their final preparation for priestly ministry and to assist in the work of successful integration into the life of their dioceses.

Objectives

This workshop does not seek academic formation but to foster fraternity and pastoral formation among the newly ordained during their transition from seminary life to parish life. It offers immediate preparation for sacramental ministry through one-on-one assistance with liturgical practica, provides ample time for reflection with peers and formators as well as community with former underclassmen, and explores practical and pastoral scenarios in connection with the deacons' current pastoral work in their perishes.

Content of the Vocational Synthesis Workshop

Fraternity and Formation	Pastoring and Presiding
Ongoing Formation of Priests	Principles of Celebrating Mass
Time for Spiritual Direction	Individual Sunday and Daily Mass Practica

Fraternal Accompaniment	Sacrament of Penance Practica
Reflection with Formators	Spiritual Direction, Pastoral Care, and Prayer
Marriage Formation	**Funeral Ministry**
Preparing Couples for the Sacrament of Marriage	Anointing of the Sick Practica
Pastoral Counseling for Married Couples	Gawler's Funeral Home Experience
Guiding Couples Through the Annulment Process	Funeral Mass Practica
Celebrating the Nuptial Mass Practica	Evangelization of the Family

RELATED ACADEMIC PROGRAMS

Hispanic Ministry Formation Program

Purpose of the Program

The Hispanic Ministry formation program aims to address the need for English-speaking seminarians (M.Div. candidates at Mount St. Mary's Seminary) to be prepared for ministry with Hispanic Catholics in their priestly assignments.

Goals of the Program

The goal of the program is to provide seminarians with specific formation for priestly ministry in the growing Hispanic community in the United States in a program which integrates language and cultural studies, supervised pastoral field education, and liturgical experiences.

Objectives

- Equip seminarians with the minimum necessary knowledge and skills to speak Spanish
- Understand the cultural setting for Hispanic ministry
- Have the basic skills in pastoral work which will prepare them to be effective preachers, teachers, celebrants, counselors, and confessors
- Develop in the seminarians a love and understanding of the cultures present in their congregations

Content /Requirements

- **Language** - Spanish language proficiency at the level of PATH-980-E Advanced Pastoral Spanish II, SPAN-202 Second Year Spanish II, or its equivalent
- **Study of Ministry** – PATH-906-E Hispanic Ministry elective (usually offered as an independent study course, in conjunction with a parish field education placement)
- **Culture/History** - elective course(s) in either advanced Spanish or the history and culture of Latin America
- **Field Education Placement** - pastoral field education placement in a Hispanic Ministry setting
- **Liturgical Practica** - liturgical training for the celebration of the sacraments in Spanish

Meeting these Requirements

- **Language proficiency** - is determined by the Seminary instructor in Pastoral Spanish. Some students will have this proficiency already or will need some further study to meet this expectation.
    - To gain proficiency, seminarians may take courses from the four-semester sequence of Pastoral Spanish taught to seminarians in small classes. Placement tests determine the level. In addition, the undergraduate foreign language department in the University also offers undergraduate courses in Spanish language.
    - Some dioceses send seminarians to immersion programs in the summer. One in particular that the Mount recommends is called PROBIGUA, discussed in the "Spanish Language Summer Immersion Program" below.
- **Study of Ministry -** Students qualify by taking the elective in Hispanic Ministry (PATH 906). When there is sufficient enrollment (minimum of 4 students) the Seminary organizes this two-credit elective (described below in this *Seminary Catalog*). With fewer students this course is conducted as an independent study which incorporates directed readings in the Hispanic Ministry documents, placement in a setting with Hispanic ministry opportunities, and a directed research project focused on pastoral themes.
- **Culture and History -** Courses in the history and culture of Latin America are offered frequently both in the Seminary and in the University. Some of these are offered in our Church History department.

- **Pastoral Formation Experience Placement** - The coordinator of pastoral field education has a number of placements available in which men can experience different aspects of Hispanic Ministry. Pastoral training and supervision are offered with the Centro Católico Hispano in Washington, D.C., and multi-cultural parish placements in Washington, D.C., Northern Virginia, Maryland and Pennsylvania. Pastoral assignments which require sacramental administration or preaching in Spanish obviously demand language capacity. Other opportunities, such as evangelization trips to other college campuses, ministry with the local poor, the Mount 2000 Eucharistic retreat, etc., provide opportunities for some Spanish language engagement. Those in the Hispanic Ministry Certificate program are encouraged to seek summer assignments and other diocesan involvement within the Hispanic community and these may be used if an independent study in Hispanic Ministry (see above) is required.
- **Liturgical Practica -** Several 1.5-credits per semester repeatable enrichment courses, PATH-921-E, PATH-922-E *Celebrando los Sacramentos* and PATH-931, PATH-932-E *Practica Hispanic Ministry*, are available to all with a minimum of one year of college Spanish. While the specific liturgical focus may change each semester, this course has several basic objectives: to review the liturgical texts for the administration of the sacraments in Spanish, to review advanced grammar points to "keep the Spanish alive," to practice oral comprehension with videos, films, and audio recordings, and to practice the proper parts of the Mass and the Readings for the community Mass celebrated in Spanish every Wednesday and ever fourth Saturday.

Admission

The Hispanic Ministry formation program is only available to those seminarian students enrolled in Mount St. Mary's Seminary's Configuration Stage/M.Div. Degree program.

Dual Degree and Hispanic Ministry

The Mount's four semester program in the discipleship stage and seven semester programs in the configuration stage have only 6 built-in elective slots. Seminarians with Spanish proficiency may attempt a dual degree (M.Div. and M.A. or M.Div. and S.T.B.) plus the Hispanic Ministry Certificate. However, this additional certificate will require a slight overload and those with no prior Spanish proficiency may find it difficult (if not impossible) depending on which degree track is attempted.

Spanish Language Summer Immersion Program

Purpose of the Program

In recognition that seminarians need to be prepared to minister to the largest, youngest, and fastest growing Catholic population in the United States, Mount St. Mary's Seminary recommends PROBIGUA, a Spanish-language immersion program located in Antigua Guatemala, Guatemala. This program offers seminarians who have already begun to learn Spanish the chance to perfect their language skills and to get to know the people and culture of Guatemala.

Summer Immersion Program

Priests and seminarians from around the United States travel to Guatemala to learn Spanish as well as Hispanic cultural practices. The length of time spent at the program can be tailored to an individual's needs or preferences and lasts anywhere from 6 to 10 weeks. The seminarians live with families or individuals, but they also would have daily opportunities for common Liturgy of the Hours, Holy Hour and Mass. Classes are conducted tutorial-style, one-on-one for 4 to 5 hours each day, 5 days a week.

Mount St. Mary's Seminary routinely sends priest faculty or Spanish language professors to the program over the summer to assess the program and the students' progress. An ability to speak Spanish and familiarity with Hispanic culture is of great value to future priests.

Instruction at the Academia de Español PROBIGUA

Spanish language instruction takes place through the Academia de Español PROBIGUA (Proyecto Bibliotecas Guatemala), a not-for-profit organization, which provides:

- An assessment of the seminarian's present language proficiency
- An individualized educational plan tailored to the seminarian's particular needs and goals
- Selection of a professionally trained teacher based upon best-match criteria between student and teacher (The student generally stays with the same teacher for at least two weeks, but changes can be made at the student's request.)
- Choices of instructional approach, learning materials, and field trips in order to maximize the student's skills
- Preparation for the exams, DELE (Diplomas de Español como Lengua Extranjera, Instituto Cervantes, España)
- Excursions to archeological sites, Mayan and colonial ruins, museums, and traditional festivities
- Movies and documentaries to facilitate discussions about educational topics
- Group workshops to learn about Guatemalan history, culture, folklore, politics, economics, literature

Location in Guatemala

Now commonly referred to as just Antigua (or La Antigua), the city located in the central highlands of Guatemala was one of the grand colonial capitals of the Spanish Empire in America from the 16th to the 18th centuries. Under the name *Santiago de los Caballeros de Guatemala*, it was the original "Guatemala City." A disastrous major earthquake in 1773 destroyed or damaged most of the city, and the Spanish Crown ordered the Capital moved to a new city, what became the modern Guatemala City. In 1776 this old city was ordered abandoned. Not everyone left, but from a bustling capital it became a provincial town, filled with the ruins of former glory. It became known as "Antigua Guatemala," meaning "Old Guatemala." La Antigua was declared a World Heritage site by UNESCO in 1997.

Frequently Asked Questions

Is this program only for seminarians?

- *While the program is primarily for seminarians, priests and deacons may also apply.*

Who may apply?

- *Students who have completed at least one year of Pastoral Spanish at Mount St. Mary's Seminary or at least one year of college-level Spanish.*

English as a Second Language

Mission of the Program

The mission of the Mount St. Mary's Seminary E.S.L. Program is to provide English language instruction for students preparing for ordination through the Seminary's Discipleship Stage Program, Master of Divinity, Master of Arts in Theology, or S.T.B. degree programs, and for students in ongoing pastoral formation. Through the program's instruction in writing, grammar, pronunciation, speaking, listening comprehension, reading comprehension, vocabulary development, and United States culture, students will develop English language communication skills effective not only in academic settings but also in preparation for pastoral ministry.

Goals of the Program

The primary goal of the E.S.L. program is for students to develop English language communication skills effective not only in academic settings but also in preparation for pastoral ministry through program

instruction in writing, grammar, pronunciation, speaking, listening comprehension, reading comprehension, vocabulary development, and United States culture.

Objectives

Throughout the course of English language instruction, students will:

- Improve speech clarity through the study and practice of the sounds and rhythm patterns of North American English
- Develop writing skills through instruction centered on assignments from Seminary classes or authentic pastoral needs, depending on the student
- Increase command of English grammar both through traditional rule-based methods and in the context of writing
- Continue to develop theological and academic vocabulary that focuses on terminology necessary for Seminary studies and/or pastoral ministry
- Increase reading and listening comprehension

Program Content

The E.S.L. program at Mount St. Mary's Seminary offers individualized English instruction that focuses on each seminarian's particular language needs. Based on diagnostic placement exams, students may be placed in one of three levels of the following classes: Writing, Grammar, Reading, Vocabulary, Pronunciation, and Listening Comprehension. Depending on individual needs, students may also be placed in a course on U.S. Culture and/or may be assigned a peer conversation partner. Instructor-led academic support tutorials are offered to assist students with class notes, reading support, vocabulary development, and test preparation skills to help them succeed in their seminary courses.

E.S.L. Courses

Courses	Course Title	Hours Needed
EASL-010	Beginning Writing	1-3
EASL-011	Beginning Grammar	1-3
EASL-012	Beginning Reading	1-3
EASL-013	Beginning Academic Vocabulary	1-3
EASL-014	Beginning Pronunciation	1-3
EASL-015	Beginning Listening Comprehension	1-3
EASL-020	Low Intermediate Writing	1-3
EASL-021	Low Intermediate Grammar	1-3
EASL-022	Low Intermediate Reading	1-3
EASL-024	Low Intermediate Pronunciation	1-3
EASL-025	Low Intermediate Listening Comprehension	1-3
EASL-030	Intermediate Writing	1-3
EASL-031	Intermediate Grammar	1-3
EASL-032	Intermediate Reading	1-3
EASL-033	Intermediate Vocabulary	1-3
EASL-034	Intermediate Pronunciation-Consonants	1-3
EASL-035	Intermediate Listening Comprehension	1-3
EASL-040	Advanced Writing	1-3
EASL-041	Advanced Grammar	1-3
EASL-042	Advanced Reading	1-3
EASL-043	Advanced Vocabulary	1-3
EASL-044	Advanced Pronunciation	1-3

EASL-045	Advanced Listening Comprehension	1-3
	Additional E.S.L. Support	**Hours Needed**
EASL-901	Academic Support for Theology	0
EASL-902	Academic Support for Theology	0
EASL-903	Peer Tutoring I	1
EASL-904	Peer Tutoring II	1
EASL-909	United States Culture	1
EASL-921	Vocabulary for Theology	1-3
EASL-951	Pastoral English Practicum	0.5
EASL-952	Pastoral English Practicum	0.5
EASL-961	Writing for Theology	1-3
EASL-962	Writing for Theology	1-3
EASL-971	Conversation and Public Speaking	1-3
EASL-972	Conversation and Public Speaking	1-3
EASL-990	English for Theology Tutorials	1

Level One: Beginning

EASL-010 Beginning Writing (1 to 3 credits) - Students will develop the skills to write various of types of well-organized, coherent, and grammatically correct paragraphs. Emphasizing the process approach to writing, this course lays the foundation for future academic writing in E.S.L. and theology classes. The grammar focus is on writing simple and compound sentences; the mechanics focus is on applying basic rules of capitalization and punctuation.

EASL-011 Beginning Grammar (1 to 3 credits) - Students will develop English language skills by learning the function and structure of the parts of speech, verb forms, the simple tenses, subject/verb agreement, beginning level noun, pronoun, adjective and adverb forms, coordinating conjunctions, and basic article and preposition use.

EASL-012 Beginning Reading (1 to 3 credits) - Students will apply reading strategies such as pre-reading, questioning, recalling, relating, and reviewing to increase reading comprehension. Using multiple examples from beginner-level E.S.L. texts, students will develop the skills of determining the main idea, predicting text sequence and word meaning, and inferring basic ideas, as well as be introduced to basic note-taking. Students will also summarize and paraphrase a text both orally and in writing. This is a foundational course for future academic reading in E.S.L. and theology classes, as well as for the catechetical and theological readings one will encounter in pastoral ministry.

EASL-013 Beginning Academic Vocabulary (1 to 3 credits) - Students will learn 20 beginning-level academic and social words/phrases each week. This includes learning the words' designated forms (parts of speech), their multiple meanings, and various collocations. Students will demonstrate their understanding of new words/phrases by using them orally and in writing in a variety of academic and social contexts.

EASL-014 Beginning Pronunciation (1 to 3 credits) - Students will recognize and produce North American English consonant and vowel sounds. They will also recognize and produce the stressed syllable in two and three-syllable words, the stressed word in a phrase, as well as apply basic intonation patterns to short questions and statements. Applying learned rules, students will accurately read aloud sentences and short Biblical passages.

EASL-015 Beginning Listening Comprehension (1 to 3 credits) - While listening to recorded and conversational beginning-level speech, students will recognize various forms of numbers and recognize and respond to yes/no questions, *wh*- questions, and reduced forms in greetings, short words, and phrases. They will also develop the skills to differentiate main ideas and details as well as begin to develop basic note-taking skills.

Level Two: Low Intermediate

EASL-020 Low Intermediate Writing: Students will build upon current knowledge of basic paragraph writing in order to write academic paragraphs of varying genres in preparation for writing an academic essay and an opinion essay. The grammar focus is on writing compound and complex sentences; the mechanics focus is on applying punctuation rules for commas. Prerequisite Placement testing or successful completion of Beginning Writing. Note: May require two semesters; 1-3 credits per semester.

EASL-021 Low Intermediate Grammar (1 to 3 credits) - Students will develop English language skills by learning the function and structure of irregular and phrasal verbs, perfect tenses, modals, passive voice, question forms, intermediate-level gerund and infinitive forms, intermediate-level noun, adjective and adverb clauses, and intermediate-level article and preposition use. Students will learn to apply the grammar rules covered in class to their writing and speaking. Prerequisite Placement testing or successful completion of Beginning Grammar. Note: May require two semesters; 1-3 credits per semester.

EASL-022 Low Intermediate Reading (1-3 crs) - Students will continue to use the strategies and develop the skills introduced in Beginning Reading, applying them to low-intermediate-level (B1) E.S.L. texts and native English texts. Further, students will develop the skills necessary to analyze relationships among ideas in written material, draw conclusions, recognize a writer's explicit or implicit purpose, and evaluate information. Students will respond to readings orally and in written paragraphs. Prerequisite Placement testing or successful completion of Beginning Reading. Note: May require two semesters; 1-3 credits per semester.

EASL-024 Low Intermediate Pronunciation (1-3 crs) - In addition to being able to produce the vowel sounds introduced in Beginning Pronunciation, students will produce diphthongs, predict pronunciation based on spelling, predict stress of multisyllabic words and focus words, incorporate basic intonation patterns in various contexts, and apply basic pitch patterns to convey meaning. Applying learned rules, students will accurately read aloud a Lectionary reading, Gospel reading, and/or homily. Prerequisite Placement testing or successful completion of Beginning Pronunciation. Note: May require two semesters; 1-3 credits per semester.

EASL-025 Low Intermediate Listening Comprehension (1-3 crs) - While listening to low intermediate-level conversations, students will identify the topic, main ideas, purpose, supporting ideas, and details, as well as make inferences based on content and a speaker's tone of voice. Prerequisite Placement testing or successful completion of Beginning Listening Comprehension. Note: May require two semesters; 1-3 credits per semester.

Level Three: Intermediate

EASL-030 Intermediate Writing (1-3 crs) - Students will develop the skills to write a variety of types of well-organized, coherent, and grammatically correct essays. Emphasizing the process approach to writing, students will develop writing skills in preparation for pastoral work, future academic writing in E.S.L., and/or future theology classes. The grammar focus is on writing complex and compound-complex sentences; the mechanics focus is on applying punctuation rules for commas, semicolons, colons, dashes, ellipses, and quotation marks. Prerequisite Placement testing or successful completion of Beginning Writing. Note May require two semesters; 1-3 credits per semester.

EASL-031 Intermediate Grammar (1-3 crs) - Building on what students learned in Low Intermediate Grammar, the goal of Intermediate Grammar II is to further develop students' English language skills by

teaching grammar rules (form, function, structure) necessary for them to speak and write in a way that reflects intermediate-level understanding and competence in English grammar.

EASL-032 Intermediate Reading (1-3 crs) - Students will continue to use the strategies and develop the skills introduced in Beginning Reading, applying them to intermediate-level E.S.L. texts and native English texts. Further, students will develop the skills necessary to analyze relationships among ideas in written material, draw conclusions, recognize a writer's explicit or implicit purpose, and evaluate information. Students will respond to readings orally and in written paragraphs. Prerequisite Placement testing or successful completion of Beginning Reading. Note May require two semesters; 1-3 credits per semester.

EASL-033 Intermediate Vocabulary (1-3 crs) - Students will learn 30 intermediate-level academic, social, and theological words each week. This includes learning the words' designated forms (parts of speech), their multiple meanings, and various collocations. Students will demonstrate their understanding of new words/phrases by using them orally and in writing in a variety of academic, social, and pastoral contexts. Prerequisite Placement testing or successful completion of Beginning Vocabulary.

EASL-034 Intermediate Pronunciation-Consonants (1-3 crs) - Students will be able to recognize and produce North American English consonant sounds at the beginning, in the middle, and at the end of words, as well as consonant cluster sounds in these positions. This is so they can communicate more effectively in E.S.L. and theology classes and in their current and future ministries

EASL-035 Intermediate Listening Comprehension (1-3 crs) - While listening to intermediate-level lectures and conversations, students will identify the topic, main ideas, purpose, supporting ideas, and details, as well as make inferences based on content and a speaker's tone of voice. Students will identify the basic organization of sample lectures and write notes accordingly. Prerequisite Placement testing or successful completion of Beginning Listening Comprehension. Note May require two semesters; 1-3 credits per semester.

Level Four: Advanced

EASL-040 Advanced Writing (1-3 crs) - Students will develop the skills necessary to undertake academic research and to write a well-organized, coherent, and grammatically correct research paper. Emphasis is on the process approach to writing as students develop a thesis, create an annotated bibliography, develop an outline/mind-map, and write multiple drafts. Prerequisite Placement testing or successful completion of Intermediate Writing.

EASL-041 Advanced Grammar (1-3 crs) - Students will develop English language skills by learning conditionals, pronoun antecedent forms, preposition combinations, and use of advanced-level modals, passive forms, and adjective and adverb clauses. Students will apply grammar rules covered in class to speak informally, to write essays and homilies, and to write from a single point of focus. Prerequisite Placement testing or successful completion of Intermediate Grammar.

EASL-042 Advanced Reading (1-3 crs) - Students will apply reading strategies and continue to develop and practice the skills that will help them to comprehend, interact with, and react to advanced-level E.S.L. texts, seminary theology texts, and the catechetical and theological readings they will encounter in pastoral ministry. Students will continue to use skills introduced in Intermediate Reading and will be required to respond to readings orally and in written paragraphs and essays. Prerequisite Placement testing or successful completion of Intermediate Reading.

EASL-043 Advanced Vocabulary (1-3 crs) - Students will learn 30 advanced-level academic, social, and theological words each week. This includes learning the words' designated forms (parts of speech), their multiple meanings, and various collocations. Students will demonstrate their understanding of new words/phrases by using them orally and in writing in a variety of academic, social, and pastoral contexts. Prerequisite Placement testing or successful completion of Intermediate Vocabulary.

EASL-044 Advanced Pronunciation (1-3 crs) - Students will examine word stress patterns not covered at the intermediate level. They will separate ideas into thought groups, use appropriate intonation and the four levels of English pitch, and apply the stress-timed rhythm of North American English to their public and conversational speech. By applying learned rules and developing public speaking skills, students will accurately read aloud from the Lectionary, proclaim the Gospel, and/or deliver a homily. Prerequisite Placement testing or successful completion of Intermediate Pronunciation.

EASL-045 Advanced Listening Comprehension (1-3 crs) - While listening to advanced-level lectures, students will develop more sophisticated listening skills such as differentiating important information from tangential information, predicting lecture content, and evaluating which information should be recorded in note form. They will write notes using various formats and organize information to show the relationship of ideas. This course will prepare students for listening to lectures and taking notes in philosophy and theology classes. Prerequisite Placement testing or completion of Intermediate Listening Comprehension.

EASL-921 Vocabulary for Theology (1-3 crs) - Students will generate a list of 10 high-frequency academic/theological words or idiomatic phrases each week. They will learn the words' designated forms (parts of speech), their multiple meanings, and various collocations. Additionally, students will identify root words and the meaning of prefixes and suffixes. Students will demonstrate their understanding of new words/phrases by incorporating learned vocabulary into written assignments for their theology classes as well as orally into their conversation. Prerequisite Placement testing or successful completion of Advanced Vocabulary.

Additional E.S.L. Support

EASL-901, EASL-902 Academic Support for Theology (0 crs) - Students will be provided content-based instruction focusing on individual theology courses. They will summarize theology course readings and lectures, discussing and answering questions about course content orally and in writing. Through this, they will develop the content knowledge and English proficiency necessary to succeed in their theology courses.

EASL-903 Peer Tutoring I (1 cr) - Students will be assigned a native-English-speaking conversation partner. They will converse informally and write about designated aspects of United States culture, including values, family life, social relationships, the education system, religious institutions, political structure and activities, ethnicity and race, music, art, dress, cuisine, and holidays. They will also share information orally about their own culture, comparing it to United States culture.

EASL-904 Peer Tutoring II (1 cr) - Students will be assigned a native-English-speaking conversation partner. They will converse informally and write about aspects of United States culture. Note Taken in conjunction with EASL 909 United States Culture.

EASL-909 United States Culture (1 credit) - The purpose of this enrichment course is to help international students acquire an introductory familiarity with the culture and history of the United States, learning the cultural historical processes from which United States cultural values have emerged as well as how they are expressed in contemporary times. The primary tools used will be the presentation and discussion of the series "The Story of US" and "God in America," a PBS six part special as well as other posted YouTube and PBS resources. (Cross-listed as PATH-945, PATH-946) Note Taken in conjunction with EASL-904 Peer Tutoring II.

EASL-951, EASL-952 Pastoral English Practicum (0.5 crs) - This course is designed for students who have exited the E.S.L. Program yet wish to have continued English language support. The goals of Pastoral English Practicum are 1) to continue to develop the ability to write various genres of papers required in theology classes; 2) to develop students' ability to effectively minister in English; and 3) to build upon students' current knowledge of U.S. popular and U.S. Catholic culture. *Pass/Fail.*

EASL-961, EASL-962 Writing for Theology (1-3 crs) - Students will develop the skills necessary to undertake academic research and to write various genres of papers required in their philosophy and/or theology classes. Emphasis is on the process approach to writing as students develop theses, create bibliographies, develop outlines, and write multiple drafts of their general research, exegesis, textual analysis, book reviews, and/or master's thesis papers. Errors in students' papers will be used to reinforce grammar and mechanics rules. Prerequisite Placement testing or successful completion of Advanced Writing.

EASL-971, EASL-972 Conversation and Public Speaking (1-3 crs) - Students will develop and enhance their oral communication skills for effective interaction in pastoral, academic, and social contexts within English-speaking environments. Through engaging discussions, debates, presentations, and practical activities, students will develop cross-cultural competence while honing their ability to speak in public, express opinions, lead conversations, and navigate various speaking situations. Additionally, students will continue to work on improving their pronunciation skills, including syllable stress, word stress, thought groups, and American English rhythm.

EASL-990 English for Theology Tutorials (1 cr) - Individual or small group instruction. The content and level varies according to the individual's needs and skill level. Topics range from pronunciation, speaking and listening comprehension to writing, vocabulary development and grammar. The focus is on instruction leading to the development of communication skills effective not only with academic audiences but also in preparation for priestly service. The tutorial is designed to improve speech clarity through the study and practice of sounds and rhythm patterns of North American English. Writing skills are developed through instruction centered on assignments from Seminary classes. Grammar forms are learned both through traditional rule-based methods and in the context of writing. Vocabulary development focuses on mastery of terminology necessary for seminary studies. *Repeatable, as needed.*

Location/Duration

All E.S.L. classes are offered at the Seminary Monday–Friday between 8:30 a.m.–4:00 p.m. A seminarian may be enrolled in a program of full-time E.S.L. classes or, if enrolled in philosophy/theology courses, may simultaneously enroll in one or more E.S.L. courses per semester for support, depending on the results of their diagnostic placement exams. A final schedule is made available prior to the first day of classes. In the case of a seminarian in the propaedeutic stage in need of E.S.L. support, special arrangements can be made to offer the appropriate level class(es) at the Blessed Stanley Rother House of Formation. English classes are offered in conjunction with Seminary classes and follow the Seminary academic calendar.

Distinctive Resources

- Our state-of-the-art language lab helps seminarians master the pronunciation and listening comprehension skills integral for ministerial success.
- Class sizes are very small, with most instruction delivered in one-on-one student/instructor classes.
- All instructors are native English-speakers with professional training and experience teaching E.S.L./ESOL/EFL.
- The Seminary is authorized to issue I-20's to international students accepted as full-time seminarians in the M.Div. degree/Configuration Stage Program or the prerequisite post-baccalaureate Propaedeutic Stage or Discipleship Stage Programs. All seminarians are eligible to receive E.S.L. support. However, if needed, international seminarians may be enrolled and registered in SEVIS as full-time students in the E.S.L. program prior to commencing their philosophical or theological coursework. For more information about obtaining a student visa after acceptance into the Seminary, please contact the Seminary Registrar/Designated School Official (DSO).

Frequently Asked Questions

How many hours a week will be devoted to E.S.L. instruction?

- *Placement tests are administered upon a student's arrival. Test results will determine the exact courses and number of hours of E.S.L. instruction per week.*

Can I take regular Seminary classes while I am enrolled in the E.S.L. program?

- *Yes. Depending on the number of hours that need to be devoted to E.S.L., our students take the same courses as other seminarians. In special circumstances the core Ordination program may be extended to allow for sufficient support during the first two years at the Seminary.*

Can credits earned in E.S.L. classes be applied towards the Ordination program?

- *Yes. The credits earned in E.S.L. classes can, in some cases, satisfy the requirement of elective credits in the ordination formation program, but in most cases students are encouraged to take as many theology courses as possible. E.S.L. classes are not counted towards any of the degree programs.*

Does the Seminary have a language lab?

- *Yes. A generous grant from Our Sunday Visitor has provided the Seminary with a state-of-the-art language lab to aid E.S.L. students in perfecting oral communication skills.*

Will I receive support in obtaining an F-1 student visa?

- *Yes. The Seminary Registrar is authorized to issue the SEVIS-generated Form I-20 needed to obtain the international student visa for enrollment in either a full-time E.S.L. program or a full-time master-level degree program.*

COURSES OF INSTRUCTION

Canon Law

CANL-602-C Introduction to Canon Law I (3 crs) - This course provides a general and introductory overview of law in the Church, the historical development of canon law in the eastern and western Catholic churches, and a primer on the salient points of the current law, especially as it pertains to parish priests. Special consideration is given to the historical, theological, pastoral, and legal contexts of selected canons from the 1983 *Codex Iuris Canonici*, to aid the student in the interpretation and application of canon law in pastoral practice. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs.

CANL-703-C Introduction to Canon Law II (3 crs) - This course serves as a specific study of the Church's current sacramental law of the Latin Church. This course will consider the importance of the Church's "Sanctifying Office" (Book IV) in the current Code of Canon Law. Each of the specific sacraments will be considered briefly, with an emphasis placed on the Sacrament of Marriage, its nature, properties and ends, and the specific causes of the nullity of marriage (Diriment Impediments, Defect of Consent, and the Lack of Canonical Form). The course will also consider the various Tribunal procedures and the Tribunal personnel involved in investigating marriage nullity or dissolution cases. A strong emphasis is also placed on the pastoral approach necessary to those who have suffered the failure of a marriage. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs.

Church History

CHUR-501-C The First Millennium: Patrology (3 crs) - This course provides a full panorama of Patrology and the early History of the Church. Lectures will focus on the origin and development of the Church as the People of God which spreads out in time and space. Special attention will be given to the progress of theological doctrines which have exercised the strongest influence in the history of the Church. Attention will also be given to the practical social, economic and political situation of the Church. Throughout the semester students will be asked to examine scientifically the historical sources. Both by lectures and discussion students will be invited to discover the wonderful encounter of divine and human action in the life of the community of believers, and come to a genuine sense of the Church and of its Tradition. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for Church History concentrators in the M.A. in Theology degree program.

CHUR-502-C Medieval and Renaissance Church History (3 crs) - This course provides a full panorama of Scholasticism and the medieval history of the Church, continuing the story of church development begun in CHUR 501. Lectures will focus on the development of the Church as the People of God, especially after the Gregorian Reform. Special attention will be given to the progress of theological doctrines which have exercised the strongest influence in the history of the Church. Attention will also be given to the practical social, economic and political situation of the Church. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for Church History concentrators in the M.A. in Theology degree program.

CHUR-601-C Modern and Contemporary Church History (3 crs) - The course is a survey of the history of the Church beginning with the events leading up to the Reformation and Counter-Reformation through to the 20th century. The course traces the development of the institutional church through its theological, political, evangelical and pastoral controversies and growth. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for Church History concentrators in the M.A. in Theology degree program.

CHUR-701-C History of the Church in the United States (3 crs) - A survey of the salient points in the history of the Catholic Church in the United States; her physical growth, her social, cultural and political assimilation into the mainstream of American life, and the major personalities, the truly great men and women responsible for her growth. Such a story is related to the American experience and tradition, and the course's final consideration is the role of the Catholic faith in a culture where, officially, truth is subjective, and the government is removed from such definition. The course attempts to build upon the European historical background the student has already received, to especially see the relationship between American Catholicism and the Western European experience, as well as the uniqueness that is our faith's contribution to the American experiment. Finally, the course traces the relations between the Holy See and the Church in America, particularly underscoring the deep loyalty of the American hierarchy, priests, religious women and Catholic laity to the Vicar of Christ. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for all concentrations in the M.A. in Theology degree program.

Homiletics

HOML-701-P Models of Preaching (3 crs) - The course will include an introduction to the theology of preaching and the place of Scripture in preaching. The course will train the student to employ effective models and principles in the practice of preaching, both with respect to the content (composition) and the delivery of a homily. This course will bring to fruition the student's study of Scripture, Theology, and Liturgy, showing how he can apply what he has learned in the pastoral context of preaching to the people of God. It will be most frequently in his preaching that a priest will draw upon all the resources of his preparation. This course is intended to help him do so. Through their faithful proclamation of God's Word, the future priests will enable the people of God to be "followers of Christ" by recognizing the central role of preaching in their duties as "minister of the Sacraments." Required as an integrative course for the overall configuration stage/ordination formation program. *Pass/Fail.*

HOML-702-P Homiletics Practicum (3 crs) - This course continues to develop the theory and skills introduced in Homiletics I: Models of Preaching (prerequisite) primarily through practical application. Students will prepare and deliver homilies of various genres, including Sunday, weekday, wedding, funeral and special occasion. The beginning preacher will receive constructive criticism from the instructor and fellow students to help improve both delivery and content. Required as an integrative course for the overall configuration stage/ordination formation program. *Pass/Fail.*

Liturgy

LITY-501-C Introduction to the Liturgy (3 crs) - A general study of the sacred liturgy which includes theology, history and the renewal accomplished by Vatican II, with a concentration on the historical development of the Eucharistic Liturgy and the Liturgy of the Hours. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for all concentrations in the M.A. in Theology program.

Moral Theology

MORL-501-C Fundamental Moral Theology I (3 crs) - Contextualizing our study within the Church's universal call to holiness, we will in this class begin with the theistic underpinnings to all moral/ethical discussion and then move on to the Old Testament, Gospel and Pauline understanding of the moral life. We will then continue on through the patristic period of moral theology, with a particular focus on the

moral insight of St. Augustine. Finally, we will come to St. Thomas Aquinas' masterful treatment of morality in the *Summa Theologiae* I-II and II-II. Our goal, therefore, will be not only to identify and master the key moral concepts used by God's people from the Old Testament to the golden age of Scholasticism; it will also be to appreciate the development in understanding God, Christ, and the human person, and how these developments shaped the moral language and interests of the great theologians. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for all concentrations in the M.A. in Theology program.

MORL-502-C Fundamental Moral Theology II (3 crs) - Continuing our historically guided survey of Moral Theology, we will finish up our Thomistic discussion with Aquinas' treatment of the Theological Virtues. We will then proceed through the nominalist, reformed, and manualist/casuist attitudes to Morality, with a particular emphasis on the weaknesses inherent in these models. Moving on to the 20th century, we will look at magisterial developments of Moral Theology in such landmark documents as *Gaudium et Spes, Humanae Vitae,* and *Veritatis Splendor*. Deviations from authentic Catholic Moral Theology, such as teleological ethics (consequentialism and proportionalism), fundamental option theory, liberation theology, dissent, and deontological models divorced from human nature will be examined. Finally, we will conclude with an elucidation of fundamental tools of moral analysis, such as double-effect, kinds and degrees of cooperation, the principle of totality, etc., as well as their proper (and improper) application. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for Moral Theology concentrators in the M.A. in Theology program.

MORL-704-C Justice and the Social Teachings of the Church (3 crs) - This third-year core course examines magisterial teaching on social justice, with special attention to the central themes and principles of that doctrine. It treats the application of that doctrine globally and to the U.S. setting in particular so as to enable the student to understand and be an advocate for the social doctrine of the Church. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for Moral Theology concentrators in the M.A. in Theology program.

MORL-801-C Catholic Medical and Sexual Morality (3 crs) This fourth-year core course examines and applies Catholic moral teaching to contemporary issues of medical and sexual morality. By reviewing the norms and arguments found in the primary magisterial documents, students are equipped to summarize, explain, and defend the Church's teaching on medical ethics and on the requirements of chastity for unmarried persons and homosexual persons. Particular attention is given to the USCCB "Ethical and Religious Directives for Catholic Health Care Services." Required for the overall configuration stage/ordination formation program, the M.Div. and S.T.B. degree programs, and for Moral Theology concentrators in the M.A. in Theology program.

MORL-803-C Sacrament of Marriage and Pastoral Care (3 crs) - This course provides a theology of marriage that emphasizes both its natural goodness and its sacramentality. This theology is anchored in Sacred Scripture and Tradition and serves as the context for a treatment of conjugal morality. In the first portion of the course, students will review the historical and theological developments pertaining to the sacrament of marriage, beginning with its biblical roots. The development of the sacrament of marriage then is traced from the patristic era, through the Council of Trent, to key magisterial documents of the 20th and 21st centuries. Additionally, this course equips students for marriage preparation and to offer pastoral care to engaged couples, married couples and their families. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for all concentrations in the M.A. in Theology program.

Pastoral Theology

PATH-001-X, PATH-002-X Pastoral Year Internship (12 hours equivalency per semester) - The pastoral year is an appointment by the seminarian's sponsoring arch/bishop. This provides the seminarian

invaluable internship experience within the parish, as well as opportunities for formation and discernment. Such seminarians may register for this full-time equivalency internship. Further information regarding the pastoral year "contract" and supervisor's evaluation can be found in the Pastoral Formation Handbook section of the *Seminarian Handbook*. *Pass/Fail.*

PATH-011-X D1 Fall Pastoral Formation Workshops - Introduces the foundations of priestly formation through the integrated dimensions of human, spiritual, intellectual, pastoral, and liturgical formation. Workshops foster self-knowledge, vocational identity, and habits of discipleship while preparing seminarians to embrace the demands of formation and growth in communion with Christ and the Church.

PATH-012-X D1 Spring Pastoral Formation Workshops - Builds upon the foundations of discipleship through workshops promoting personal integration, spiritual growth, affective maturity, healthy relationships, resilience, and ongoing self-evaluation. Seminarians develop practical habits that sustain faithful ministry and lifelong human and spiritual formation.

PATH-013-X D2 Fall Pastoral Formation Workshops - Develops practical pastoral awareness by introducing seminarians to contemporary ministry, evangelization, interpersonal relationships, cultural competency, service to those on the margins, and the history and mission of the Seminary. Emphasis is placed on cultivating pastoral charity, communication, and an outward-looking missionary spirit.

PATH-014-X D2 Spring Pastoral Formation Workshops - Examines the relationship between faith and reason while strengthening theological reflection and intellectual formation. Workshops encourage seminarians to integrate sound theological thinking with pastoral ministry, equipping them to communicate the faith clearly and respond thoughtfully to contemporary challenges.

PATH-511-X C1 Fall Pastoral Formation Workshops - Provides practical formation in the Church's liturgical ministries while introducing seminarians to pastoral care in diverse settings. Workshops develop confidence in public ministry, liturgical service, and compassionate outreach through supervised formation in ministerial skills and pastoral presence.

PATH-512-X C1 Spring Pastoral Formation Workshops - Continues preparation for ordained ministry through formation in celibate chastity, canonical responsibilities, and specialized pastoral care. Workshops develop practical ministerial competence, prudent judgment, and readiness for a variety of pastoral situations encountered in parish and institutional ministry.

PATH-611-X C2 Fall Pastoral Formation Workshops - Prepares seminarians for public ministry by developing communication, leadership, and pastoral professionalism. Workshops emphasize public witness, responsible representation of the Church, and the interpersonal skills necessary for effective priestly leadership in a variety of ministerial settings.

PATH-612-X C2 Spring Pastoral Formation Workshops - Develops practical skills for parish leadership through workshops on catechesis, evangelization, collaboration with clergy and laity, organizational leadership, and pastoral decision-making. Case studies prepare seminarians to respond effectively and compassionately to the diverse realities of parish life.

PATH-704-C Pastoral Assessment Integration Seminar (1 cr) - Seminary formation and the life and ongoing formation of a cleric can sometimes appear miles apart. In his Apostolic Post-Synodal Exhortation, Pastores Dabo Vobis, Pope Saint John Paull II warned against any gaps between seminary and lifelong (ongoing) formation. Hence, the transition from seminary to ongoing formation requires deliberate steps to make such a transition seamless. This seminar will prepare candidates for the priesthood and the third-year theology seminarians for their transition by assisting in bridging the gap between theological theory and praxis. With the help of these carefully crafted PAIS questions, covering the sacred theological disciplines: scripture, moral, systematic, church history, canon law and pastoral theology, this seminar will challenge seminarians to explore a wide range of pastoral scenarios requiring

application of the theological principles studied in the classroom. The goal of the seminar is to equip seminarians to handle real world pastoral scenarios.

PATH-711-X C3 Fall Pastoral Formation Workshops - Explores the practical responsibilities of parish leadership and priestly ministry. Topics include fraternity, stewardship, pastoral administration, evangelization, collaboration, ecumenism, and the promises of ordination, preparing seminarians to exercise leadership with fidelity, prudence, and pastoral charity.

PATH-712-X C3 Spring Pastoral Formation Workshops - Focuses on the transition towards ordained ministry by addressing diaconal preparation, vocational responsibilities, and contemporary pastoral challenges. Workshops strengthen leadership, pastoral identity, and readiness to serve the People of God with fidelity, humility, and missionary zeal.

PATH-801-P Pastoral Counseling (3 crs) - This course will provide an introduction to counseling skills and theories, considering both the contributions of modern psychology and its limitations in serving pastoral ministry and human flourishing. Basic helping skills are taught and practiced in the class to aid the student in developing positive pastoral relationships and in providing pastoral care. The course also provides an introduction to the signs and symptoms of common mental health problems and to the mental health professions in order to help students make appropriate referrals and consult effectively. Special attention is given to identifying and practicing the counseling skills needed for a parish priest in the administration of the sacraments. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs.

PATH-803-C Parish Leadership (1 cr) **-** This course focuses on the role of responsible leader as a parish priest with emphasis on fiscal integrity (finances), proper stewardship (human resources), and practical oversight of the parish, inconformity with ecclesiastical and civil law and common procedures.

PATH-811-C Mass Practicum (0 cr) **-** The Mass Practicum is designed for Deacons or 4th year seminarians in the MSMS Ordination Seminar Program. Participants will be introduced to canonical, historical, theological and pastoral aspects of the celebration of the Mass with a special focus on preparation to chant sing parts of the Mass and mastering the guidance offered in the General Instruction of the Roman Missal (GIRM). Deacon participants will gain liturgical competence in celebrating daily, Sunday, and special/various occasions of the Mass.

PATH-813-C Penance Practicum (0 cr) **-** An instruction on the parts of the General Instruction on the Roman Missal relative to the celebration and con-celebration of Mass and on the Rite of Christian Initiation of Adults; Instruction on the administration of parish music programs, including but not limited to: music selection, personnel matters, resources, copyright law, techniques for enacting organic and peaceful reform. Pass/Fail.

Pastoral Formation Experience

PFED-003-P, PFED-004-P Discipleship Stage Pastoral Placement: Optional Opportunity (1 cr per semester) **-** The discipleship stage pastoral formation placement provides introductory supervised experiences with the hungry, the homeless, the sick and the marginalized, and other opportunities for service and evangelization. Optional for those in the discipleship stage of formation. *Pass/Fail.*

PFED-501-P, PFED-502-P C1 Supervised Placement: Health Care or Social Services Ministry (1 cr per semester) - Through supervised ministry experience in health care or social services, seminarians develop effective listening skills, an understanding of collaborative ministry, and the ability to extend pastoral charity to the sick, the needy, and the marginalized. Placement sites include hospitals, nursing homes, hospices, immigration services, youth and young adult ministries, rehabilitation services for the

homeless, etc. Required for the overall configuration stage/ordination formation program and the M.Div. degree program. *Pass/fail.*

PFED-601-P, PFED-602-P C2 Supervised Placement: Catechetics and Teaching Ministry (1 cr per semester) - Through supervised ministry experience in catechetics and teaching at parish religious education programs or Catholic schools, seminarians gain an awareness and working knowledge of the role of religious education in the pastoral mission of the Church, a basic competence for catechesis, and age-appropriate lesson planning. Required for the overall configuration stage/ordination formation program and the M.Div. degree program. *Pass/Fail.*

PFED-701-P, PFED-702-P C3 Supervised Placement: Evangelization Ministry (1 cr per semester) - Through supervised ministry experience in evangelization or social services, seminarians continue to develop relational skills needed to connect with people across the generations, to grow in their capacity for exercising pastoral leadership, to engage in collaborative ministry, and to acquire ecumenical sensitivity. Placement sites provide opportunities to work in parish ministry, ministry to youth and young adults, campus ministry, adult religious education, and the Order of Christian Initiation for Adults. Required for the overall configuration stage/ordination formation program and the M.Div. degree program. *Pass/Fail.*

PFED-801-P C4 Supervised Placement: Parish Ministry (1 cr per semester) - Through parish assignments, seminarians will develop a sense of self as servant leaders in the Church. Deacons regularly preach during Sunday Masses and participate in other sacramental celebrations as directed by the pastor. Required for the overall configuration stage/ordination formation program and the M.Div. degree program. *Pass/Fail.*

Philosophy

PPHL-501-C Ethics and the Human Good (3 crs) **-** An inquiry into the nature of the moral good, the structures of moral agency and the proper criteria for making choices that bear on human beings and their well-being. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program (cross-listed as MAP 501/PHIL 300).

PPHL-502-C Logic and Philosophical Method (3 crs) **-** An examination of the nature of arguments and the principles of right reasoning and an endeavor to foster in students the habit of critical thinking. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and for the M.A.P.S. degree program (may be cross-listed as PHIL 202).

PPHL-505-C Natural Theology (3 crs) **-** This course examines the truth about God that can be known through reason. It focuses principally on the natural theology of St. Thomas Aquinas and concludes with a discussion of contemporary approaches to natural theology. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program.

PPHL-506-C Philosophical Anthropology (3 crs) **-** This course introduces students to the philosophy of the human person, tracing the development of philosophical anthropology through the writings of major philosophers, and culminating in the personalism of Pope John Paul II. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program (cross-listed as MAP 506).

PPHL-511-C Ancient Philosophy (3 crs) **-** An investigation of the development of Western philosophy from the Pre-Socratic period through Plato and Aristotle to Neo-Platonism. Required for all candidates in

the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program (cross-listed as MAP 511/PHIL 311).

PPHL-512-C Medieval Philosophy (3 crs) **-** An investigation of the development of Western philosophy from the early Middle Ages to the Renaissance. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program (cross-listed as MAP-512/PHIL-312).

PPHL-513-C Modern Philosophy (3 crs) - An investigation of the development of Western philosophy in the 17th and 18th centuries. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program (cross-listed as MAP-513/PHIL-313).

PPHL-514-C Contemporary Philosophy (3 crs) **-** An investigation of the development of contemporary philosophy through selected topics and readings. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program (cross-listed as MAP-514/PHIL-314).

PPHL-518-C Epistemology/Philosophy of Knowledge (3 crs) **-** An investigation of the nature of knowledge and its properties, namely truth, certitude and probability. Readings representative of different historical periods will be studied. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program (cross-listed as MAP-518/PHIL-318),

PPHL-521-C Metaphysics (3 crs) **-** An investigation of the nature of beings; topics examined include the one and the many, being and nonbeing, the nature of substance, monism versus dualism and causality. Readings representative of different historical periods will be studied. Required for all candidates in the discipleship stage of formation; prerequisite for the overall configuration stage/ordination formation program and required for M.A.P.S. degree program (cross-listed as MAP-521/PHIL-321).

PPHL-901-C Cosmology/Philosophy of Nature (3 crs) **-** As the philosophical study of the origin, constitution, and destiny of the physical universe, the philosophy of nature serves as both bridge from the tangible world to metaphysics and as a natural prelude to the theology of creation. After some introductory lectures that explore the nature of philosophical thinking and distinguish it from theology, the philosophy of nature is situated within the larger philosophical domain. Then a historical inquiry is begun that traces cosmology's path through Western history, beginning with the Greeks, continuing through the medieval and modern periods, and concluding with contemporary thought. Here the question of the relation of cosmology to contemporary science is directly engaged. Selections from primary texts selections supplement an accessible contemporary author who serves as our pathfinder for investigating the mysteries of the universe and its suggestions of a hidden Causer standing behind the world as its origin, support, and end. Recommended for all discipleship stage/first philosophers and required for all potential S.T.B. degree candidates.

Propaedeutic Courses

PROP-001-C Catechism I (3 crs) - This course seeks to introduce students, who may or may not have a fully-developed comprehension of Catholic doctrine and tradition, to a thorough and systematic study of the Catechism of the Catholic Church, beginning with the creedal foundations of doctrine in Pillar 1, "The Profession of Faith," and continuing with the sacramental system of the Church in Pillar 2, "The Celebration of the Christian Mystery." Students will also be introduced to the USCCB Catechism for Adults and the YouCat edition of the Catechism. Required for all candidates in the propaedeutic stage of formation; prerequisite for the ordination formation program and S.T.B. degree program.

PROP-002-C Catechism II (3 crs) - This course treats content of the 3rd and 4th pillar of the Catechism of the Catholic Church and gives attention to how this content may be effectively taught to youth and adults by a study and comparison of the Universal Catechism and the USCCB Catechism for Adults. Building on the foundation of Christian faith (Pillar 1) and of the sacramental system of the Church (Pillar 2), seminarians will study the moral life worthy of the dignity of a Christian called to live the Gospel of Christ in Pillar 3. The course concludes with Pillar 4 on the teachings on Christian Prayer as the living out of the mystery of our faith in relationship with God. Required for all candidates in the propaedeutic stage of formation; prerequisite for the ordination formation program and S.T.B. degree program.

PROP-003-C Scriptural Introduction to Salvation History I (3 crs) - This is the first in a two-part course continued in PROP-004. Instruction in the narrative of the Bible and its theological meaning for practical application in the spiritual life of a seminarian. The focus is on the covenantal relationship of God with His people throughout Scripture culminating in the fulfillment of the Old Testament covenants in Christ. PROP-003 will cover Creation, the Fall, the Patriarchal period, and the beginning of the entry into the Land. Required for all candidates in the propaedeutic stage of formation; prerequisite for the ordination formation program and S.T.B. degree program.

PROP-004-C Scriptural Introduction to Salvation History II (3 crs) - This is the second in a two-part course continuing instruction from PROP-003. Instruction in the narrative of the Bible and its theological meaning for practical application in the spiritual life of a seminarian. The focus is on the covenantal relationship of God with His people throughout Scripture culminating in the fulfillment of the Old Testament covenants in Christ. PROP-004 will cover the period of the Judges and transition into the Monarchy, the rise and fall of the Monarchic period, prophetic literature pointing to Christ, and will end with Luke/Acts. Required for all candidates in the propaedeutic stage of formation; prerequisite for the ordination formation program and S.T.B. degree program.

PROP-005-C Practical Spiritual Theology (3 crs) - This is the first in a two-part course continued in PROP-006. Instruction in the spiritual tradition of the Catholic Church through historic and synthetic treatments of spiritual theology and *practica* for individual and group applications. Broad knowledge of the development of the spiritual life will be presented with a focus on practical foundational concepts. Topics will include but not be limited to: virtues, development of prayer, development of a rule of life, St. Ignatius' Rules of Discernment, et al. Also included is a special module exploring the thought of Fr. Jordan Aumann, OP. Practical elements of the course include required application of techniques during daily meditation and two retreats (3 and 5 day) during the semester. Required for all candidates in the propaedeutic stage of formation; prerequisite for the ordination formation program and S.T.B. degree program.

PROP-006-C Practical Spiritual Theology (3 crs) - This is the second in a two-part course continuing instruction from PROP-005. Instruction in the spiritual tradition of the Catholic Church through historic and synthetic treatments of spiritual theology and *practica* for individual and group applications. Broad knowledge of the development of the spiritual life will be presented with a focus on practical foundational concepts. Topics will include but not be limited to: virtues, development of prayer, development of a rule of life, St. Ignatius' Rules of Discernment, et al. Also included is a special module exploring the thought of St. Therese of Lisieux. Practical elements of the course include required application of techniques during daily meditation and one retreat (8 day) during the semester. Required for all candidates in the propaedeutic stage of formation; prerequisite for the ordination formation program and S.T.B. degree program.

PROP-007-C Practical Theology of Creation I (3 crs) - This course serves as an introduction to theology of creation, anthropology, and theology of work. Modules and workshops will be presented to provide theological background rooted in St. Thomas Aquinas and St. John Paul II. Class time will principally be spent acting on the call to cultivate creation (Gn. 2:15) through work at a local farm and shrine. Work will include in planting, ground clearing, animal husbandry,

maintenance, and light construction. Seminarians will have opportunities to reflect on the perfective nature of work in the order of nature and grace and its communal dimension. It intersects with the content of PROP-009/010 in the development of virtue through manual labor in creation.

PROP-008-C Practical Theology of Creation II (3 crs) - This course serves as a continuation of PROP-007. Additional modules and workshops will be presented to provide theological background rooted in St. Thomas Aquinas and St. John Paul II. Class time will principally be spent acting on the call to cultivate creation (Gn. 2:15) through work at a local farm and shrine. Work will include planting, ground clearing, animal husbandry, maintenance, and light construction. Additionally, there will be opportunities to participate in animal slaughter to better comprehend sacrificial types in Scripture. Seminarians will have opportunities to reflect on the perfective nature of work in the order of nature and grace and its communal dimension. It intersects with the content of PROP-009/010 in the development of virtue through manual labor in creation.

PROP-009-C Applied Virtue Ethics I (3 crs) - This course centers on the practical application of virtue in the lives of seminarians as it relates to their studies, duties, and use of technology. Modules will be presented to build habits of presence to reality and discernment of opportunities to grow in virtue through day-to-day activities and challenges. Content is rooted in modern psychological research in the Cognitive Behavioral Therapy school of thought. Seminarians are expected to utilize tools presented in class and reflect on their application through in-class discussions. A special focus of the course will be reflection on the place and use of technology in the life of a man preparing for a vocation to the priesthood in the modern world.

PROP-010-C Applied Virtue Ethics II (3 crs) - This course continues to develop the content of PROP-009 in the practical application of virtue in the lives of seminarians as it relates to their studies, duties, and use of technology. Modules will be presented to build habits of presence to reality and discernment of opportunities to grow in virtue through day-to-day activities and challenges. Content is rooted in modern psychological research in the Cognitive Behavioral Therapy school of thought. Seminarians are expected to utilize tools presented in class and reflect on their application through in-class discussions. A special focus of the course will be reflection on the place and use of technology in the life of a man preparing for a vocation to the priesthood in the modern world. The end of the course will include development of a flexible plan for use of technology to assist the seminarian in healthy integration of technology as a tool to live his vocation.

Sacred Scripture

SCRP-501-C Introduction to Scripture: Wisdom and Psalms (3 crs) - The course proceeds in three parts. First, the course will provide an introduction to a Catholic approach to biblical studies and biblical interpretation, using principles drawn from *Providentissimus Deus*, *Divino Afflante Spiritu*, and especially from *Dei Verbum*. Second, the course will present a general introduction to the Psalter, giving some consideration to issues such as authorship, dating, and the Psalter's compilation. A number of individual psalms will be examined, introducing the student to a sound, Catholic interpretive methodology for interpreting the Psalms, treating matters such as historical context, literary, rhetorical, poetic, and theological features, as well as the applicability of each psalm to one's own spiritual life and to the pastoral ministry. All of the different types of psalms will be considered, for example: lament, wisdom, acrostic, praise and thanksgiving, penitential, royal, and processional. Third, the course will provide an introduction to the Wisdom Literature of the Old Testament, considering Proverbs, Job, Qoheleth, Sirach, and the Wisdom of Solomon. In addition to introducing each of these OT books, certain passages in each book will be closely examined. This close examination will train the student in an interpretive methodology that will be of use in the prophetic aspect of priestly ministry.

SCRP-502-C Pentateuch and the Historical Books (3 crs) - This course introduces and examines the Pentateuch (Gen., Ex., Lev., Num., and Deut.) and historical books (Josh., Judg., 1–2 Sam., 1–2 Kings, 1–2 Chron., Ezra, Neh., and 1–2 Mac.) of the Old Testament. These texts are of foundational importance within the biblical canon, establishing the divine promises, legislation, and overarching salvation-historical narrative—begun in creation and developed via key divine covenants—that find their New Testament fulfillment in the person and work of Jesus Christ, the incarnate Word. Through careful study, seminarians will gain a clearer understanding of these biblical books in order to read, preach, and teach them profitably. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for Sacred Scripture concentrators in the M.A. in Theology program.

SCRP-601-C The Prophets (3 crs) - This course is a study of the major and minor prophetic books of the Old Testament. These texts are of great significance within the biblical canon, bridging the Old and New Testament by recalling God's past covenant promises and commandments, reiterating their abiding demands, and proclaiming and clarifying their future fulfillment in the person and saving work of Jesus Christ and in mission and ministry of the Church. Each prophet is considered in his historical and canonical context, and each book is read in its entirety, with special emphasis given to passages that are used in the New Testament and/or included in the Sunday lectionary. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for Sacred Scripture concentrators in the M.A. in Theology program.

SCRP-602-C Matthew and Mark (3 crs) - This course is an introduction to the synoptic Gospels of Matthew and Mark. Both Gospels will be treated in their entirety via an overview survey, though the emphasis of the course will fall on Matthew, and select passages will receive a detailed exegesis. Seminarians will be given a general introduction to each book under consideration: a discussion of authorship, dating, provenance, overall purpose, distinctive themes and theological emphases, and literary structure. Within the overall discussion of the synoptic problem, source criticism, tradition criticism, and redaction criticism will be discussed. Seminarians will become familiar with a number of commentaries on the Gospels of Matthew and Mark (notably some commentaries by prominent English-speaking Catholic scholars) in the process of writing three exegesis papers. Another emphasis in the course is to give seminarians some appreciation of the importance of Old Testament traditions and background in understanding and interpreting the New. Required for the overall configuration stage/ordination formation program, the M.Div. and S.T.B. degree programs, and recommended for Sacred Scripture concentrators in the M.A. in Theology degree program.

SCRP-701-C Gospel of Luke and Acts of the Apostles (3 crs) - This course is an introduction to the Gospel of Luke and the Acts of the Apostles, studied as a double work, Luke-Acts, written by the evangelist. Initial consideration is given to historical questions concerning the authorship, dating, genre, and purpose of these writings, as well as to distinctive thematic and theological characteristics of Luke's Gospel and its relationship to the other synoptic Gospels. The course proceeds by way of an exegesis of select passages and sections of the Gospel; items receiving particular attention include the Infancy Narrative, the Nazareth discourse, the Sermon on the Plain, Miracles, Parables, the Travel Narrative, and the Passion and Resurrection Narratives. The course continues with the study of Acts, noting its narrative and theological relationship to Luke's Gospel and tracing its exposition of the spread of Christianity among the Gentiles, especially through the ministries of Peter and Paul. Required for the overall configuration stage/ordination formation program and the S.T.B. degree program, and all concentrations of the M.A. in Theology program.

SCRP-702-C Johannine Literature (3 crs) - This course provides an introduction to the Johannine writings in the New Testament: the Gospel and Letters of John, and the Apocalypse (Revelation). Initial consideration is given to historical questions concerning the authorship, redaction, dating, and context(s) of these writings, as well as to distinctive narrative, thematic, and theological characteristics of John's Gospel. The course proceeds by way of an exegesis of the Gospel in its entirety, with particular attention

paid to its christology, soteriology, trinitarian and sacramental theology, and teaching on Christ's fulfillment of the Mosaic law and Old Testament. The course continues with an examination of John's Letters and concludes with an introduction to apocalypticism and an exegesis of the Book of Revelation. Required for the overall configuration stage/ordination formation program, the M.Div. and S.T.B. degree programs, and recommended for Sacred Scripture concentrators in the M.A. in Theology program.

SCRP-801-C Pauline Literature (3 crs)
This course is an introduction to the Letters traditionally attributed to St. Paul as well as a brief introduction to the Letter to the Hebrews. An introduction to the life and theology of St. Paul, drawn from both the Book of Acts and Paul's letters, will begin the course. This will give the student some historical perspective on Paul's conversion and missionary activity, a sense of where his letters fit into his actual ministry, and an overview of the main contours of his theology. A general introduction will be given for each letter: a discussion of authorship, dating, provenance, overall purpose, distinctive themes and theological emphases, and literary structure. At the heart of the course is the endeavor to equip students with a methodology for interpreting and understanding the Pauline Literature, giving the student a facility in using Paul's writings in preaching, teaching, and personal spirituality. These interpretive skills will be honed via three exegesis papers and through detailed classroom analysis of selected portions from each letter that will give the student training in Catholic exegetical methodology.
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Spirituality

SPIR-502-C Christian Spirituality (3 crs) -This course covers the origins and development of Christian spirituality, with attention to its sources, principles and practices through the centuries. The direct and integral relationship between sound theology and spirituality and the acceptance of genuine human nature as created and redeemed by God are kept in focus. The first half of the course focuses on the historical emergence of Christian spirituality, distinguishing causes and effects in various cultural expressions. The second half of the course takes a systematic approach, examining elements of the Catholic Christian spiritual tradition essential for priestly spirituality and ministry. The entire course encourages the integration of spiritual reading, personal prayer, private devotion, liturgical prayer and the pastoral application of spirituality for future priestly ministry. Taken as part of the discipleship stage, required for the overall configuration stage/ordination formation program and prerequisite for the M.Div. and S.T.B. degree programs.

Systematic Theology

SYST-501-C Revelation, Faith, and Theology (3 crs) - This initial course in systematic theology serves as an introduction to the discipline of theology in general—including its sources, methods, and purpose—by means of a sustained consideration of the triune God's self-disclosure in revelation and the human person's divinely aided response to this revelation in faith. These central topics of revelation, faith, and theology are examined in terms of divine teaching and pedagogy—what God teaches, why God teaches, how God teaches, and how this teaching is profitably received and appropriated. Through a careful reading of texts from Scripture, Church doctors, the Magisterium, and contemporary scholars, seminarians will study and reflect upon the content and unity of this divine teaching, its gratuity and fittingness, its ecclesially mediated character, and its centeredness on the person and saving work of Christ. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for all concentrations in the M.A. in Theology program.

SYST-502-C Theology of the Tri-personal God (3 crs) - This course familiarizes students with Magisterial teaching about the Holy Trinity, and the historical doctrinal errors this teaching seeks to

correct. Using texts from Joseph Ratzinger (as was at publication of course materials), St. Augustine, St. Thomas Aquinas, and St. John Henry Newman, the course will explore various Scriptural and theological explanations of the Church's doctrine on the Trinity. Next, this course examines speculations in Trinitarian theology from Karl Rahner, Hans Urs von Balthasar, and other contemporary trends in the light of previous course material. Finally, we will briefly survey some catechetical tools and methods for teaching the doctrine of the Trinity. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs.

SYST-601-C Christology and Soteriology (3 crs) - "Who do you say that I am?" The central mystery of the Christian faith is Jesus Christ: who he is (Christology) and what he has accomplished (Soteriology). This course communicates the former, with a view towards unpacking the latter (they are, in reality, inter-penetrating realities). The method of this course is at once historical and systematic, as the Church's articulation of this mystery in theological and dogmatic fashion emerged in the course of history. This course aims to accompany the student in an engagement with the Tradition of Christological and Soteriological reflection from the New Testament to the present day; special reference will be made to the pastoral implications of this mystery. Required for the overall configuration stage/ordination formation program, the M.Div. and S.T.B. degree programs, and for Systematic Theology concentrators in the M.A. in Theology degree program.

SYST-602-C Ecclesiology and Mariology (3 crs) - This course provides a historically nuanced and systematic overview of the origin, nature and mission of the Church, with particular attention to the ecclesiology articulated at the Second Vatican Council and by subsequent popes. This course will also serve as an introduction to Mariology, as Mary is the type and pattern of the Church both in receptivity to God's call and in eschatological perfection. Required for the overall configuration stage/ordination formation program, the M.Div. and S.T.B. degree programs, and for Systematic Theology concentrators in the M.A. in Theology degree program.

SYST-605-C Theology of Creation and the Human Person (3 crs) - This is the first course of a two-part study of divine gratuity in the orders of nature and grace. It employs scriptural, historical, and above all systematic approaches to investigate the overarching mysteries of creation and the human person as well as the ancillary teachings these mysteries imply: the created order, Divine Providence, the mystery of evil, science and belief, and the nature and powers of the human person. St. Thomas Aquinas, whose presentation of these issues are amenable to embracing later and corrective insights of the Catholic tradition, human reason, and common experience, serves as master guide for organizing the various dimensions of these mysteries into a coherent whole. Required for the overall configuration stage/ordination formation program, the S.T.B. degree program, and for all concentrations of the M.A. in Theology program.

SYST-606-C Grace and the Theological Virtues (3 crs) - This course follows upon, and complements, SYST 605 Theology of Creation and the Human Person. Building first on an anthropological foundation, we shall consider grace in itself, in its cause, and in its effect(s). The second part of the course will focus on the theological virtues as the specific fruits of grace. Throughout the course, seminarians will a. become familiar with the major historical controversies about grace, from Pelagianism to the 20th c. 'impasse' over *pura natura* and divine gratuity; and b. seminarians will be asked to write in a rigorous yet pastoral-homiletic mode about the proclamation (or teaching) of grace, using primary sources from the course, and texts from spiritual masters in the Catholic tradition. Required for the overall configuration stage/ordination formation program, the M.Div. and S.T.B. degree programs, and for Systematic Theology concentrators in the M.A. in Theology program.

SYST-608-C Sacraments: Baptism and Confirmation (3 crs) - This course will study of the nature of sacramentality, and of the sacraments in general, and their relationship to Christ and the Church. Baptism and Confirmation as initiation into the Church are explored in terms of their biblical sources, historical and liturgical development, and contemporary questions, including catechetical considerations. Required

for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and for Systematic Theology concentrators in the M.A. in Theology program.

SYST-704-C Holy Orders (3 crs) - A systematic study on the Sacrament of Holy Orders: the Scriptural foundations, patristic sources, and the history of the development of the ecclesial understanding of the deacon, presbyter and bishop. Attention will be given to the minister's configuration to Christ, priest, prophet and pastor. The course will include a study of documents of the Magisterium that pertain to Holy Orders, as well as a consideration of various contemporary theological, ecumenical and pastoral issues. Required for the overall configuration stage/ordination formation program, and the M.Div. and S.T.B. degree programs.

SYST-711-C Eschatology (1.5 crs) - Eschatology examines the classic "four last things" – death, judgment, Heaven, and Hell. In this study, the course investigates related topics, such as, the immortality of the soul, the resurrection of the body, Purgatory, the virtue of Hope, the 2nd Coming of Christ, and the Parousia. All of these matters are considered in both their individual and communal contexts. Both non-Catholic Christian, and Inter-religious perspectives will also be reviewed. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and recommended for Systematic Theology concentrators in the M.A. in Theology program.

SYST-713-C Sacraments of Healing: Penance and Anointing (3 crs) - The course offers a theological investigation in six parts of the mystery of sin and sickness in light of Christ's paschal mystery, the foundation of the Sacraments of Penance and Anointing in the New Testament: (1) an historical and theological study of the development of the sacraments of Penance and the Anointing of the Sick; (2) a thorough investigation of the rites for the celebration of these sacraments; (3) a plan for the pastoral renewal of the Sacrament of Penance; (4) a study of the Sacred Canons on Penance, Indulgences, and the Anointing of the sick (5) a look at pastoral issues such as First Penance, the Pastoral Care of the Sick and the Dying, along with Spiritual Direction, and (6) the Doctrine of Indulgences. Emphasis placed on acquiring the skills of a confessor in various pastoral settings as a Catholic priest. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs.

SYST-804-E Soteriology and Eschatology (3 crs) - Soteriology begins with introductory lectures that situate the discipline and provide a general overview of the questions to be addressed in both Christological and anthropological domains. Its development is then examined at key historical moments: emergence from the pages of Sacred Scripture, deepened reflection during the Patristic period, the sharpened articulations of the medieval period, particularly those of St. Anselm and St. Thomas Aquinas, and the Reformation teachings. The course continues by attempting an adequate Soteriology that does justice to salvation as redemption, forgiveness, ontology, liberation, reconciliation, satisfaction, and redemptive love. It ends by examining the "four last things" – death, judgment, heaven and hell – and offers an orientation to the Catholic Tradition's reflection on the end, both personal and communal. Required for the overall configuration stage/ordination formation program and the M.Div. and S.T.B. degree programs, and recommended for Systematic Theology concentrators in the M.A. in Theology program.

SYST-807-C Holy Eucharist (3 crs) - A systematic and historical study of the Eucharist: the Scripture texts, patristic sources, theological development, and contemporary conciliar and papal teaching, as well as a presentation of the appropriate Canons on the Eucharist from the *Code of Canon Law*. Emphasis on the Eucharist under four aspects: memorial sacrifice, sacramental presence, sign of unity, and eschatological banquet. Required for the overall configuration stage/ordination formation program and S.T.B. degree program.

Electives

Church History

CHUR-901-E St. Augustine: Preacher and Teacher (2 credits) - Our course will explore the great Doctor of the Church from the perspective of teaching and preaching the faith. Students will first get to know Augustine from the reminiscences of some of his disciples and students. Then students will explore Augustine's catechumenal program along with his exposition of the Catholic Faith. Finally, students will examine some of Augustine's sermons and learn how he packaged and explained central aspects of the faith to lay audiences in late antique North Africa. A master rhetorician and foundational Christian theologian, Augustine preached and taught like few others in the history of the Church.

CHUR-923-E Crusade & Inquisition (2 credits) - The course will examine the history and understanding of Inquisition and Crusade in the Church. We will seek to understand what happened, why it happened, and with what consequences. During the semester students will read studies of the Inquisition and the Crusade in order to understand their historical contexts and modern interpretations. Finally, students will explore critical ideas or moments from the Inquisition and/or the Crusades in order to evaluate some aspect of its liturgical, theological, ethical, and pastoral impact on Western Christianity.

CHUR-924-E The Early History of Christian Confession (2 credits) - This course will focus the histories of fundamental Christian Creeds (Apostles' Creed, Nicene Creed, Athanasian Creed). We will trace their origins, development, transmission, and use among early Christian communities. We will unpack the contents, contexts, and meanings of the creeds in order better to understand how early Christians understood and confessed their faith in God.

PATH-945, PATH-946U.S. Culture and History (1 cr) - This enrichment course is aimed to help equip students for ministry in a US Context. It provides for an introductory exposure to the history of the United States with a review of "America: the Story of U.S." video series and other video materials such as "God in America" and "Latino Americans" and materials on US Catholic topics. It provides a forum for the presentation and introduction to various aspects of U.S. Culture including those related to US politics, etiquette, driving, family life, funerals, weddings, drinking and drugs, the police and court system, the military, ethnic groups, public and private schooling, poverty in America, race, and the like. It also provides a forum for the discussion of US Catholic culture examining topics such as the USCCB, Catholic organizations, the Catholic press and websites, Catholic outreach to the poor and needy, Catholics and other churches in America, etc. No pre-requisites/not limited to international seminarians (may be cross-listed as EASL-909-E). Pass/Fail. Repeatable/topics vary each semester.

Latin

LATN-950-E Intro. to Ecclesiastical Latin (3 credits) - An introduction to the pronunciation, vocabulary and grammar of the Latin language as it has been used in the Christian Church. Two semesters of Ecclesiastical Latin are an expectation for all discipleship stage/philosophers (PPF 6-311), a basic reading proficiency in Ecclesiastical Latin is prerequisite for admission to the S.T.B. degree program, and the course may fulfill an overall configuration stage/ordination formation program requirement for elective courses (Offered alt. years with GREK-950).

Moral Theology

MORL-901-E Selected Topics in Moral Theology: Genetics and Gender (2 credits) - This elective treats the basic biology, psychological theories, philosophical approaches and pastoral care of persons with sexual anomalies or diagnoses of gender dysphoria. Key magisterial documents and episcopal statements as well as contemporary Catholic authors will be reviewed. Various secular and church policies are

reviewed. A one-credit research project may be added for Moral concentrators as a substitute for the "Survey of US Catholic Moral Theologians" with the permission of the department chair.

MORL-906-E Survey of US Catholic Moral Theologians (2 credits) - This seminar reviews recent approaches to Catholic fundamental moral theology in the United States. This seminar will explore theories on issues including the use of scripture in moral theology, the place of experience in moral reflection, theological dissent, the moral conscience, and key schools of thought such as liberation theology, feminist approaches, etc. Moral concentrators in the M.A. theology program are expected to take this course and to complete the one-credit research paper. Permission to substitute a different moral elective must be granted by the department chair.

MORL-907-E Readings from the Summa I (3 credits) - The course will be a reading of the 1a2ae (First Part of the Second Part) of St. Thomas Aquinas' Summa Theologiae. It concerns the beginning of the reditus to God, namely, man's last end, and in detail how man is particularly endowed by nature and grace to journey to his goal. Attention is given to the structure of the human act, the passions in particular, and habits. Required for all S.T.B. candidates and recommended for M.A. in Theology concentrators in Moral Theology.

MORL-908-E Readings from the Summa II (3 credits) - The course is a continuation of readings in the *Summa*, 2a2ae. Though useful, MORL-907 is not a prerequisite. The course deals with the theological and infused moral virtues, with their integral, subjective and potential parts. Special charisms and the states of life are also included. Required for all S.T.B. candidates and, along with the concomitant research project, for M.A. in Theology concentrators in Moral Theology.

MORL-909-E Morality/Current Public Policy Issues (2 credits) - A course on the application of the principles of Catholic fundamental moral theology to specific issues facing policymakers (specifically, recreational drug use, immigration, ecology, and privacy). This course will serve to both assist students to understand and respond to timely issues facing the Church and society as well as to acquire skill more generally in identifying and applying Catholic moral principles to cases with an eye to prudential strategy in promotion of both the common good and private virtue. This elective and the concomitant research project may fulfill the applied moral theology requirement for M.A. in Theology concentrators in Moral Theology. Prerequisite Fundamental Moral Theology (MORL-501 and MORL-502).

MORL-910-E Use of Scripture and Moral Theology (2 credits) - Catechesis, preaching, and moral theology draw out the practical demands of the revealed text. This seminar-style course aims to explore two issues: a sectional biblical moral theology and a review of the theoretical and practical basis (hermeneutics) by which moral theologians incorporate such findings into their systematic reflection. A one-credit research project may be added for Moral concentrators as a substitute for the "Survey of US Catholic Moral Theologians" with the permission of the department chair.

MORL-912-E Sanctity in the Workplace: Business and Catholic Morality (2 credits) - Working from within the context of the Catholic Church's Social Teaching, this course will examine the general principles and particular settings in which the life of Christian charity can and should permeate the workplace. The course will begin with basic social principles, including the good of business, the virtue of magnanimity, and the excellence of leadership, followed by a brief review of fundamental social rights and objectives, the principles of subsidiarity and solidarity, and the nature of "human capital." With this foundation, we will then examine particular issues such as job design, marketing, globalization, financialization, communications technology, investment, family wage, full employment, work and family life, competition, development/fundraising, corporate ownership, women in the workplace, business and the environment, morally problematic goods and services, productivity and poverty, and finally the Sabbath obligation. This elective and the concomitant research project may fulfill the *applied moral theology* requirement for M.A. in Theology concentrators in Moral Theology.

MORL-915-E Truth and Beauty: 8th Commandment Issues (2 credits) - Drawing upon Scripture, the magisterial tradition, the patristic authorities, and especially the work of Augustine and Aquinas, as well as more recent theologians like von Balthasar and Maritain, this course will examine the general principles and the specific ways in which beauty should play a central role in the Christian life. The course will begin by contextualizing our study within the framework of the Church's teaching on truth as a fundamental value, with implications for news, social networking, and social communications media. We will then turn to an examination the environmental implications underscored by the beauty of the natural world, the first part of the course will reflect on the nature of beauty as such and its moral implications for a life of order, truth, integrity, innovation and passion, as well as a proper appreciation and concern for the human body as a singular instance of physical beauty. In the second section, the moral implications and demands of the fine arts, written, visual, auditory and gustatory will be considered. Finally, the moral obligation to employ beauty in the service of the human person's supernatural destiny will also be examined. This elective and the concomitant research project may fulfill the applied moral theology requirement for M.A. in Theology concentrators in Moral Theology.

Pastoral Theology

PATH-905-E Hispanic Ministry (2 credits) - Currently offered as an independent study, this course will explore the Church's approach to Hispanic ministry at a national, diocesan, and parochial level and outline unique customs, liturgical considerations, and answer key questions concerning immigration, legal, and charity issues. Documents published by the United States Conference of Catholic Bishop (USCCB) explain both the theological background, current status and demographic trends of Hispanics in America, as well as strategies for the incorporation of Hispanic ministry in the United States. Emphasis will be given to the student's home diocese and to the diocese and parish placement for his diaconate. Required for the Hispanic Ministry formation program, as an independent study it incorporates directed readings in the Hispanic Ministry documents, placement in a setting with Hispanic ministry opportunities, and a directed research project focused on pastoral themes.

PATH-919-E Catholic Culture (2 credits) - This course explores the development of Catholic culture through the lens of beauty as one of the transcendentals. Students will examine how Catholic doctrine has shaped Western civilization through sacred architecture, painting, sculpture, literature, music, and cinema. Special emphasis will be placed upon major films depicting saints, clergy, the sacraments, persecution, moral heroism, and the Church's historical witness. Rather than viewing art merely as entertainment or historical artifact, this course studies culture as an expression of the Catholic worldview. Students will learn to evaluate artistic works according to theological, philosophical, historical, and aesthetic principles.

PATH-921-X Celebrando los Sacramentos: Practical Spanish (1.5 credits) - An enrichment practicum focusing (one semester at a time) on the approved liturgical rites and pastoral administration of the sacraments of Baptism, Penance, Anointing, and Marriage. This practicum (taught primarily in Spanish) also will enhance student proficiency in grammar, pronunciation and listening skills. Although repeatable and open to all seminarians for enrichment, this enrichment practicum does not take the place of a standard elective expected for the discipleship or configuration stage/ordination formation program. This, or PATH 931-932, is expected of all Hispanic Ministry formation program candidates. Prerequisite: fundamental or intermediate pastoral Spanish or its equivalent.

PATH-922-X Celebrando los Sacramentos: Practical Spanish (1.5 credits) - An enrichment practicum focusing (one semester at a time) on the approved liturgical rites and pastoral administration of the sacraments of Baptism, Penance, Anointing, and Marriage. This practicum (taught primarily in Spanish) also will enhance student proficiency in grammar, pronunciation and listening skills. Although repeatable and open to all seminarians for enrichment, this enrichment practicum does not take the place of a standard elective expected for the discipleship or configuration stage/ordination formation program. This,

or PATH 931-932, is expected of all Hispanic Ministry formation program candidates. Prerequisite: fundamental or intermediate pastoral Spanish or its equivalent.

PATH-931-E Practical Hispanic Ministry (1 credit) - Following the model of Jesus Christ Teacher, Priest and Pastor, this course (taught in Spanish) seeks to familiarize seminarians with the fundamental principles of our faith so that they can teach it in Spanish, celebrate the sacraments, and guide the people of God. The method to be used will be eminently practical since we seek the seminarian to improve his ability to explain the faith and preach. It will also seek to know and better understand the different manifestations of popular piety in the Hispanic-American tradition and to become familiar with the resources available to serve effectively in Hispanic ministry. Although repeatable and open to all seminarians for enrichment, this practicum does not take the place of a standard elective expected for the discipleship or configuration stage/ordination formation program. This, or PATH 921-922, is expected of all Hispanic Ministry formation program candidates. Class meets once a week, scheduled at the convenience of the students. Pass/Fail. Prerequisite: intermediate or advanced pastoral Spanish or its equivalent.

PATH-932-E Practical Hispanic Ministry (1 credit) - Following the model of Jesus Christ Teacher, Priest and Pastor, this enrichment course (aka Spanish for Pastoral Ministry, taught in Spanish) seeks to familiarize seminarians with the fundamental principles of our faith so that they can teach it in Spanish, celebrate the sacraments, and guide the people of God. The method to be used will be eminently practical since we seek the seminarian to improve his ability to explain the faith and preach. It will also seek to know and better understand the different manifestations of popular piety in the Hispanic-American tradition and to become familiar with the resources available to serve effectively in Hispanic ministry. Although repeatable and open to all seminarians for enrichment, this practicum does not take the place of a standard elective expected for the discipleship or configuration stage/ordination formation program. This, or PATH-921/922, is expected of all Hispanic Ministry formation program candidates. Class meets once a week, scheduled at the convenience of the students. Pass/Fail. Prerequisite: intermediate or advanced pastoral Spanish or its equivalent.

PATH-950-E First Pastoral Spanish (3 credits) - A course designed to equip seminarians with basic language skills necessary for work as a priest serving communities comprised in whole or in part of Spanish-speaking parishioners. The course implements daily common vocabulary and grammar used in day-to-day situations and emphasizes vocabulary and themes based on the Sacred Scripture and the Liturgy in any church community. The fall semester covers the present tense forms, and the spring semester focuses on the past tenses (the preterit and imperfect). May fulfill an overall discipleship or configuration/ordination formation program requirement for elective courses.

PATH-970-E Intermediate Pastoral Spanish (3 credits) - A course designed to equip seminarians with intermediate language skills necessary for work as a priest serving communities comprised in whole or in part of Spanish-speaking parishioners. The course implements daily common vocabulary and grammar used in day-to-day situations and emphasizes vocabulary and themes based on the Sacred Scripture and the Liturgy in any church community. It is assumed that a beginner's knowledge of the language has been acquired (present and past tenses). The fall semester covers imperatives, the uses of se, and present perfect and future tenses and the spring semester focuses on acquiring the present and past subjunctive mood. May fulfill an overall discipleship or configuration/ordination formation program requirement for elective courses.

PATH-980-E Advanced Pastoral Spanish I (3 credits) - A course that focuses on conversation practice and on the composition and delivery of homilies, or other compositions related to faith or morals in Spanish, emphasizing clarity of style, grammar, and pronunciation. It is assumed that intermediate to advanced language knowledge has been acquired (present, past, and future tenses and subjunctive mood). Grammar will be reviewed as necessary. May be offered as an independent study. Repeatable, as needed. If

taken for less than three credits does not take the place of a standard elective expected for the discipleship or configuration stage/ordination formation program.

PATH-990-E Advanced Pastoral Spanish II (3 credits) - A course that focuses on conversation practice and on the composition and delivery of homilies, or other compositions related to faith or morals in Spanish, emphasizing clarity of style, grammar, and pronunciation. It is assumed that intermediate to advanced language knowledge has been acquired (present, past, and future tenses and subjunctive mood). Grammar will be reviewed as necessary. May be offered as an independent study. Repeatable, as needed. If taken for less than three credits does not take the place of a standard elective expected for the discipleship or configuration stage/ordination formation program.

PATH-941-E Introduction to Documents of the Second Vatican Council (2 credits) - A brief overview of the actual texts Second Vatican Council (1962-1965) Documents as well as the context of the topics concerned. We will examine the literal text of the sixteen conciliar documents with some emphasis on translations but mostly on content and context. We will look at the distinctions of dogmatic decrees, pastoral constitutions, declarations, etc. A brief introduction on what led up to the convocation of the Ecumenical Council by Pope John XXIII and a brief look at the implementation and impact V2 had on the Church (*Pass/Fail*, open to all seminarians, formerly PTHL-006-E/may be cross-listed as MORL-911-E or a PATH elective). Note: if offered as a Pass/Fail 1-credit enrichment course PTHL-907-X), it does not fulfill an elective requirement for either the discipleship stage/philosophy formation or configuration stage/ordination formation program.

PATH-942-E Post Conciliar Documents (2 credits) - An introduction to the Post-Conciliar documents. Although historically a continuation of the elective on the Introduction to the Documents of the Second Vatican Council, it is not a prerequisite. Pass/Fail. Open to all seminarians.

PATH-943-E Papal Encyclicals (2 credits) - This elective course is an in-depth study of pertinent papal encyclicals from Pope Gregory XVI to Pope Francis. These encyclicals reflect the Church's ongoing engagement with social, political, economic, and moral issues, giving spiritual guidance on essential concerns such as human dignity, justice, and economic/environmental responsibility. More attention will be given to those encyclicals not already covered in other courses (e.g., Humanae Vitae, etc.) but all significant papal letters will be discussed whether briefly or more thoroughly, with historical context, summary, and impact.

PATH-944-E Key Ecclesiastical Documents (2 credits) - An overview of key church documents, both universal and national. The goal of this course is to acquaint and familiarize the seminarians with magisterial documents other than Conciliar Decrees and Papal Encyclicals, with a focus on national episcopal conference (USCCB) as well as documents from various dicasteries at the Vatican which are relevant to parochial ministry.

Sacred Scripture

SCRP-902-E Sermon on the Mount (2 credits) The course will consist of a careful reading and interpretation of the Sermon on the Mount (Matt. 5-7). Portions of Luke's Sermon on the Plain (Luke 6:17-49) will be treated in conjunction with our analysis of Matthew 5-7. A close examination of these passages will greatly improve the student's familiarity with and understanding of these important sections of the Gospels as well as provide him with a deeper awareness of the exegetical and hermeneutical methodology of the Biblical Sciences. The Beatitudes will be treated at some length, keyed to the CCC (#'s 1716-29). Pope Benedict's treatment of the Sermon on the Mount and the Lord's Prayer will be integrated into our study.

SCRP-904-E Scripture within the Tradition (2 crs) - This elective course provides an opportunity to study how scripture is read and interpreted within the Church's tradition, often with a particular focus on a figure or figures from the patristic through the medieval periods. This elective, along with concomitant

research project, may fulfill a requirement for M.A. in Theology concentrators in Sacred Scripture. This course can be taken for credit more than once as long as the topic studied varies. Recent offerings include:

- **Thomas Aquinas on the Old and New Law**
  This elective provides an in-depth study of the questions devoted to the Old and New Law in the *Prima Secundae* of Thomas Aquinas's *Summa Theologiae* (ST I-II.98-108), which constitute Aquinas's most extensive consideration of the content and interrelationship of the Old and New Testament, and of their shared witness to Christ and the mystery of salvation. In keeping with Aquinas' own emphases in these questions, special attention is paid to his teaching on the Old Law, including his threefold division of its moral, judicial, and ceremonial precepts; his efforts to connect these precepts both to natural law and to the New Law; and his complex account of the Old Law's anticipation of, and fulfillment by, Christ. In order to foster greater understanding of Aquinas' approach to the unity and distinction of Old and New, pertinent historical, textual, and theological issues in these questions will be addressed via supplemental reading selections from other of Aquinas' writings, certain of his sources (biblical, patristic, and Jewish), and the contributions of more recent scholarship.

SCRP-917-E, SCRP 918-E Exegetical Studies of Selected Texts (2 credits) - This elective course is an in-depth study of selected books of the Bible with special emphasis on interpretation valuable for the ministry of the priest. This elective, along with concomitant research project, may fulfill a requirement for M.A. in Theology concentrators in Sacred Scripture. This course can be taken for credit more than once as long as the topic studied varies.

- **Gospel of Mark** - This elective course is a detailed study of the Gospel of Mark. After initial consideration of historical questions related to the Gospel and recent developments in Markan scholarship, the course proceeds by way of an exegesis of the Gospel in its entirety, with particular attention paid to its Petrine background, narrative features, Christological teaching, and Old Testament references. Pastoral applications will also be considered throughout the course, especially with regard to preaching Mark's Gospel in the Year B Lectionary cycle. Note: This elective, along with concomitant research project, (1 credit) may fulfill a requirement for M.A. in Theology concentrators in Sacred Scripture. Note: SCRP-917-E, SCRP-918-E "Exegetical Studies" electives may be repeated for credit as long as the topic varies.

- **Hebrews and Catholic Epistles** - This elective course introduces students to the study and theological message of the Letter to the Hebrews and several of the Catholic Letters: James, 1-2 Peter, and Jude. A major focus of the course is the theology of the priesthood of Christ in Hebrews. Other theological themes to be studied include the common priesthood of the faithful (1 Peter) and justification (James, in comparison to Paul's letters).

- **Romans -** This course is an in-depth exegetical and theological study of St. Paul's Letter to the Romans. After an initial consideration of the background of Romans and Paul's reasons for writing, the course will include analysis of the argument of the various sections of the letter, detailed exegesis of selected passages, and treatment of theological themes such as justification, life in Christ and in the Spirit, and God's plan for Israel. Emphasis will also be given to the impact of Romans in the history of Christian theology and to current debates regarding the letter's interpretation. The significance of Romans for pastoral ministry will also be considered.

- **The Minor Prophets** - This course discusses the prophetic messages of the Minor Prophets (with a particular emphasis on readings used in the lectionary). It will begin with a brief review of the concept of biblical prophecy followed by a study of the historical background, literary context, and theological message of the Twelve Minor Prophets. The course will also present a unique emphasis on readings used in the Sunday Lectionary, as well as Festal Days.

SCRP-970-E Readings in Greek: The Gospel of John (2 credits) - Both an intermediate Greek and an exegesis course, it builds on the knowledge acquired in first year Greek. By means of a careful reading of the Greek text of selected portions of John or other texts, the students' skills in the basic grammar, syntax, and vocabulary of New Testament Greek will be strengthened. Exegetical analysis will also strengthen the students' skills in the methodology of Catholic Biblical interpretation. (May be cross-listed as GREK 970) This elective, along with concomitant research project, may fulfill a requirement for M.A. in Theology concentrators in Sacred Scripture. This course can be taken for credit more than once as long as the topic studied varies.

Spirituality

SPIR-907-E Spiritual Direction (2 credits) - The course is aimed at equipping the future priest to offer spiritual direction in his future parish ministry to various classes of person. The purpose of spiritual direction will be examined, along with the qualities of the director, the different areas of spiritual formation, and possible methods to employ. Offered every year, enrollment is usually limited to third and fourth theologians. (May be cross-listed as PATH-907-E)

Systematic Theology

SYST-901-E Perennial Wisdom: Aquinas, Bonaventure, and Contemporary (2 credits) - Especially since the Leonine revival of the 19th century, Catholic theology has regarded the great Scholastic masters as providing a touchstone for any theological school. This course begins with a detailed working-through of a description of the nature of theology, achieved by comparing and contrasting Thomas Aquinas and Bonaventure on the subject. Attention then turns to contemporary theology, first in its genesis and then in some representative examples. The underlying question of the second half of the course is, how can one read contemporary theology in light of the view of theology as a perennial wisdom? This second half proceeds mostly in seminar style, with a focus on in-class discussion of major figures of contemporary theology.

SYST-905-E, SYST- 906-E Themes in Systematic Theology (2 crs) - This course will afford the opportunity for concentrators in Systematic Theology to study one specialized topic, or several interrelated topics, which are treated more generally in one of the core courses of Systematic Theology – Trinity, Christology, Ecclesiology, Grace, Creation and Man, Sacraments – in much greater depth, using primary resources (the writings of great theologians past and present). This elective, along with concomitant research project, may fulfill a requirement for M.A. in Theology concentrators in Systematic Theology. This course can be taken for credit more than once as long as the topic studied varies. Recent offerings include:

- **Gifts and Charisms of the Holy Spirit** (2 credits) - This elective course will investigate the rich tradition of the seven gifts of the Holy Spirit and the charismatic gifts by utilizing Sacred Scripture, the insights of the Fathers of the Church, St. Thomas Aquinas, and various medieval and contemporary theologians and spiritual writers. Special attention will be given to the nature of Christian spirituality and mission as well as the role of the Holy Spirit in exercising his gifts and ecclesial charisms.
- **Holy Spirit and the Christian Life** - Utilizing the insights and work of the Fathers of the Church, St. Thomas Aquinas, John of St. Thomas, Fr. Raniero Cantalamessa, and various contemporary theologians and spiritual writers, this elective course will investigate the rich spiritual tradition regarding "the Holy Spirit and the Christian Life." This will include investigation of the identity of the Holy Spirit, the gifts that he gives to Christians, and the activities that these gifts empower us to perform. Focused attention will be given to the *Veni, Creator Spiritus* ("Come,

Creator Spirit") hymn, which has been used to open every ecumenical council since its publication in the 10th century.

- **Evangelization and Conversion** - This course will examine the realities of evangelization and conversion through the recent conciliar and papal teaching from Vatican II through the writings of St. Paul VI, St. John Paul II, Pope-Emeritus Benedict and Pope Francis. We will mine the broader tradition of the Church through the study of two classic works: St. Augustine's *Confessions* and St. Teresa of Avila's *Interior Castle*. In addition, the course will identify contemporary tools, methods, and initiatives in evangelization (may be cross-listed as a CHUR-elective)
- **St. John Fisher and his Marian Theology -** This course will examine the person of St. John Fisher (+1535), Bishop and Martyr, whom the Church annually honors liturgically on June 22nd along with St. Thomas More, Martyr, as well as his theology, most particularly his Mariology. This course will also present the historical context, namely the cusp of the Protestant Reformation in England, in which Cardinal Fisher lived and served (cross-listed as a SYST-918-E 'Great Theologians' elective).

SYST-911-E Mariology (2 credits) - This course will examine the person of Mary biblically, patristically, scholastically, dogmatically and doctrinally, and will explore the relationship of Mariology to Christology, Soteriology, Ecclesiology, and Pneumatology. We will begin with the biblical and patristic foundations of Mariology, examine the historical context, theological basis, and doctrinal content of the four major dogmas, and examine post-conciliar development of Mary's relationship to the Holy Spirit and to the Church. We will moreover consider recent magisterial statements on Mary's role at Calvary, Marian mediation, and Our Lady's intercessory prayer. The course will cover the development of Marian devotion, the category of *hyperdulia*, and the distinctive expressions of Marian devotion in the Eastern and Western traditions. Mary's status in non-Catholic systems – Orthodox, Protestant, and Muslim – will be discussed, as well as a consideration of the delicate topic of Mary and Ecumenism. Finally, we will look at the Vatican's Congregation for the Doctrine of the Faith's norms of evaluating private revelation, as well as the four major approved Marian apparitions of Guadalupe, the Miraculous Medal, Lourdes and Fatima. This elective, along with concomitant research project, may fulfill a requirement for M.A. in Theology concentrators in Systematic Theology.

SYST-915-E, SYST-916-E Great Theologians (2 crs) - An in-depth study of the thought of a single great theologian or a theological theme as it is developed in a series of theologians over time, including such figures as St. Augustine, St. Anselm, St. John Henry Newman, de Lubac, Congar, Rahner and von Balthasar. This elective, along with concomitant research project, may fulfill a requirement for M.A. in Theology concentrators in Systematic Theology. This course can be taken for credit more than once as long as the topic studied varies. Recent topics offered have included:

- **Augustine: Bishop and Theologian** - An examination of the writing and preaching of St Augustine (354-430 AD). While rightly revered as a theologian and doctor of the Church, Augustine's theology was worked out in the context of a very busy pastoral life and articulated with great attention to the Church's mission. This seminar will examine some of his principal works as well as his preaching, with the aim of understanding his thought, with particular attention to its pastoral nature.
- **Teachings of Benedict XVI** - The aim of this course is to become familiar with the teachings of Benedict XVI. Particular emphasis will be given to Benedict's encyclicals as they give us a profound look into the magisterial teaching of the Pope Emeritus. We will also study and read other texts such as his addresses, speeches, and apostolic exhortations so as to have a synthetic grasp of the importance and relevance of Benedict XVI's teaching for people of today.

SYST-920-E Thomistic Seminar (3 crs) - An in-depth study of the thought of St. Thomas Aquinas as concentrated in either the First Part or Third Part of his *Summa Theologiae*. Required for S.T.B. candidates

and may be taken by M.A. in Theology concentrators in Systematic Theology, along with the concomitant research project. This course can be taken for credit more than once as long as the topic studied varies. Recent offerings include:

- **The Theological *Ressourcement*** - The early and mid-twentieth century witnessed a movement of a theological renewal, a "return to the sources," by theologians who sought to revivify theology by a deeper engagement with the Scriptures, the Liturgy, and the Fathers of the Church. This course will read several of the seminal works of theologians of this *Ressourcement*, Henri de Lubac, Jean Daniélou, Yves Congar, and Louis Bouyer.
- **Aquinas Commentary on the Old and New Law -** This elective provides an in-depth study of the questions devoted to the Old and New Law in the *Prima Secundae* of Thomas Aquinas's *Summa Theologiae* (ST I-II.98-108), which constitute Aquinas's most extensive consideration of the content and interrelationship of the Old and New Testament, and of their shared witness to Christ and the mystery of salvation. In keeping with Aquinas' own emphases in these questions, special attention is paid to his teaching on the Old Law, including his threefold division of its moral, judicial, and ceremonial precepts; his efforts to connect these precepts both to natural law and to the New Law; and his complex account of the Old Law's anticipation of, and fulfillment by, Christ. In order to foster greater understanding of Aquinas' approach to the unity and distinction of Old and New, pertinent historical, textual, and theological issues in these questions will be addressed via supplemental reading selections from other of Aquinas's writings, certain of his sources (biblical, patristic, and Jewish), and the contributions of more recent scholarship
- **Aquinas and the East/West Schism** - This elective provides an overview of the East-West Schism, particularly in light of Aquinas' *Contra Errores Graecorum* other relevant questions from the *Summa Theologiae* and the *De Potentia Dei*. The course will open with a discussion of the roots of the schism prior to Aquinas, and will then focus on the particular areas of tension with which Aquinas dealt, particularly the biblical and patristic testimony, the filioque, the role of the papacy and the papacy's relationship to councils and other bishops, and – more briefly – the nature of purgatory and the dispute over unleavened bread. The course will conclude with a brief treatment of the history of the schism following Aquinas. The overarching goal of the class is three-fold *ecumenical* (understanding better the largest group of our separated Christian brethren); *apologetic/theological* (understanding better Catholic doctrine on this issue); *historical* (understanding better the Church's history of liturgical and theological development).

SYST-924-E Sacramental Efficacy: Augustine, Aquinas and Chauvet in Perspective (2 credits) - The dominant teaching of the Church is that the sacramental signs contain what they signify. Beyond signs and words, the sacraments are efficacious because of the power and word of God. In this course, we will explore how the Fathers of the Church understood this great reality through the theology of St. Augustine and then the Middle Ages in the theology of St. Thomas Aquinas. The course will also feature the teaching of the Second Vatican Council and conclude with the theological insights of a post-Vatican II scholar, Louis Marie Chauvet, whose theology incorporates relevant developments in human and social sciences.

SYST-925-E CHUR-925-E Nicaea and Ephesus (2 credits) - This course will examine the First and the Third Ecumenical Councils of Nicaea I (325) and Ephesus (431), respectively, considering especially the Christological dimension of the former, and the Mariological facet of the latter. In each case, we will identify the controversies that led the Church to gather the Bishops of each period to discuss and to decide various pressing matters. Concerning Nicaea, the challenges of Arius and Arianism, the concept of *homoousios*, Christian virgins, the election of Bishops, the reconciliation of apostates, deaconesses, and the *ordo viduarum*, among other subjects, will be analyzed. Regarding Ephesus, the difficulties presented by Nestorius and Nestorianism, the Sacred Humanity of Christ, and the Blessed Virgin Mary as the *Theotokos*,

will be pondered. The roles of Saint Athanasius, Bishop and Doctor, and Saint Cyril of Alexandria, will be studied.

M.A. in Theology Thesis Option

THES-030 M.A. in Theology Thesis: preliminary work (0 credits) - Offered as an independent study by the candidate's thesis director. Preliminary coursework in preparation, Pass/Fail, given zero academic credits.

THES-060 M.A. in Theology Thesis (3 credits) - Offered as an independent study by the candidate's thesis director. Taken during the semester completing longer thesis for the M.A. in Theology degree program. The approved thesis must earn a grade of "B" or better, Pass/Fail, receives 3 academic credits.

SEMINARY ADMISSIONS

Propaedeutic Stage and Discipleship Stage: Philosophy Formation Program Applicants

Applicants for either the propaedeutic or discipleship stage/philosophy formation programs, as eventual candidates for the ordination formation program, must have sponsorship from a bishop or religious community, a bachelor's degree in arts or sciences (B.A. or B.S.) from an accredited college or evidence of enough credits to earn a bachelor's degree within the two-year discipleship stage/philosophy formation program. All applicants go through the same online process and must submit the same materials as required for configuration stage/theology applicants.

1. Applicants must complete the Seminary's online application for the priesthood ordination formation/discipleship stage program and submit *official* transcripts from all previous undergraduate- and graduate-level study, two essays (recently written "autobiography" and "why I want to be a priest") following the very specific instructions, and all other documents outlined in the application checklist on the SLATE application portal.
2. Mount St. Mary's Seminary reserves the right to investigate and verify all information provided by the propaedeutic or discipleship stage/philosophy formation program applicant.
3. In order to process the application it is important to receive *all* of the required materials in a timely fashion (preferably no later than July 1). For questions about the Seminary application process, contact seminaryadmissions@msmary.edu.
4. Those applicants needing to complete a B.A. degree through Mount St. Mary's University must apply through the same Seminary admissions process, but should submit official copies of high school transcripts, in addition to the other requested materials. The Seminary will coordinate with the University Registrar's office to determine the feasibility of the completion of an undergraduate degree with a Philosophy major within the two-year discipleship stage.

Configuration Stage: Theology Formation Program and M.Div. Degree Applicants

Applicants for the configuration stage of the ordination formation program must have sponsorship from a bishop or religious community, a bachelor's degree in Arts or Sciences from an accredited college, and at least 30 semester credit hours of undergraduate philosophy, or its equivalent. Those without prior discipleship stage formation or sufficient philosophy background must apply for the discipleship formation program (see below). The philosophy titles, recommended by the PPF 6, are outlined in the discipleship and configuration stage formation program descriptions. All applicants accepted as configuration stage/theologians are automatically matriculated into the Master of Divinity (M.Div.) degree program.

1. Applicants must complete the Seminary's online application for the priesthood ordination formation/M.Div. degree program and submit *official* transcripts from all previous undergraduate- and graduate-level study, two essays (recently written "autobiography" and "why I want to be a priest") following the very specific instructions, and all other documents outlined in the application checklist on the SLATE application portal.
2. Mount St. Mary's Seminary reserves the right to investigate and verify all information provided by the configuration stage/ordination formation/M.Div. degree program applicant.
3. In order to process the application it is important to receive *all* of the required materials in a timely fashion (preferably no later than July 1). For questions about the Seminary application process, contact seminaryadmissions@msmary.edu.

Other Graduate Degree Candidates (Non-seminarian Students)

1. The Seminary welcomes applications from individuals interested in taking our graduate level classes for enrichment or enrolling in the Master of Arts in Theology degree program but are not pursuing the priesthood/ordination formation.

2. Such applicants must complete the Seminary's online application as a "non-priesthood candidate" for the Seminary graduate program and must submit credentials showing eligibility for the Master of Arts in Theology degree as outlined in the application checklist on the SLATE application portal and the permission of the Seminary academic dean (who reviews the degree program applications).
3. Mount St. Mary's Seminary reserves the right to investigate and verify all information provided by non-priesthood program applicants.
4. In order to process the application it is important to receive all of the required materials in a timely fashion (preferably no later than two weeks prior to the beginning of the semester). For questions about the Seminary application process, contact seminaryadmissions@msmary.edu.

Non-seminarian applicants for the Master of Arts in Philosophical Studies degree should contact the M.A.P.S. program director at the undergraduate Philosophy department and submit the online application available as part of the Graduate Applications on the Mount St. Mary's University website.

Non-Degree Program Applicants

Applicants who wish to take courses at the Seminary for enrichment (not as part of a degree program) whether for credit or as an audit must have the permission of the Seminary academic dean and should also complete the online application form as a "non-priesthood candidate".

Seminarian Degree Program Applications

- **M.Div. degree:** All seminarians in the configuration stage of the ordination formation program are automatically matriculated into the Master of Divinity (M.Div.) degree program.
- **Dual-degree Options: M.Div./M.A. or M.Div./S.T.B. applicants:** Current theologians in the configuration stage (normally at the end of 1st Configuration/Theology), with the permission of their diocese/religious order and approval of their formation advisor, may apply for one of the dual-program options: either the M.A. in Theology degree with one of 4 concentrations *or* the S.T.B. degree in addition to the M.Div. degree.
    - Dual-degree must complete the online application (in addition to the original application for admission to the Seminary), indicating the dual-enrollment program option being selected. The deadline for submitting dual-degree applications each semester is the end of the drop/add period.
    - Mount transcripts and external transcripts received during the initial application to the Seminary will be used to assess eligibility. Additional copies do not need to be submitted.
    - The contact information for the applicant's formation advisor is needed in order that the advisor can submit a recommendation. The Seminary academic dean will review the applications for approval.
    - The online application using the SLATE software is available through the Seminary website or the MyMount student portal. Current seminarians should use their original credentials for accessing the application site and then change the contact information in SLATE to their Mount email account to ensure synchronization with their J1/MyMount student account. Contact the Seminary Registrar for further information.
- **M.A.P.S. degree applications:** Those in the first year of the discipleship stage, with the permission of their diocese/religious order and approval of their formation advisor, may apply for the university's graduate M.A.P.S. degree in addition to the discipleship stage/philosophy formation program.
    - M.A.P.S. program applications must be submitted by those in the first year of the discipleship stage before the end of the January drop/add period in their second semester at the Mount.

- Mount transcripts and external transcripts received during the initial application to the Seminary will be used to assess eligibility. Additional copies do not need to be submitted. In addition to the M.A.P.S. program director, the Seminary academic dean will review the applications for approval.

Non-Discrimination Statement

It is the policy of Mount St. Mary's not to discriminate on the basis of race, color, national or ethnic origin, sex or handicapping condition in recruitment or admission of students, or in the administration of the Mount's educational policies, admissions policies, scholarship, and other Mount administered activities and programs. It is the policy of Mount St. Mary's to comply with the provisions of the Americans with Disabilities Act in making its programs and facilities accessible.

Acceptance with Advanced Theology Class Ranking

All applicants must submit official transcripts showing all degrees earned and coursework completed at each prior post-secondary academic institution attended. For transcripts from institutions in other countries, it is recommended that applicants submit certified copies in English translation of all college/university level courses, grades, and conferred degrees. The university highly recommends the use of World Education Services WES so that we can best assess your candidacy (contact Seminary Admissions to see if this equivalency translation will be required). Please request a course-by-course evaluation be submitted. The Seminary academic dean and Seminary Registrar review the transcripts of all applicants to determine if they fulfill admission requirements. In consultation with the appropriate faculty members, if it is determined that the applicant passed an equivalent graduate-level required course, transfer credit will be noted on the Mount St. Mary's Seminary transcript and in such cases the seminarian may be admitted with advanced theology class ranking in the Seminary program of formation.

Mount St. Mary's Seminary will accept transfer credits from graduate-level courses which earned a grade of at least "C" (2.0) at an appropriately accredited institution recognized by the U.S. Department of Education (or by the Dicastery for Culture and Education in Rome) to be applied towards degree programs at the Seminary. The limits on the number of transfer credits which can be applied towards specific degrees are outlined in the degree description. Transfer credits will not be given for thesis work.

Mature candidates with evidence of significant professional, military, academic, or continuing education may be admitted to the Seminary at the discretion of the Seminary academic dean. Prerequisite coursework may be waived based on the judgment that this evidence provides the well-founded hope of the ability to actively pursue and complete the degree. No credit or advanced standing is given for life experience.

Readmission Policy

A student who has voluntarily withdrawn or taken a leave of absence from the Seminary may apply for readmission; seminarians need the approval of the sponsoring diocese/religious order. A seminarian on an official pastoral year, as required by their diocese, is considered to be enrolled in a full-time equivalent internship for the year and therefore does not need to apply for readmission, but should contact the Seminary Registrar prior to returning to register for classes.

When a student is dismissed for academic deficiency, application for readmission may be made upon proof that the deficiency has been rectified. When a student is dismissed for other reasons, he may or may not be eligible for readmission depending upon the circumstances of the dismissal.

Veterans

Mount St. Mary's Seminary is authorized by the Maryland State Board for Higher Education to accept veterans who have met the admissions standards of the Seminary. Veterans are required to abide by the regulations of the Department of Veterans Affairs as well as those of the Mount. VAR #14236 requires institutions to determine academic need prior to veteran certification in tutorial programs. At the outset of their studies, all newly-enrolled students who are eligible to receive veteran benefits should contact the

Office of the University Registrar in Bradley Hall. The University Registrar serves as the VA certifying official for the entire Mount St. Mary's University.

- **Veterans Receiving Chapter 33 Post 9/11 GI Bill® or Chapter 31 VocRehab Benefits:** In compliance with the Veterans Benefits and Transition Act of 2018, any student using Chapter 33 Post 9/11 GI Bill® or Chapter 31 VocRehab benefits who has been certified for benefits by the School Certifying Official, is exempt from the deadlines and penalties listed above for the semester(s) certified.

International Students - Rights and Responsibilities

- **English as a Second Language** (E.S.L.): Those applicants for whom English is not their first language, and have not attended an English-based educational institution, are required to be tested by the Seminary E.S.L. faculty during Orientation. The Seminary offers an E.S.L. program for language acquisition and accent reduction; as a full-time program or just for academic support.
- **International Student Visas.** Mount St. Mary's Seminary is authorized by U.S. Immigration and Customs Enforcement (I.C.E.) to sponsor qualified international seminary applicants (non-US-citizens) to enroll as full-time students in the ordination formation/M.Div. degree program or as full-time students in the Seminary E.S.L. program through the Student and Exchange Visitor Information System (SEVIS). It is recommended that application materials (official transcripts, etc.) from institutions in other countries be accompanied by an English translation and evaluation from a service such as WES. Questions regarding the issuance or renewal of student visas (F-1/I-20's) should be directed to the **Office of the Seminary Registrar**. For further information see the **International Students - Visas and Responsibilities** page on the Mount's website.
- **Reporting Requirements:** All international seminarians studying at the Mount on an F-1 non-immigrant student visa must report to the Seminary Registrar who is the "designated SEVIS official" (DSO) at the beginning of each semester to verify their continued attendance and enrollment in a full-time load of classes. Seminarians must keep all versions of I-20's they have received from Mount St. Mary's Seminary or any other school they attended previously) with their passport at all times. Any changes to the information on the I-20 form, especially changes in address (or financial sponsorship), must be reported to the Seminary Registrar/DSO within 10 days.
    - New international students with an R-1 or Permanent Resident visa status (or other visa status aside from the F-1 International Student) must report to the Seminary Registrar at the beginning of their first semester to verify their immigration status.
- **Federal Compliance:** All international seminarians studying here on an F-1 Student Visa must comply with all federal regulations (DHS, ICE, SEVIS, SEVP) concerning their non-immigration status; Failure to do so could result in the termination of their I-20 authorization to study at Mount St. Mary's Seminary.
- **Travel:** International F-1 seminarians who plan to travel outside the USA must have an "authorization to travel" signature on their I-20 which is dated less than 12 months prior to their expected reentry into the USA. International seminarians are responsible for submitting their I-20 to the Seminary Registrar/DSO for this signature before leaving campus.
- **Employment/Accepting Stipends**
    - There are very specific limited circumstances in which an International F-1 student can accept employment, and in ALL cases the DSO must be informed and give approval. Violations of this SEVP policy can cause loss of status and require immediate removal from the USA.
    - International F-1 seminarians must apply to the Seminary Registrar/DSO for a period of part-time "curricular practical training" (CPT) for any PFE, Summer placement, Deacon assignment, or required Pastoral Year during which they expect to receive any kind of payment, reimbursement, or stipend. Accepting any such financial payment (aside from the tuition, living expenses and other incidental support being offered by the diocese as noted on

the I-20) without CPT authorization could be considered a failure to "maintain status" and could have a negative impact when the seminarian applies to change to an R-1 Religious Worker visa upon completion of seminary studies.

- Fourth theologians with an F-1 student visa may apply during their final semester to have a period of full-time "optional practical training" (OPT) which extends the "student status" for one year after the completion of seminary studies. This will allow the seminarian to apply for an Employment Authorization Document (EAD), for which there is a processing fee. The one year of OPT, plus the "grace periods," will allow the partnering diocese time to submit documentation for the change to an R-1 Religious Worker visa. It is the seminarian's responsibility to contact the Seminary Registrar/DSO for assistance in this process.

Seminary Scholarships

A full listing of endowed scholarships established at Mount St. Mary's Seminary by friends of the Seminary is available from the Office of Seminary Development and Alumni Relations. Additional support for our Seminary programs is always welcome.

FINANCIAL INFORMATION

Introduction

Tuition and other fees do not meet the total cost of supporting the students at the Seminary and University. The Mount makes every effort to keep costs at the lowest possible level and reserves the right to change these costs annually.

Billing

Bills of approximately one-half of the annual charges will be sent prior to the start of each semester and will be due and payable on the date indicated thereon. Seminarians can designate access for their MyMount account financial information to the partnering diocese or religious order personnel who will be responsible for online payment of their account. Seminarians use the same site, in accordance to FERPA regulations, to grant access to academic and formation program information available through the portal to designated people (such as their formation advisor, ordinary, or a family member) and at the same time give permission for the Seminary to discuss information with those designated officials. Payment for seminarians' bills is to be made by check, money order or credit card payable to Mount St. Mary's Seminary, and sent to Accounting and Finance Office, Mount St. Mary's University, 16300 Old Emmitsburg Road, Emmitsburg, Maryland 21727. ACH (e-check) payments can be made through CashNet, a secure payment gateway for no additional fees, however credit card payments will be assessed a 2.75% convenience fee.

All bills are due and payable upon receipt. Normally, no student may begin a semester with an unpaid balance on his/her account. Such indebtedness also precludes the possibility of receiving a degree or honorable dismissal. Students who fail to honor their obligations may not be allowed to take final examinations and, in cases of extreme negligence, will be dismissed from the Mount. Seminarians may check their financial and academic information by logging onto their MyMount portal (portal.msmary.edu) – a secure site from which students may access their financial and academic records, such as an unofficial copy of their academic transcript.

Upon nonpayment, Mount St. Mary's University may declare any remaining balance due and payable. In the event a student account is referred to an attorney for collection through legal proceedings or otherwise, the student will be responsible to pay reasonable collection costs and fees, attorney fees, court costs and other related costs to Mount St. Mary's. Default interest shall accrue at the rate of one-half percent (0.5%) per month (6% APR) from the date of default until the date of payment and shall be the rate of interest applicable to any judgment. A "Transcript Hold" will be applied to the student record prohibiting transcripts from being released until the debt is paid in full.

Full-Time Tuition and Fees

The standard annual expenses and fees for full-time resident seminarians is updated annually on the Seminary website.

Additional Financial Information

- **Part-time Tuition:** Students enrolled for 11 or fewer semester hours during a regular fall or spring semester will be considered part-time and billed at the per-credit-hour rate, plus any other applicable charges.
- **Supplemental Tuition Charge:** The fall and spring semester full-time charge entitles seminarians to enroll for not less than 12, nor more than 18, semester hours. Semester hours beyond this limit require the permission of the Seminary academic dean and are billed at a per-credit-hour rate
- **Course Audit Fee:** With the approval of the Seminary academic dean and with the approval of the professor, a student may choose to audit a course, i.e., attend and participate without receiving credit or grade. After the first week of class, the student's status may not be changed from audit to

credit or vice versa. Part-time students are billed the "Audit Fee" at a per semester credit hour, plus any special fees that would ordinarily be associated with the course.

- **S.T.B. Fee:** Students in the Bachelor of Sacred Theology degree program (in addition to the standard full-time tuition) are assessed a fee of $100.00 per semester (payable with each semester's tuition). This fee is sent to the Pontifical Faculty of the Immaculate Conception at the Dominican House of Studies with whom we are affiliated in offering this degree.
- **Insurance:** All Mount students are required to have health insurance coverage. Due to changes mandated by the Affordable Care Act, the Mount is no longer able to provide health insurance coverage for students.
- **Books and Supplies:** Books and supplies are available in the University Bookstore at standard prices. Information regarding required textbooks ordered by seminary faculty is available by course through the bookstore which is run by Barnes and Noble.

Withdrawal/Refund Policy

- **Voluntary Withdrawals:** A student is accepted on the assumption that he will remain for the entire academic year. If a student voluntarily withdraws before the beginning of classes, all fees are refundable provided that written notice is received by the Seminary Registrar before the beginning of classes. When a student voluntarily withdraws or leaves the Seminary for any reason and has no indebtedness to the Mount, a portion of the tuition and room fee may be refunded, depending upon the date of formal withdrawal (that date on which written notice of the intention to withdraw is made and approved by the rector). Unspent board fees will be returned.

Up to the fifth day of classes	=	100% refund *(if dropping all classes before end of drop/add period)*
Withdraw in 2nd week of classes	=	80%
Withdraw in 3rd week of classes	=	60%
Withdraw in 4th week of classes	=	40%
Withdraw in 5th week of classes	=	20%
After five weeks of classes there will be no refund of tuition or room charges		

- **Involuntary Withdrawals:** Involuntary withdrawal resulting from either suspension, expulsion, or as the result of other disciplinary action, regardless of whether the action took place before or after the semester began, will result in total forfeiture of tuition and room fees for the semester in which the action took place. Unspent board fees will be returned.

Satisfactory Academic Progress (SAP) for Financial Aid

- **Direct Student Loans:** Students receiving federal financial aid must make satisfactory academic progress towards completion of a certificate or degree program if their aid is to be processed or continued. The general rule is that students must complete with passing grades at least 75% of the credits they attempt. All courses ever attempted at the university are considered when calculating satisfactory progress, even though the student may not have received aid for the prior courses. The rate is calculated by dividing total credits earned by total credits attempted.
    - If, after completion of the second or subsequent semester of enrollment, a student receiving financial aid falls below the minimum rate of 75% satisfactory completion of courses, aid may be discontinued. Aid will be reinstated only after the student's completion rate is 75% or above and the student requests reinstatement in writing.
    - Students who believe that unusual circumstances had caused their failure to make satisfactory progress may petition in writing to the university's Financial Aid Committee, which will make a decision concerning eligibility for additional aid. The maximum period for which a student may receive any federal aid is 150% of the published length of an

academic program. Questions regarding eligibility and applications for federal financial aid should be addressed to the Mount's Office of Financial Aid in Bradley Hall.

- **Withdrawal and Refund of Financial Aid:** Financial aid recipients who withdraw from all of their classes during a term will be subject to federal refund policies, which are different from the University's refund policy. The amount of aid earned is determined by a pro-rata calculation, multiplying the percentage of the academic term the student has completed by the total amount of federal aid disbursed to the student. If the academic term is more than 60% complete, the student has earned 100% of the aid.

Prior Financial Aid/Loan Deferments

Students with loans from prior academic programs may be eligible for loan payment deferment while a student at the Seminary. It is the students' responsibility to contact their lending agency(ies), obtain the appropriate paperwork for loan deferment/enrollment verification, and give such forms to the Seminary Registrar for processing in a timely manner. As required by the U.S. Department of Education, Mount St. Mary's University electronically reports the enrollment status of all students on a monthly basis to the National Student Loan Data System (NSLDS). Even though the debt may be deferred while at the Seminary, seminarians are encouraged to formulate a plan for reducing their debt. Some seminarians have worked with the Labouré Society (https://rescuevocations.org/) for assistance with the repayment of their student loans. There is also a Public Service Loan Forgiveness Program (PSLF) which will forgive the loans of those working for a non-profit organization after a number of payments have been made (https://www.councilofnonprofits.org/trends-and-policy-issues/public-service-loan-forgiveness).

ACADEMIC POLICIES

ENROLLMENT

Academic Plan

As a part of the admission process, an individualized academic plan is created by the Seminary Registrar in consultation with the Seminary academic dean. This plan is accessible on the student MyMount portal (and J1-web for formation advisors) as the "Advising Worksheet". It is used to track and assess completion of degree requirements and to assist Seminary students to register online.

Course Registration

All seminarians planning to enroll for the upcoming semester must register for classes following the procedures designated by the Office of the Seminary Registrar. Current seminarians, by class year seniority, receive first consideration in enrollment. The Seminary academic dean and Seminary Registrar routinely conduct group informational meetings by class year in the second week after the semester break to answer any registration concerns (or make themselves available for questions during the planning phase prior to registration). Students select their courses on MyMount according to their specific academic plan, are able to set up the courses during the planning phase, and at the designated day for their class year priority finalize the registration process. Enrollment caps in electives are controlled for even distribution and other considerations; waitlisted students will be notified when space is available for finalizing the selection.

Registration information is distributed via campus email and posted on the seminarians' MyMount portal. Course schedules (course grid and elective descriptions) will be posted by the Seminary Registrar or the academic dean and be available online. It is the seminarian's responsibility to obtain these materials. No one will receive credit for a course, nor should attend a class as an auditor, unless duly registered.

After the initial registration period, students wishing to audit a class may submit the "Audit Request" form through the MyMount student portal. Such requests will be granted, with the approval of the Seminary academic dean in consultation with the professor, providing there is sufficient space in the classroom.

Drop/Add Course Policy

Courses may be added or dropped until the end of the first week of the semester. The drop/add deadlines (noon of the fifth day of classes each semester) are published in the Seminary calendar. Any schedule changes (drop/adds, section changes, credit/audit status) must be submitted through the online registration portlet on the MyMount student portal and approved by the Seminary academic dean.

After the drop/add period, to drop/withdraw from a course, a student must submit a written explanation to the professor with a copy to the formation advisor and the Seminary academic dean explaining the reasons for a proposed withdrawal from a course. In addition, submission of the Withdrawal from a Seminary Course form, available on MyMount, is required for notifying the Seminary Registrar of the intent to withdraw from a class.

Coursework Deadlines

The deadline for all graded course assignments to be submitted to the professor is the last scheduled day of the term or the last day of class (often the final exam date), whichever comes first. Time must be allowed for the professor to adequately assess the assignment (exam or paper) prior to the grading deadline. Professors are not permitted to extend assignment deadlines beyond the last day of the term, without the express permission of the Seminary academic dean (through the submission of an Incomplete Request form, available on the MyMount portal faculty tab). Failure to complete coursework in a timely manner is taken very seriously.

Course Load

Full-time status at the Seminary, even though it is a graduate program, is defined as earning a minimum of 12 credit hours per semester. Those wishing to enroll in more than the standard courses by class year (normally 15.5-17.5 credits) must receive the express permission of the Seminary academic dean.

A student may audit a course, i.e., attend and participate without receiving credit, provided that space is available in the course, with the permission of the instructor and the Seminary academic dean. Such requests are made through the submission of the Audit Request form available on the MyMount portal. After the first week of classes the student's status cannot be changed from audit to regular grade or vice versa. To receive the audit grade (AU) on the transcript the student must satisfy the attendance and other course requirements set by the instructor for an official audit.

Unit of Instruction

Mount St. Mary's Seminary operates on the semester system, uses the semester hour as the unit for counting credit, and follows the U.S. Department of Education definition of a semester credit hour as found in 34 CFR 600.2.

Credit hour: Except as provided in 34 CFR 668.8(k) and (l), a credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or at least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

Independent Studies and Tutorials

In exceptional cases, independent study or tutorial courses may be permitted in order to accommodate a student for whom there is no other practical manner in which to fulfill a program degree requirement. An independent study is an advanced-level study elective undertaken with a faculty mentor, generally on a topic not usually offered. A tutorial is a specially offered version of a regular core course.

- Permission for any independent study or tutorial must be sought from the professor, the department chair, and the Seminary academic dean.
- For either an independent study or tutorial, the professor, in conjunction with the student(s) involved, must complete and submit the Seminary Special Course Request Form (available on the faculty tab of the MyMount portal) for approval by the Seminary academic dean (and notification of the Seminary Registrar) before the end of the drop/add period. The THES-030/THES-060 course sections needed for the completion of an M.A. in Theology Thesis option are considered to be a special form of independent study and the Thesis director must complete and submit the form on behalf of the M.A. candidate working on the Thesis option.
- In the case of an independent study elective to be counted towards the M.A.P.S. degree program, permission must be sought from the director of the M.A.P.S. program, in addition to the Seminary academic dean, prior to making arrangements with a professor for such a course.

Classroom Policies

- **Attendance:** Students are expected to attend all scheduled classes for which they are registered. Unexcused absences ("cuts") are not permitted and are subject to penalty.
    - Punctual class attendance is the norm. Courtesy demands that an explanation for tardiness be given to the professor. Professors are free to penalize tardiness.

- Attendance policies and potential penalties for unexcused absences or tardiness should be included in the syllabus and explained by the instructor in each class at the beginning of each semester.
- Permission to miss class must be obtained, in advance whenever possible, from the professor and from the Seminary academic dean. This permission is to be obtained in writing when an overnight absence from the Seminary is anticipated. Absence from the Seminary is also treated in the *Rule of Life*.
- The Seminary academic dean's office and Learning Services may provide assistance to students who are absent due to emergency events, medical issues, and other personal circumstances.
- Any seminarian studying with an international student visa who misses two or more consecutive days of classes, and the absences were not pre-approved by the rector or the academic dean, will be reported to the Seminary DSO. If he does not begin attending regularly again, the international seminarian could be considered "out of status" with his SEVIS record for failure to maintain proper attendance. This could jeopardize the seminarian's ability to stay in the US for further study.

- **Classroom Conduct**
  - Seminarians are expected to behave as mature adults and as men preparing for Holy Orders. Consequently, private conversations during a class and audible demonstrations of approval or disapproval are disruptive, distracting, and completely inappropriate.
  - Courtesy demands that permission be sought to leave class.
  - Students are permitted to record a class *only* with the explicit permission of the professor, *and* according to any restrictions that the professor specifies.
  - No guest shall be brought into class without the explicit permission of the professor.
  - The use of laptop computers is encouraged. These must be used in a manner which does not disrupt the learning environment. Any use of a laptop, or other electronic device, during class for purposes unrelated to the lecture shows a serious lack of respect for the professor and will be dealt with as such.
  - No student may post class notes electronically or on the internet as this infringes on the intellectual property rights of the professor.

Academic Freedom

Faculty members at Mount St. Mary's Seminary are hired to teach in a specific area of competence and exercise complete freedom to teach in that area in accord with the principles of their respective disciplines (Mount St. Mary's University Governing Documents, *Faculty Handbook* 6.1. and *Seminary Employee Handbook 4.1/10th paragraph*). They enjoy lawful freedom of inquiry and of prudent expression of their opinions on matters pertaining to their expertise, while exercising due respect for the Magisterium of the Church (Canon 218). Faculty members shall exercise this freedom within the context of the purpose and mission of the Seminary and taking account of the rights of students, the institution, and the Church. Faculty members are required to have a mandate to teach from the appropriate ecclesial authority (Canon 812). New faculty members make the profession of faith and take the oath of fidelity.

Course Requirements

- **Syllabi:** At the beginning of each semester, for all courses taught at Mount St. Mary's Seminary (cores, electives, practica, and seminars), the professor will provide a syllabus to all enrolled in the class. Seminary faculty are strongly encouraged to post the syllabus on the current course management software (Canvas). Final electronic copies of the syllabi are to be posted in the appropriate folder on Seminary document management system (SharePoint) no later than the end of the second week of classes for Seminary archival purposes. The syllabi should follow the standard Seminary template, available to Seminary faculty on the document management system, and contain at least:

- Department code, course number, and title as listed in the catalog; the number of hours per week the courses meet for the number of weeks in the semester (e.g., 3 hours per week/15 weeks or 2 hours per week/10 weeks)
- Professor's name, academic rank, and credentials
- Course description (8-10 lines, usually from the catalog but may be amplified)
- Bibliography (titles of required and recommended texts)
- Place of the course in the overall curriculum, in the Seminary formation program goals, as well as in specific degree programs and goals (as applicable)
- Expected outcomes, goals, objectives for the course
- Course requirements (specifics about class dates/themes, readings, papers, exams – with due dates, detailed instructions, and the percentage weight of different course requirements for the final grade calculation)
- The availability of the professor outside of class times (including the preferred method for contacting the professor)
- Grading (how it is based, what determines the final grade, any penalties for the late submission of required work or unauthorized absences) – the Seminary grade scale should be included, unless the course is designated as Pass/Fail.

- **Required Reading:** Although there is no absolute norm regarding the quantity of reading normally required for a graduate level course, students should generally expect to devote more time to reading outside of the classroom than they devote to attending classes.
  - The University bookstore carries all required textbooks
  - Phillips Library provides a reserve shelf for texts specified by the professor
  - The use of Canvas or other campus-standard course management software is encouraged for electronically posting materials for the students' use. All copyright laws shall be respected by the students and faculty.
- **Semester Examinations**
  - **Midterm Examinations:** Professors are encouraged to conduct a midterm exam or other project to assess student progress at the midterm. These should be graded promptly. Any seminarians making insufficient progress should be notified and reported in an email to the Seminary Registrar. Midterm deficiency reports are forwarded to the seminarian's formation advisor, the Seminary academic dean, and the rector.
  - **Final Examinations:** A final examination or an appropriately equivalent assignment are required for all courses at the end of each term.
    - Absence from final examinations is permitted in the case of serious illness or some other emergency; in those cases, the final examination will be rescheduled as soon as possible after semester's end.
    - Two and a half hour final exam periods are scheduled for Seminary core classes and count towards the contact hours for the course. The general final exam schedule is posted by the Seminary Registrar. Final exams in Seminary elective courses are to take place during the last week of classes. Two and a half hour final exam periods for courses taught by undergraduate professors are scheduled by the University Registrar and should be confirmed with the professor.
    - Seminarians are encouraged to consult both the Seminary calendar and the specific final exam schedule prior to making travel arrangements. Seminarians who are scheduled to take two exams on a single day have the right to move one of these exams to another day, with permission from the requisite instructor and the Seminary academic dean. Students should discuss moving an exam with their instructors well before final exam week.

- **Papers/Written Assignments:** Departments are encouraged to take care that all students submit research papers in the core classes. Written requirements for M.A. degree candidates are detailed under the description of that degree program.
    - **General Norms:** The Seminary follows the Turabian/Chicago style sheet, and accepts its preference for footnotes, rather than endnotes. Students are encouraged to own a copy of the most recent edition of Kate Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers* (fondly known simply as "Turabian"), University of Chicago Press, 2018 (ninth edition).
- **Student Course Evaluations:** All students are expected to complete an online evaluation for each of their classes before leaving campus at the end of the semester. This input is important both to the professor teaching the classes and to the Seminary administration for the overall assessment of the Seminary curriculum.
    - The evaluation forms will be available online through the MyMount student portal on the date set by the professor (typically the last day of class) and shall consist of rating standard statements regarding the course, the professor, and a free form section for constructive comments which can be particularly helpful for the ongoing review and revision of the curriculum. Evaluations for practica courses and formation seminars consist of just the comments section.
    - Seminarians in undergraduate/graduate philosophy courses may be asked to complete course evaluations administered by the philosophy department.
    - Seminary faculty receive a compilation of the evaluation results for their courses after the final grades have been received for the semester. The rector and Seminary academic dean receive copies of all course evaluation results for their use in ongoing curriculum review and revision.

GRADING SYSTEM

Initiative of the Faculty

Each faculty member at Mount St. Mary's is free to devise any system of student evaluation that is reasonable and based on results in professional judgments of student academic performance and achievement. Ordinarily, this means faculty members base grades on the following criteria:

- Understanding of material
- Articulation and communication of course material
- Application and integration of material
- Fulfillment of basic course requirements

All syllabi should detail how the grading is based, what determines the final grade for the course, plus any penalties for late submission of required work or unauthorized absences. The Seminary Grade Scale (below), as agreed to by the faculty, should also be included unless the course is designated as Pass/Fail.

Grade Point Average

The grade point average (GPA) is computed by dividing the total number of quality points earned (cumulative or by semester) by the total number of course credit hours attempted (for the same time period). The transcript records both the cumulative GPA and the average for each semester at Mount St. Mary's. Neither transfer credits for courses taken at other institutions nor Mount St. Mary's Pass/Fail courses are computed into the GPA. Courses carrying a grade of I (incomplete), F (failure), or FA (failure due to absence) are entered as zero points, but may be counted towards the credits attempted in the GPA calculations.

Seminary Grade Scale

Grade	Grade Point	Grade Range	Understood by faculty/students to mean
A	4.00	96-100	Exceptional performance
A-	3.67	93-95	Excellent work
B+	3.33	89-92	Very good work
B	3.00	83-88	Good work
B-	2.67	80-82	Acceptable work
C+	2.33	77-79	Below average work for graduate work
C	2.00	74-76	Poor work for a graduate degree
C-	*1.67*	*70-73*	Deficient work for a graduate degree
F	*0.00*	*less than 70*	Failure

- **Philosophy courses taken in the undergraduate division** use the following grade scale**:**
  - A (4.00) excellent, A- (3.66), B+ (3.33), B (3.00) good, B- (2.66),
  - C+ (2.33), C (2.00) satisfactory, C- (1.66), D (1.00) poor, F (0.00) failure.

- **Other Grade Classifications**
  - **P/F** (Pass/Fail) - For those courses designated as Pass/Fail, one earns either a grade of either **P** (pass, credit earned, zero quality points earned, and does *not* add to credits attempted for GPA) or **F** (failure, no credit earned, zero quality points earned, *adds* to the credits attempted for GPA, and Seminary procedures for failures must be followed) for the transcript. Professors may choose to further qualify a pass as either **P+** or **P-**. Pastoral field experience placements (PFED), pastoral formation workshops (PATH), and practicum courses (Homiletics, Mass, Penance, Pastoral Music) are graded Pass/Fail. All other courses taken for credit are awarded a letter grade. There is no option for seminarians to choose to take other courses for Pass/Fail at Mount St. Mary's Seminary.
  - **AU** (audit) - Seminarians may choose to audit courses (i.e. attend and participate without receiving credit) only with the approval of the Seminary academic dean, and provided that space is available in the course. While auditors are not required to write papers or take exams, they are expected to attend class and be prepared to participate fully. Students must satisfy attendance and any other course requirements set by the professor before the grade of AU is given and the official audit noted on the transcript (no credit or quality points earned and does not add to the credits attempted for GPA). Students should follow the procedures to officially drop/withdraw from an audited class. After the last day of drop/add (end of the first week of classes) a student may not change the enrollment status from audit to regular grade or vice versa.
  - **WIP** (work in progress) - This grade notation on a transcript shows that the course is in progress and the final grade has not yet been submitted.

Grades Options for Courses Not Completed

- **W or WF** (withdrawing from a course) - This grade is posted for students who withdraw from a class after the end of the official add/drop period. A grade of **W** (or **WF**) remains on the student's transcript, but the withdrawn course earns no credit or quality points and does not add to credits attempted for GPA calculations.
  - Withdrawal from a class, whether offered by the Seminary, the M.A.P.S. program, or the undergraduate division, only by way of exception and with the permission of the Seminary academic dean. The seminarian will give written notice to the professor, the formation advisor, and the Seminary academic dean explaining the reason for the withdrawal (form available from the Seminary Registrar). The form should be signed by the seminarian, the professor, the formation advisor, and Seminary academic dean prior to being submitted to

the Seminary Registrar's office for processing. No one may withdraw from a course after the fourth week of the semester, unless totally withdrawing from the Seminary.
    - No adjustment in tuition (full- or part-time) is made as a result of withdrawal from classes. Note: that international students must maintain at least a minimum full-time load (12 credits) in order to maintain status in SEVIS.
- **I** (incomplete coursework) - The Seminary expects students to complete all academic requirements on-time. Incompletes should not be regarded as an extension of a deadline, but as a statement that the student was unable to complete the expected work in the expected time-frame. Any student who wishes to petition for a grade of **Incomplete** must speak with their professor before the end of the semester and ask for the submission of an *Incomplete Request*. The electronic form is available on the faculty tab of the MyMount portal.
    - The grade of **I** (no credit or quality points earned, **adds to the credits attempted** for GPA calculations – effectively the same as a temporary grade of **F**) is normally only given in exceptional cases to a student who, because of illness or other reasons beyond his or her control, is unable to complete the requirements of a course for which the student has completed at least 75% of the work, and is able to complete the remaining coursework with minimal assistance from the professor.
    - The *Incomplete Request form* must include both the reason for the incomplete *and* a detailed plan for the completion of remaining requirements. The electronic form includes a process for it to be completed and signed by the professor and student, and to be sent to the formation advisor and Seminary academic dean for approval. It should be submitted for approval by the last day of class for the course in which the incomplete is being requested. Failure to submit the *Incomplete Request* form may result in a letter grade of "F" in the semester grade report. Incomplete request forms are kept as part of the student's electronic academic file and are available for review by any Seminary personnel with the appropriate permissions; the content of the form may be made available to the seminarian's diocese.
    - The student, in consultation with the professor, must complete all outstanding work by such a date that the professor can grade it and submit a course grade to the Seminary Registrar by the last day of the fourth week of class of the immediately following semester. The grade change deadline date is included on the Seminary academic calendar.
    - Seminarians who are dual degree candidates enrolled in the M.Div. and M.A. program with two or more unresolved incompletes in the research components are automatically dropped from the M.A. degree program and so notified by the Seminary Registrar. Appeals may be directed to the academic dean in particular cases where it is believed that the incompletes are the result of circumstances beyond the control of the student (such as significant health issues or family considerations). The academic dean, with the agreement of the professors of the research projects involved, may grant permission for an extension of up to one semester in particular cases.
    - Students with more than two incompletes in one semester, regardless of their program (dual or single degree), are placed on academic probation.
    - If professors submit course grades by the deadline to resolve incompletes, an adjustment will be made right away on the student's record. The GPA will be recalculated. However, any and all "I" (incomplete) grades become grades of "F" (failure) if professors do not submit course grades by the date specified in the Seminary calendar for the resolution of incompletes (i.e., end of the fourth week of classes). These failing grades remain on the transcript for the remainder of the semester, even if work is submitted after the deadline to resolve incompletes, and the professor accepts this work and files a grade change.
    - Professors are not required by these academic norms to accept submissions after the deadline to resolve incompletes. Formation advisor reports will show that the student

failed the course by failing to submit late work even with the extra time given (the posted deadline to resolve incompletes). Grade changes filed by professors after the deadline will be processed and recalculation of the GPA will be done only at the end of the semester.
    - The policy of the University's graduate M.A.P.S. program and the undergraduate division are to be followed for incompletes in courses on those levels. In addition, permission of the Seminary academic dean must be obtained (using the Seminary's electronic "Incomplete Request Form" or other appropriate form used by the University). All incomplete request forms are kept as part of the student's electronic academic file and are available for review by any Seminary personnel with the appropriate permissions; the content of the form may be made available to the seminarian's diocese.
- **F** (Failure) - The grade of **F** (failure, no credit or quality points earned, adds to the credits attempted for GPA calculations) is given for failure to successfully complete the course requirements established by the professor. Seminarians must repeat any core class which they have failed, and any student may repeat one time any elective course or concomitant research project component which they have failed. The official transcript record will indicate retake courses. The GPA will be recalculated with the previous attempt forgiven.
    - Successful completion of all core courses in the Discipleship Stage/Philosophy program or Configuration Stage/Theology program is necessary.
    - A professor who has given a grade of "F" in a core class, whether the student is on probation or not, is to meet with that student as soon as possible to review the student's work (papers, tests, notes, etc.). The professor should submit in writing to the Seminary academic dean their assessment regarding the precise difficulty encountered (poor study habits, poor writing skills, poor note-taking, absence from class, etc.) and whether any remediation aside from repeating the full class would be possible for the completion of the course (re-taking the final examination, submitting an additional paper, etc.).
- **FA** (Failure because of absence / non-participation) - This grade is posted for students who miss an excessive number of class periods, assignments or exams as determined by the instructor or who do not take a final exam. The FA has the same effect on the GPA as a grade of F.

International Seminarians in the E.S.L. Program

In accordance with Seminary policy, international seminarians may repeat a failed E.S.L. course one time. In the event of a second failure of the same course, he will be reported to the academic dean and Seminary DSO and placed on "Academic Probation" (see section below). Any seminarian with a cumulative GPA of 1.50 or less is subject to dismissal, which would result in a loss of "status" (by not complying with his responsibilities as an international student) and could jeopardize his ability to stay in the US for further study.

Academic Deficiency Reports

- **At Midterm** - Seminary faculty report academic deficiencies at midterm via an email to the Seminary Registrar. Whenever possible, the deficiency report should suggest reasons for the deficiency encountered (study skills, note taking, writing skills, absence from class, etc.). Copies of relevant materials (failed exams, very poor written work, etc.) should be appended or submitted separately and will be kept in the student's academic file.
    - The midterm deficiency report emails are forwarded to the Seminary academic dean, rector, director of human formation, and the seminarian's formation advisor.
- **At End of Semester** - The Seminary Registrar provides to the rector, director of human formation, and the Seminary academic dean with a listing of all students showing a deficiency in their final course grades at the end of each semester.
- **Deficiency Definition**
    - A single grade of "C-", "F", or "I"; or
    - A semester total with two or more "C / 2.0" grades or lower

Grade Appeals

A student may appeal the final grade in a course only on the grounds that a grading policy is unclear or has been unfairly applied. Recourse should be made first to the professor concerned, but also keeping their formation advisor informed of the situation. A student wishing to pursue the matter further must register a written appeal with the Seminary academic dean no later than the fourth week of the semester following the posting of the grade (deadline for submitting grade changes). Upon receiving the appeal, the Seminary academic dean will determine whether or not to convene an academic appeals board comprised of members of the Seminary Academic Committee.

Grade Reports

Seminarians may access their grades (as well as financial records) at any time through the MyMount student portal (portal.msmary.edu), using their usual network user-id and password, provided that a student has met all financial obligations. The Seminary does not issue midterm progress reports, however the faculty does report to the administration the name of any seminarian receiving deficient grades at the midterm. "Loco Parentis" access is granted to the designated personnel of each partnering diocese or religious order to view the semester grades (and financial information) for their particular seminarians through the MyMount student portal, as permissible through the diocese/seminarian relationship and FERPA regulations. No report of grades is made at the end of the school year for a student whose financial account with the University has not been settled.

If an error has been made in the final semester grade, it is the responsibility of the student to contact the professor to appeal the grade. Any corrections should be made within one month after the beginning of the following semester (at the same time as the deadline to resolve incompletes).

Transcripts from the Mount

Mount St. Mary's Seminary uses the National Student Clearinghouse, an electronic transcript ordering service to process all transcript requests. Requestors should be Mount students or alumni, not a third party or a family member. Note: transcripts are FERPA protected information and are handled according to confidentiality and privacy rules and guidelines. The link to NSC is also available online at https://seminary.msmary.edu/Registrar/transcript-requests.html.

This system allows the student to electronically give their express permission for the release of their academic records as required by federal law. All financial obligations to the Mount must be paid before transcripts are released.

Requests will be processed as expeditiously as possible; however, a minimum of two to three business days should be allowed for processing. During examination periods, registration and the two-week period immediately before and after the end of semesters, there may be an additional delay.

Students who started at the Mount earlier than 1990 must allow an *additional* three to five business days for manual processing. Your transcript will likely have to be manually entered into our current electronic database or possibly need to be sent as a paper copy.

Academic Probation

Any student who falls below the minimum 2.00 term grade point average in any given semester will be placed on academic probation. Academic probation is an official alert for students that their academic performance must improve if they are to progress towards graduation. It is noted on the transcript and is subject to a formal review. If the resolution of an Incomplete raises the term GPA above 2.00, the transcript notation is removed.

The formal review process for a seminarian on probation includes the following:

- Any professor who has given a grade of "C-" or "F" in any seminary class is to meet with that student as soon as possible to review the student's work (papers, tests, notes, etc.). The professor should submit in writing to the Seminary academic dean their assessment regarding the precise

difficulty encountered (poor study habits, poor writing skills, poor note-taking, absence from class, etc.) and whether any remediation aside from repeating the full class would be possible for the completion of the course (re-taking the final examination, submitting an additional paper, etc.).

- A student who fails one or more courses required for the successful completion of the degree (e.g., a core course or other required component) must work with the professor(s) in an attempt to resolve the issue and/or plan to retake the course at the next available opportunity; or else face non-completion of the degree.
- Any student on probation will be asked to take standardized tests (Millers' Analogies, TOEFL) and/or have interviews with Learning Services (or E.S.L. office) regarding the study skills, note taking skills, and learning disabilities. These findings will help the Seminary understand the precise difficulty encountered.
- A meeting with the Seminary academic dean, the formation advisor, and a representative from Learning Services (or E.S.L.) will take place at the earliest opportunity after the student is placed on probation for the purpose of identifying specific steps for recovery. In some cases the academic load may be reduced, the extracurricular program adjusted, the pastoral field assignment modified, or specific remedial courses proposed. In more extreme situations it may be necessary to recommend summer school.

A seminarian's continuance as a candidate for ordination will depend on suitable progress according to his ability and the approval of the faculty. All students on academic probation must make satisfactory progress in their academic program during the following semester at the Seminary or risk being dismissed for academic reasons. A minimum 2.00 cumulative GPA is necessary for successful completion of all formation programs and the awarding of the M.Div. degree. A student with a cumulative GPA of 1.50 or less at the end of the academic year is subject to dismissal by the rector; or at the very least be required to repeat the year.

Academic Dismissal

Students with a single semester GPA below 1.0 or have a cumulative GPA of 1.50 or less are subject to dismissal by the rector.

The Seminary reserves the right to dismiss at any time any students who fail to meet minimal standards of academic responsibility or who are deemed to be a detriment to themselves or to others, as determined by the rector. Such grounds for dismissal could include but are not limited to ceasing to attend classes and disrupting the life and work of the Seminary or University communities. Any student who is on academic and disciplinary probation at the end of a given semester is subject to dismissal from the Seminary. In such instances, the Seminary academic dean will evaluate the academic status and disciplinary status to determine whether in combination they are serious enough to warrant a recommendation of dismissal to the rector.

Pastoral Year

Some partnering dioceses require their seminarians to take a pastoral year as part of their ordination formation program. Such seminarians are not considered to have withdrawn, even though not on campus for the academic year, but should enroll each semester they are off-campus in a full-time equivalent pastoral internship course (PATH 001, PATH-002) with the expectation of returning to the Seminary the following academic year to complete their degree program. Those on pastoral year should contact the Seminary Registrar for information on registering for classes prior to their return, but will not need to apply for readmission. No tuition or fees are charged for PATH 001 or PATH-002.

Leave of Absence and Medical Leave

Students may apply for a leave of absence, typically for a period of one or two semesters. In addition, students with a serious medical problem that prevents their continuing study during a given semester or prior to a new semester may apply for a medical leave. In either case, application for a leave (together with appropriate documentation from a healthcare professional, if necessary) should be made to the rector.

Return to study after a leave is contingent on the student's meeting the conditions established by the rector at the time the leave is granted. The student must apply to the rector for readmission, following procedures provided by Seminary admissions. No extensions are granted for a leave. If a student does not return at the end of the prescribed period for the leave, the leave automatically becomes an administrative withdrawal from the Seminary.

- The same refund policy that applies to students who withdraw during the semester will apply to students granted a leave.
- Students granted a medical leave prior to the 5th week of the semester are subject to the refund policy identified **here**. Students granted a medical leave after the fifth week of the semester for an unforeseen medical emergency may apply to the rector requesting special consideration of the institutional refund policy. Any refund granted after the fifth week may only be credited to a subsequent semester's tuition balance.
- Students who fail to register for classes during the fall or spring term and have not requested a leave of absence will be administratively withdrawn from the Seminary.

Withdrawal from the M.Div. degree/Ordination Formation Program

- In addition to the procedures outlined in the Seminary's *Rule of Life*, regarding practices within the Seminary community (available on the Seminary website under Human Formation), any student withdrawing from the Seminary must formally ask the Seminary Registrar to withdraw enrollment from all current courses and degree programs, using the form available on the Seminary tab of the MyMount portal.
- An international student, who plans to withdraw early and transfer to another school, in addition to following the *Rule of Life* procedures and also formally withdrawing from classes as outlined above, must inform the Seminary Registrar/DSO of that intent as soon as possible. An international student who withdraws early from their degree program (and is not transferring) has a 15-day grace period in which to leave the USA. However, if dismissed or if the student withdraws without informing the DSO, in accordance with U.S. law the student must depart the country immediately (there is no grace period). Failure to maintain status with SEVIS can have serious consequences for the international student's future ability to visit, study, or work in the USA.

Academic Standing / Determination of Rank

Class rank (PO, D1, D2, C1, C2, C3, C4) is initially determined at the time of matriculation into the Seminary. Seminarians advance in rank upon completion of each academic year at the Mount.

ACADEMIC INTEGRITY

It is Mount St. Mary's University policy that an academic community must operate with complete openness, honesty, and integrity. Responsibility for maintaining this atmosphere lies with the students, faculty, and administration. Therefore, the achievement of personal and academic goals through dishonest means will not be tolerated.

Seminarians, in their attitudes and activities, are expected to exhibit due respect for matters of faith and morals, for civil and Church authority, and for the rights and dignity of others. A student's life must manifest personal integrity and discipline.

The Seminary reserves the right to take appropriate action regarding students whose conduct is not in accord with expected levels of integrity or is detrimental to the students' or the Seminary's best interest. Students are expected to work under an honor system in taking examinations and in preparing papers, reports, or other class assignments. Violation of this honor system is considered a serious offense. Source materials and citations used in the preparation of papers are to be clearly indicated by proper notations

and credits. Academic misconduct, and in particular plagiarism, is a serious offense that may result in loss of academic credit and dismissal.

Academic Misconduct Includes but is Not Limited to:

- **Cheating** in any form is both a violation of the honesty expected of every student and in particular of the integrity expected of those preparing for priestly ministry. Forms of cheating include:
    - Unauthorized use or exchange of information before or during a quiz, test, or semester examination
    - Unauthorized collaboration on a class assignment: providing or receiving assistance in a manner not authorized by the professor in the creation of work to be submitted for academic evaluation including papers, projects, and examinations
    - Submitting the same work in two courses without the professor's permission, and buying or selling work for a course
    - Doing unauthorized academic work for which another person will receive credit or be evaluated
    - Attempting to influence one's academic evaluation by means other than academic achievement or merit
- **Plagiarism**, the representation of someone else's words or ideas as one's own, is a serious offense that may result in loss of academic credit and dismissal.
    - The various forms of plagiarism include, but are not limited to:
        - Failing to document correctly in one's written assignment the words, arguments, or ideas secured from other sources
        - Submitting papers containing material written by another person
        - Presenting materials generated from AI as one's own
        - Copying homework assignments or exam answers
    - Plagiarism may involve printed as well as electronically retrieved materials. The campus-wide MSMU Acceptable Use Policy is to be followed.
- **Misconduct Assistance**, the cooperation with another in an act of academic misconduct, is also a serious matter.
    - A student who writes a paper or does an assignment for another student is an accomplice and will be held accountable just as severely as the other.
    - Any student who permits another to copy from his or her own paper, examination, or project shall be held as accountable as the student who submits the copied material.
    - Students are expected to safeguard their work and should not share papers, projects, homework, or exam answers with other students unless specifically directed to by their professors.

Artificial Intelligence (AI) Policy

At Mount St. Mary's Seminary, generative AI may only be used in coursework with the express permission of the instructor of record. Instructors are encouraged to articulate their policies towards generative AI in their syllabi. Instructors may follow one of the three models outlined below.

- **1. Strict Use Guidelines:** In this course, it is expected that all submitted work is produced by the students themselves, whether individually or collaboratively. Students must not seek the assistance of Generative AI Tools. The submission of AI-generated text as part of an assignment constitutes a violation of academic integrity in this course.
- **2. Moderate Use Guidelines**: In this course, students are permitted to use Generative AI Tools for specific assignments, as designated by the instructor. To maintain academic integrity, students must disclose any use of AI-generated material. As always, students must properly use attributions, including in-text citations, quotations, and references. A student should include the following statement in assignments to indicate use of a Generative AI Tool: "The author(s) would like to

acknowledge the use of [Generative AI Tool Name], a language model developed by [Generative AI Tool Provider], in the preparation of this assignment. The [Generative AI Tool Name] was used in the following way(s) in this assignment [e.g., brainstorming, grammatical correction, citation, which portion of the assignment]."

    - Any text that has been generated by an AI Tool must be cited in the same manner as other sources. The *Chicago Manual of Style* offers these examples: If you used the prompt in the text of the assignment: Text generated by [Platform Used], date of generation, company, URL. If you did not use the prompt in the text of the assignment: Text generated by [Platform Used], response to "the prompt you used," date of generation, company (https://www.chicagomanualofstyle.org/qanda/data/faq/topics/Documentation/faq0422.html).

- **3. Open Use Guidelines**: In this course, students are permitted to use Generative AI Tools to support their work. To maintain academic integrity, students must disclose any AI-generated material, and the AI tool they used, and properly attribute it, including in-text citations, quotations, and references.
    - A student should include the following statement in assignments to indicate use of a Generative AI Tool: "The author(s) would like to acknowledge the use of [Generative AI Tool Name], a language model developed by [Generative AI Tool Provider], in the preparation of this assignment. The [Generative AI Tool Name] was used in the following way(s) in this assignment [e.g., brainstorming, grammatical correction, citation, which portion of the assignment]."
    - Any text that has been generated by an AI Tool must be cited in the same manner as other sources. The *Chicago Manual of Style* offers these examples: If you indicated the prompt in the text of the assignment: Text generated by [Platform Used], date of generation, company, URL. If you did not use the prompt in the text of the assignment: Text generated by [Platform Used], response to "the prompt you used," date of generation, company (https://www.chicagomanualofstyle.org/qanda/data/faq/topics/Documentation/faq0422.html)

Procedural Guidelines for Lack of Academic Integrity in the Seminary

Both *cheating* and *plagiarism* are treated in the Seminary as both serious violations of academic integrity and as a formation issue. The response of the Seminary is dictated by its overall concern for priestly formation. In the event that questions are raised concerning seminarians:

- If a professor has reason to suspect that academic misconduct has occurred, the professor will speak to the Seminary academic dean in order to determine the appropriate actions. The Seminary academic dean informs the rector, the director of human formation, and the formation advisor of the seminarian(s) involved.
    - **If a formal charge is warranted**: The professor will notify the student of the infraction in writing. Ordinarily, notification of the student should come no more than three weeks after the due date of the assignment in question. The professor is responsible for keeping the evidence of academic misconduct in its original form and need not return the original version of the materials to the student. Copies of the student's work and information about other evidence will be provided to the student upon request.
    - The professor will notify the Seminary academic dean in writing (with a copy of the notification to the rector) and forward copies of all information and materials. The Seminary academic dean will consult with the rector about prior offenses and then will officially notify the student in writing of the charge and the student's right to appeal. The Seminary academic dean will maintain all records of the charge including electronic records to ensure the penalties for the second and third offenses are administered by the Seminary.

The Rector, after reviewing the particulars of each case with the academic dean, has the authority to make the ultimate and final decision on the appropriate penalty to impose.

- Penalties for any infraction are cumulative in that they are imposed in light of the student's record at Mount St. Mary's Seminary.
- The minimum penalty for the first offense will be the grade of zero for the assignment or examination. The instructor, at his/her discretion, may impose a more severe penalty, including a final grade of "F"/failure for the course.
- A second offense during his seminary career will automatically result in a final grade of "F"/failure for the course in which this second incident occurred and a recommendation to the rector for the expulsion or suspension of the seminarian.
- If, in the judgment of the rector, there is deliberate plagiarism, the sponsoring diocese shall be consulted.
- In the event of a clear lack of academic integrity, cheating or plagiarism, involving Seminary students enrolled in any degree program, the Seminary academic dean has the authority, in consultation with the Seminary Academic Committee, to dismiss such a student from any or all degree programs. Seminarians may appeal a degree program dismissal directly to the rector.
- In the event of a clear lack of academic integrity involving *non-ordination program* students enrolled in the Seminary courses or degree programs, the Seminary academic dean has the authority, in consultation with the Seminary Academic Committee, to dismiss such a student. Non-seminarian students may appeal this decision directly to the rector.
- The rector alone has the authority to dismiss seminarians from Mount St. Mary's Seminary, and his decision is final.

Penalties for Academic Misconduct (University Courses)

In the event that questions of plagiarism or cheating are raised regarding any student enrolled in the undergraduate division or graduate M.A.P.S. program courses, such students are bound by the prescriptions and policies of those University programs. These academic policies and regulations, as well as the procedures for appeals, are published in the appropriate catalog (available on the University website).

Student Grievance Procedures

The grievance procedure outlined below is intended to insure a fair hearing and a just response to student grievances at Mount St. Mary's Seminary. It does not apply to matters for which other procedures have been established by Seminary policy (e.g., see the *Formation Advising Program*).

- **Definition** - Grievances arise when students perceive that they have been subject to arbitrariness, bias, unjust discrimination, harassment, unfairness, or unreasonable deviation from the established written Seminary policies (see above and in the *Seminarian Handbook's section on Academic Norms*). Disagreement with a policy (such as a grading policy) does not constitute a grievance. A grievance is an allegation that the policies have not been followed or have been unjustly applied. The person alleging an offense is called the grievant; the person (or persons) against whom the grievance is alleged is called the respondent.
- **Process**
  - **Informal Resolution -** In most cases, a student should attempt to resolve his grievance through direct communication with the respondent(s) before proceeding further. In cases of alleged sexual harassment, however, the student may choose to proceed to the next step (Administrative Intervention) without first seeking informal resolution.
  - **Administrative Intervention -** In the event that a mutually acceptable resolution is not attained by informal process, the grievant approaches the Seminary administration within 30 days of the incident (the rector may extend this deadline to ensure due process). For

matters related to the academic program, a grievant shall approach the academic dean. For matters related to the pastoral formation program, a grievant shall approach the director of pastoral field education. For matters related to student life, a grievant shall approach the dean of men. If the grievance is with the administrator, see "Grievance Hearing" below. The administrator shall discuss the matter with the grievant and respondent(s), either together or separately. This is not a formal hearing; no minutes are kept. The judgment of the intervening administrator shall be acted upon promptly.

- **Grievance Hearing -** In the event that the student believes that a grievance, as defined above, remains despite administrative intervention or, if the grievance was with the administrator, the student shall request a grievance hearing. The grievant shall submit a written request for a hearing to the vice rector within four days from the time when the administrative intervention allegedly failed to resolve the matter. In the written request, the grievant shall state concisely the basis for the grievance, the process followed thus far, and the relief or remedy that the grievant is seeking. The grievant should attach any relevant documentation (e.g., correspondence, emails, or witness statements) to the request.
    - The respondent shall be informed that a grievance hearing has been requested and is given four days to submit a written statement and any relevant documentation to the vice rector.
    - After he has received both sets of documents, the vice rector will provide copies to both the grievant and the respondent so that they may prepare for the hearing.
    - The Grievance Committee consists of the formation team which corresponds to the class rank of the grievant. If the grievance is with the vice rector or any other member of the team, those individuals are excused, and, if necessary, the senior faculty member (in years of service) chairs the meeting. The Grievance Committee shall meet no later than two weeks from the date of the grievant's request.
    - Both grievant and respondent(s) meet together with the team. Each are given the opportunity to speak to the committee. The vice rector (or chair) shall ensure that both grievant and respondent(s) are given adequate opportunity to present their positions, one at a time starting with the grievant. They are not to question each other, but to direct their comments to the committee. The committee may ask questions of either the grievant or respondent after both presentations have been made. Both parties shall remain at all times during the hearing, and then both are excused so that the team may deliberate.
    - The committee deliberates and reaches a conclusion (by majority vote) in the form of a recommendation to the vice rector regarding the relief or remedy that the grievant sought. The vice rector makes the final decision and informs the grievant and respondent of the committee recommendation and his decision. A brief summary (not to exceed one page) of the grievance and the judgment is provided to the rector. A copy is also kept on file with the Seminary Registrar.

- **Appeal**
    - Either party may appeal the vice rector's decision to the rector. Appeals must be made in writing within 48 hours of the vice rector's decision (this time limit may be extended by the rector to protect due process). The judgment of the rector is final.
    - Policies regarding grievances related to the undergraduate program are to follow its published procedures.
    - The rector alone has the authority to dismiss students from the Seminary, and his decision is final.

GENERAL INFORMATION

Identification Cards and Alert Systems

Identification/MountCard

The MOUNTcard is the official multi-functional campus photo ID for the Mount. It is issued to all new Mount St. Mary's Seminary and University students during their program's orientation. The MOUNTcard serves the following functions:

- Library card
- Badge access to enter the Seminary complex buildings
- Use with dining service meal plans
- Option of opening a prepaid debit account for spending on campus (no cash advances are available)
- Printer use
- Use of the Knott Athletic Recreation and Convocation Complex (ARCC) facilities
- Entrance to athletic events

The MOUNTcard office is located in the Accounting and Finance Office on the 3rd floor Bradley Hall. Call 301-447-5819 or email mountcard@msmary.edu for information or to schedule an appointment to receive a card.

Mount Alert System

The Office of Public Safety makes use of a system of various forms of messaging to notify the Mount community of various situations. All members of the Mount community are encouraged to keep their contact information up-to-date on the Mount Alert system to receive messages about any weather delays, University class cancelations, or other emergency situations (www.msmary.edu/mymountalert). In the event of severe weather, students can also contact the weather line at 301-447-5777, check the Mount website, or listen to area radio stations for announcements. In general Seminary classes are not changed due to weather delays or cancellations, but philosophy classes taught by undergraduate professors may be impacted. Seminary faculty will notify their students and the Seminary academic dean if unable to get to campus for class and may arrange to meet remotely.

CONFIDENTIALITY OF STUDENT RECORDS

Overview

Mount St. Mary's Seminary accords all rights under the Family Educational Rights and Privacy Act (FERPA). The Seminary does not release personally identifiable information or education record information by any means without written consent of the student, except in those cases exempted by FERPA. Mount St. Mary's Seminary may release directory information unless a student requests in writing that this information be withheld.

Students who wish to withhold directory information may do so by filling out the Request to Prevent Disclosure of Directory Information form, available from the Seminary Registrar. Directory information includes: name, address, telephone number, dates of attendance, previous institutions attended, major fields of study, enrollment status, awards, honors, degree(s) conferred (including dates), and date and place of birth.

Family Educational Rights and Privacy Act (FERPA)

Mount St. Mary's Seminary and University complies with the provisions of the Family Educational Rights and Privacy Act of 1974, as amended, and any regulation promulgated thereunder. A copy of the Mount

St. Mary's University institutional compliance statement is located in the Office of the University Registrar and will be made available upon request to the University Registrar.

Notification of Student Rights under FERPA

The Family Educational Rights and Privacy Act of 1974 as amended (FERPA) affords students certain rights with respect to their educational records. In general, students have the following rights:

- The right to inspect and review their own education records in a timely manner (within 45 days of the request for access)
- The right to seek amendment of records the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights
- The right to consent to disclosures of personally-identifiable information from the student's records to third parties
    - All Mount students are given the capability to electronically designate (or rescind) this FERPA permission through the MyMount
    - Due to the nature of the relationship between a seminarian's sponsoring diocese/religious order, upon matriculation into either the discipleship or configuration stage of formation, each seminarian is linked to the designated personnel from the sponsoring diocese/religious order with the need to access their seminarians' online MyMount academic and financial information (similar to the access an under-age parent needs of their child's records). This electronic access through the MyMount portal is updated whenever the Seminary is informed by the vocations office of a change of the designated personnel at the sponsoring diocese/religious order and given the contact information for the new "need to know" designated person.
    - The rights under FERPA are subject to certain exceptions; for example, the student's written consent is not required for the following disclosures:
        - To faculty and administrators of Mount St. Mary's who have legitimate educational interests
        - To certain government agencies and officials or as required by law
        - To other schools in which the student intends to enroll, upon written request by the student
- The right to file a complaint with the U.S. Department of Education concerning alleged failures to comply with the requirements of FERPA. Anyone who believes his or her rights have been violated may file a complaint with the Family Policy Compliance Office, U.S. Department of Education, 600 Independence Avenue, SW, Washington, D.C. 20202-4605.
- Seminarians and others who wish to have specific information regarding their rights of access to institutional education records maintained in their name should contact the Office of the Seminary Registrar.

Nature and Content of Files

- **Directory Information**
    - Mount St. Mary's maintains the following student "directory information": name, room number, telephone, home address, date and place of birth, ethnic and racial background, sex, diocesan affiliation, clerical status (where applicable), dates of attendance at Mount St. Mary's, degree program, degrees granted, previous educational institutions attended, email address, photograph, and awards received. This information may be released by Mount St. Mary's without specific prior authorization by the student. The student, however, has the right to require that all or certain portions of this information not be designated as directory information by so notifying the administrative assistant to the rector.
- **The Personal File**

- The personal file of each student is kept electronically on the secure cloud-based campus information system maintained by the Office of the Administrative Assistant to the Rector. After a student's departure, it is archived in the same information system.
- The personal file contains all the admissions materials received upon a student's application to the Seminary. In addition, it includes the student's annual evaluations while a seminarian at Mount St. Mary's Seminary as well as his composite peer evaluations, field education evaluations, summer evaluations, self-presentation, correspondence between the seminarian's diocese and the Seminary in his regard, and canonical documents associated with the reception of ministries, admission to candidacy, and the reception of orders.
- The rector, director of human formation, and the administrative assistant to the rector have access to all information in the seminarian's personal file. This information may also be shared with the seminarian's formation advisor, bishop, and vocation director.
- Admissions materials received upon a student's application to Mount St. Mary's Seminary that become part of his personal file are reviewed by members of the Admissions Committee. The Seminary formation advisors who also serve on the Admissions Committee are given access to their advisees' picture, academic records, autobiography, priesthood essay, letters of recommendation, previous formation reports, medical records, and psychological evaluations, and a summary of Admissions Committee notes on information from the admissions materials relevant to a seminarian's formation.
- The formation advisor receives copies of their advisee's summer evaluations, field education evaluations, composite peer evaluations, and diaconate self-presentation. These materials are stored electronically on the secure cloud-based campus information system and accessible via permission rules.
- The medical and psychological records maintained by Mount St. Mary's and kept in the seminarian's personal file are governed by FERPA, HIPAA, and any applicable state laws pertaining to medical records. Copies of medical records are shared with the Health Center of Mount St. Mary's University. Seminarians may have access to their psychological evaluation and test results only through the medium of a qualified interpreter of such instruments.

- **Academic Transcripts and other Academic Files**
  - Each current student has an academic file, maintained by the Seminary Registrar on behalf of the Seminary academic dean. Electronic copies are securely kept and maintain by the Office of the Seminary Registrar. The formation advisor and designated officials from the partnering diocese/religious order are granted electronic access to their seminarians' academic records. Grades are also made available to a seminarian through his MyMount portal. All Academic files, when possible, are stored electronically on the secure cloud-based campus information system. The academic file contains:
    - Academic degree plan(s), course registration by semester, and a current unofficial copy of the student's Mount St. Mary's Seminary transcript
    - Official copies of transcripts from all previously attended colleges, universities, or seminaries (received as a part of the admissions process)
    - Any midterm deficiency reports or other correspondence regarding the student's academic progress
    - In the case of international students, a copy of the student's passport, student visa, SEVIS form 1-20, and any other pertinent information

Retention Policy

The Seminary policy regarding records retention is available from the Office of the Rector. Some materials in a student's academic or personal file such as course schedules, drop/add requests, or other forms are destroyed after the student has graduated or otherwise left the Seminary.

GRADUATION, HONORS, AND AWARDS

Graduation procedure

Those in 2nd Discipleship and 4th Configuration are required to fill out an online *Intent to Graduate* form (available on the MyMount portal) when registering for their final spring (D2) or fall (C4) semester classes. Seminarians completing a B.A. or M.A.P.S. degree must contact the Office of the University Registrar for their policies and deadlines. These forms provide the Registrar's office with accurate student information and allow for a timely review of student academic records to determine eligibility to graduate. Such review will also provide students with an opportunity to complete during the fall or spring semester any degree requirements that may have been overlooked during their time at Mount St. Mary's. Students who have unmet requirements will be notified by the appropriate Registrar. In the fall or spring semester the Seminary Registrar presents a list of potential degree candidates to the Seminary faculty for discussion and review prior ordering the diplomas.

Participation in Graduation

Seminarians are expected to attend and participate in a special vespers ceremony for the conferral of degrees at the beginning of December. Those receiving a baccalaureate or M.A.P.S. degree, may opt to also participate in the University's baccalaureate and commencement ceremonies, but are not required to do so.

Semester Honors

A notation is made on the transcripts of the recipients of any of the honors, awards, or prizes listed below. Semester honors are calculated and published at the end of the fall and spring semesters. Those on the *Rector's List* must earn a 3.85-3.99 term GPA with no incompletes, and those designated as *Dubois Scholars* must earn a 4.00 term GPA. Seminarians and their dioceses will be notified by letter, and transcripts will indicate each semester in which the honor has been achieved.

Degrees with Academic Honors

Seminary degrees conferred by the University are awarded honors for exceptional quality, attaining an above average cumulative grade point average upon graduation, as follows:

- *Summa cum laude* (minimum 3.850 cum GPA)
- *Magna cum laude* (minimum 3.650 cum GPA)
- *Cum laude* (minimum 3.500 cum GPA)

Grade point averages are not rounded. Grades earned prior to matriculation at Mount St. Mary's Seminary will not be included in the grade point average. A minimum of one-half of required courses must have been taken at the Seminary for honors eligibility. The honors calculations for the S.T.B. program, noted above in the section on the S.T.B. program, are slightly different as that degree is not awarded by the Mount but by the Dominican House of Studies (DHS).

Memorial Awards and Prizes

These are granted for the highest academic achievement in the following areas:

- **The Belle Holtz Memorial Award** for the highest scholastic average maintained throughout the course in Church History, as certified by the Seminary faculty. Founded by Anna Margaret (Belle) Holtz, late of Emmitsburg and Thurmont.
- **The Most Rev. Harry J. Flynn Memorial Award** for the highest scholastic average maintained throughout the course in Moral Theology, as certified by the Seminary faculty. Founded by Mrs. Felicia Mendelis Plusik.
- **The Mary Katharine Beers Memorial Award** given by Rev. John Michael Beers to honor a fourth-year Seminary student who excels in the study of and use of patristic and liturgical Latin.
- **The Rev. John F. Cogan Memorial Prize** for the seminarian with the highest scholastic average throughout the philosophy course. Founded by Rev. Msgr. Louis J. Mendelis, S.T.D., LL.D.,

Seminary class of 1924, in memory of the late Rev. John F. Cogan, Ph.D., class of 1914, professor of philosophy in the college (1918-1955).

- **The Martin and Margaret Frank Holtz Family Memorial Award** for the highest average maintained throughout the course in Sacred Scripture, as certified by the Seminary faculty. Founded by Anna Margaret (Belle) Holtz, late of Emmitsburg and Thurmont.
- **The Most Rev. Harry J. Flynn Memorial Award** for the highest scholastic average maintained throughout the course in Systematic Theology, as certified by the Seminary faculty. Founded by Mrs. Felicia Mendelis Plusik.
- **The Rev. Elwood Sylvester Berry Memorial Prize** for the student of the theology course who has maintained the highest scholastic average and has earned the certification of the Seminary faculty. Founded by Rt. Rev. Louis J. Mendelis, S.T.D., LL.D., Seminary class of 1924, in memory of the late Rev. E. S. Berry, S.T.D., class of 1903, professor of theology (1923-1954).

ACADEMIC SUPPORT AND OTHER SERVICES

Formation Advisors

Formation advisors of seminarians, unlike academic advisors, are not involved in matters such as approving course schedules prior to registration, but instead help seminarians in their own human, intellectual, spiritual, and pastoral growth in preparation for the priesthood, as well as establishing goals across all aspects of the formation program.

Formation advisors are assigned by the vice rector and meet as a team to discuss seminarians' annual progress throughout the Discipleship and Configuration Stage program. Formation advisors, as allowed through FERPA on a "need to know" basis, have access to their current advisees' academic information through the secure J1-web portal and as needed may speak with an advisee's sponsoring diocese representative about the advisee's progress in the formation program. More details are available in the Formation Program portion of the *Seminarian Handbook*, and available on the Seminary's *Inside the Mount* section of the website.

Learning Services

The Department of Learning Services, located in the Archbishop Borders Learning Center, provides academic support to all Mount students, focusing on study skills development to build academic success. It offers programs on topics such as time management, organization, note-taking, test-taking, and learning and memory strategies as they meet individually with staff members who assess individual strengths and needs.

Disability Services

The Seminary recognizes that seminarians with documented disabilities are entitled to reasonable accommodations and appropriate academic adjustments as stated in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Current and valid documentation of disability, including functional limitations and the impact of disability on academic performance, is required. Seminarians with disabilities should contact the director of learning services at 301-447-5006.

Mount St. Mary's University, as a whole, is committed to providing equal educational opportunities and full participation to all qualified students. No qualified student with a disability shall be excluded from participation in any University program or activity, denied the benefits of any University program or activity, or otherwise subjected to discrimination with regard to any University program or activity.

English as a Second Language

Mount St. Mary's Seminary offers a unique E.S.L. support program, providing individualized English language instruction focusing on each student's particular language needs, accredited by the Commission on English Language Program Accreditation (CEA). Class sizes are very small, with most instruction delivered in one-on-one student/instructor classes. All instructors are native English-speakers with professional training and experience in teaching E.S.L./ESOL/EFL. See above information about E.S.L. at the Seminary under "Related Academic Programs."

The Writing Center

The University's Writing Center located in the Phillips Library, assists students in developing their skills in writing analytically and critically. Available to students from all degree programs at all levels of skill, the Center offers instruction in a variety of forms: tutorials, short courses, and workshops, to name a few. Through its flexibility, the Center can help meet both the immediate and long-term needs of students involved in various writing projects. Appointments are available from 2-5 p.m. weekdays. Call ext. 5367 for an appointment. Tutoring is also offered on a walk-in basis at the Phillips Library several nights each week.

Phillips Library

The Msgr. Hugh J. Phillips Library's collection of learning resources includes about 400,000 print and electronic volumes and a carefully developed collection of scholarly information sources that provide access to e-books, journal articles and a variety of data sources. Included in our e-resources collection are approximately 27,000 professional and scholarly journal publications and 300,000 eBooks.

The collection includes all the major databases in each academic discipline including the complete JSTOR back files. Content from Sage, EBSCO, ProQuest, ATLA and many others is available from the library's website.

Phillips Library is a member of OCLC, the world's largest library non-profit cooperative. OCLC's WorldCat Discovery service provides access to our books and article databases. Through this service, we can borrow materials from around the world through our interlibrary loan (ILL) system. Our librarians also create subject guides that help students develop effective research strategies.

Our library staff includes two librarians who provide research assistance and information literacy instruction to individuals and groups. Our main desk services, acquisitions, cataloging and interlibrary loans are provided by three highly competent, student-focused employees, with the help of several dedicated student assistants.

Phillips Library is a member of the Catholic Research Resources Alliance, whose purpose is "to provide enduring global access to Catholic research resources in the Americas." Phillips Library's Catholic Studies Collection brings together about 4,000 of our most prized theological volumes in a scholarly yet very visible study area. The library also includes the University archives that contain many historic documents and rare books relating to Catholic history in the United States. Many of these resources are available through our digital archives collection.

The Phillips Library is a member of the Maryland Independent College and University Association (MICUA). Our students and faculty have direct access to the collections of each MICUA member library.

Phillips Library offers students a variety of comfortable spaces in which to study in isolation or together with peers. Each floor of the building offers many seating options that accommodate students' needs.

Information Technology

Today's campus communications rely on technology that is continually changing. Mount St. Mary's University is very proud to offer some of the finest systems, allowing students and faculty to interact and be part of a sophisticated on-line community. The Mount community enjoys the advantages of wireless access, high-speed connections to the Internet, and innovative classroom technology.

IT Services include free access to electronic mail and the Internet is provided campus-wide via high-speed wired and wireless access. The Mount's website (www.msmary.edu) provides access to the University's campus-wide information system. The Mount's portals provide an interactive environment for teaching and learning for students and faculty. Information Technology facilitates integration of the information on the SLATE application, CANVAS course management, and J1-student services software. Many common services, such as registration, billing account review and payment, official and unofficial transcripts, are available online through the MyMount student portal.

Standard software used on campus includes Windows and the Microsoft Office Suite (Word, Excel and PowerPoint). The Information Technology Support Center (ITSC) offers assistance with software and hardware-related issues and is located on the ground floor of the Knott Academic Center. If you have questions or need audio visual support, please contact them by email at itsc@msmary.edu or by phone at 301-447-5805. The Mount highly recommends Windows-based laptops for all on-campus students.

Outside the Classroom

The Mount is dedicated to providing an environment outside of the classroom that fosters learning and personal growth in preparing women and men for a role of leadership and responsible citizenship in

society. The Mount offers comprehensive services and programs designed to provide an exceptional and diverse student experience at the University.

- **Athletics** plays an important part of the University's culture of healthy lifestyles and competitive excellence. A member of the Northeast Conference (NEC) and a Division I member of the NCAA, the Mount fields seventeen teams with approximately 350 participating athletes. Seminarians serve as team chaplains.
- **The Bookstore's** mission is to serve the University community by supplying required textbooks and related educational materials, while providing a premier retail environment to ensure quality and contribute to the good health of auxiliary enterprises of the University (http://msmu.bncollege.com).
- **The Office of Campus Ministry** contributes to the mission of the University to enable students to cultivate a mature spiritual life through liturgical, faith formation and community service ministry.
- **The Conference and Special Programs Office** is designed to utilize the campus facilities and resources to contribute to the financial good health of the University's auxiliary services.
- **Dining Services** provides satisfying meals to a diverse University community. The department supplies essential services of dining, vending, catering and concessions to the entire community.
- **Frederick Health** provides health education, prevention and treatment services to students as they learn to manage the health care needs and challenges associated with the demands of college life and the transition from adolescence to adulthood. The Catholic mission and values of the University serve as a guiding principle for educational and treatment services available to students of the University and Seminary.
- **The Post Office** is a full-service mail room, currently located at the physical plant building, and serves as the central distribution center for handling all interoffice and U.S. Postal Service mail as well as other package mailing services. The office is also responsible for the management of all student mailboxes and other student mail services.
- **The Department of Public Safety** at the entrance to the Mount St. Mary's University campus is a service-oriented, law enforcement, problem-solving and crisis response organization. Its primary purpose is to provide a safe, secure and orderly environment in which teaching, learning and administration operations of the University have an opportunity to excel.
- **Campus Recreation** fosters individual and community growth by enhancing and encouraging the participant's physical, intellectual and social development through diverse programming in aquatics, club sports, fitness and health, and intramural sports. Seminarians participate on many of the intramural teams. The department provides operational support and coordination for the Knott Athletic Recreation and Convocation Complex and its programs.

ADMINISTRATION AND FACULTY

Officers of the Seminary

- Chancellor/Archbishop of Baltimore - Most Rev. William E. Lori, S.T.D., s'77
- President of Mount St. Mary's University – Gerard J. "Jerry" Joyce, Ph.D.
- Rector/Vice President of the Seminary - Fr. Michael Romano, S.T.L.
    - Information regarding the BOARD OF TRUSTEES is available on the website at https://msmary.edu/about/university-leadership/board-of-trustees.html
    - Information about the SEMINARY BOARD is available on the website at https://seminary.msmary.edu/about/strategic-plan.html.

Administrative Team

- Vice Rector / Coordinator of Human Formation – Fr. Joseph O'Connor
- Academic Dean / Coordinator of Intellectual Formation – Fr. Andrew Heaslip
- Coordinator of Pastoral Formation – T.B.D.
- Coordinator of Spiritual Formation - Msgr. A. McLean Cummings
- Dean of Men – See Vice Rector / Coordinator of Human Formation
- Coordinator of Propaedeutic Stage/Rother House of Formation – Fr. Daniel F. Hanley
- Associate Coordinator Propaedeutic Stage – Fr. Diego Ruiz, IVE
- Assistant Coordinator Propaedeutic Stage – Mr. Brendan A. Johnson
- Coordinator of the Discipleship Stage of Formation - John-Mark L. Miravalle
- Coordinator of S.T.B. Program – Dr. John Love
- Director of E.S.L. Program – Mrs. Caroline S. Purcell
- Assistant Director of E.S.L – Ms. Lisa Cerbone-Jensen
- Department Chairs –
    - Church History: Dr. Owen Phelan
    - Moral Theology: Fr. J. Daniel Mindling, O.F.M., Cap.
    - Sacred Scripture: Fr. Pablo Gadenz
    - Systematic Theology: Msgr. Charles Mangan
    - Pastoral Theology: Fr. Michael O'Connor, O.P.
- Coordinator of Assessment – Fr. J. Daniel Mindling, OFM, Cap.
- Coordinator of Vocational Synthesis Stage – Fr. Joseph O'Connor
- Director of Liturgical Music – Fr. Michael O'Connor, O.P.
- Theological Bibliographer – Dr. Owen Phelan
- Seminary Registrar / D.S.O. for SEVIS – Mrs. Susan L. Nield
- Executive Assistant to the Rector – Mrs. Paula Q. Smaldone
- Administrative Assistant to the Rector - Mrs. Mary Kate Foster
- Administrative Assistant to the Administration and Faculty – Mrs. Ginny Bowne

Seminary Development and Alumni Engagement

- Director of Seminary Development and Alumni Engagement – Mr. Phil Dickerson
- Seminary Development & Alumni Coordinator – Mrs. Christa Walsh

Teaching Faculty Members

The following include those with administrative contracts who also teach:

- **Dr. William A. Bales,** Associate Professor of Sacred Scripture (2002-)
    - B.S., Colorado State University; M.A, Gordon-Conwell Theological Seminary; **Ph.D.**, The Catholic University of America.

- **Mr. Ian Buterbaugh,** Adjunct Instructor of Pastoral Counseling (2021 -)
  - B.A./Thl., St. Mary's Seminary and University; **M.S.W.**, Marywood University. LCSW-C (MD) and LCSW (PA)
- **Dr. Christa Bucklin,** Adjunct Instructor of Pastoral Spanish (2016 -)
  - B.A., The Franciscan University of Steubenville; M.A., **Ph.D.**, University of Connecticut.
- **Ms. Lisa Cerbone-Jensen,** Assistant Director of E.S.L.; Assistant Professor of English as a Second Language (2017-)
  - B.A., University of Maryland; **MA TESOL**, McDaniel College.
- **Rev. Msgr. A. McLean Cummings,** Instructor (2018-)
  - B.A., Harvard College; Ph.L., Pontifical Gregorian University; S.T.B., Pontifical University Regina Apostolorum; M.Div., M.A. in Theology, Mount St. Mary's Seminary; M.A.(inc.), Institute for Psychological Services; **S.T.D.**, Pontifical University Regina Apostolorum. Archdiocese of Baltimore.
- **Rev. Pablo Gadenz,** Professor of Sacred Scripture (2021 -)
  - B.S., Princeton University; M.S./Engineering, Columbia University; M.Div., St. Charles Borromeo Seminary; S.S.L., The Pontifical Biblical Institute (Rome); **S.T.D**., The Pontifical Gregorian University (Rome). Diocese of Trenton.
- **Rev. Daniel Hanley,** Instructor (2023 -)
  - B.A. (history), University of Virginia; S.T.B., S.T.D. (cand.), The Pontifical University of St. Thomas Aquinas /Angelicum (Rome); **S.T.L.**, The Pontifical Faculty of the Immaculate Conception at The Dominican House of Studies. Diocese of Arlington.
- **Rev. Andrew Heaslip,** Assistant Professor of Systematic Theology (2022-)
  - B.A., St. Gregory the Great Seminary; M.Div., M.A., Mount St. Mary's Seminary; **S.T.L.**, Sacred Heart Major Seminary. Diocese of Lincoln.
- **Dr. Paige E. Hochschild,** Associate Professor of Theology/M.A.P.S. (2007-)
  - B.A., University of King's College; M.A., Dalhousie University; **Ph.D.**, Durham University.
- **Mr. Brendan A. Johnson,** Instructor (2023 -)
  - B.A., Pontifical College Josephinum; **M.A.**, Mount St. Mary's Seminary.
- **Dr. John D. Love,** Associate Professor of Moral and Systematic Theology (2008-); Coordinator of S.T.B. Program (2020-)
  - B.A., M.A., The Franciscan University of Steubenville; S.T.L., The Pontifical Faculty of the Immaculate Conception at The Dominican House of Studies; **S.T.D.**, The Pontifical University of St. Thomas Aquinas.
- **Rev. Msgr. Charles Mangan,** Assistant Professor of Systematic and Pastoral Theology (2020-2024, 2025-)
  - B.A., Northern State College; M.Div. and M.A., Mount St. Mary's Seminary; **J.C.L.,** Pontifical Gregorian University. Diocese of Sioux Falls.
- **Rev. J. Daniel Mindling**, O.F.M. Cap., Professor of Moral Theology (1988-)
  - B.A., St. Fidelis College and Seminary; M.A., The Washington Theological Union; S.T.L., **S.T.D.**, The Alphonsian Academy of the Faculty of Theology of the Pontifical Lateran University. Capuchin Province of St. Augustine.
- **Dr. John-Mark Miravalle,** Associate Professor of Moral Theology (2014-)
  - B.A., The Franciscan University of Steubenville; S.T.L., The Pontifical Faculty of the Immaculate Conception at The Dominican House of Studies; **S.T.D.**, The Pontifical Athenaeum Regina Apostolorum.
- **Rev. Gabriel O'Donnell,** O.P., Instructor (2025-)

- B.A., St. Stephen's College; M.A., University of Notre Dame; S.T.B., Pontifical Faculty of the Immaculate Conception; S.T.L., Pontifical University of Saint Thomas; **S.T.D.**, Pontifical Institute for Spiritual Theology. Dominican Province of St. Joseph, U.S.A.

- **Rev. Joseph O'Connor**, Instructor (2025-)
  - B.A., Franciscan University of Steubenville, M.Div., **M.A**., St. Mary's Seminary and University, Baltimore
- **Rev. Michael O'Connor,** O.P., Assistant Professor of Pastoral Theology (2024-)
  - B.A., St. Mary's University, Winona, MN; M.Div../S.T.B., Pontifical Faculty of the Immaculate Conception, Washington, DC; S.T.L, Pontifical Faculty of the Immaculate Conception, Washington, DC; **S.T.D.**, Pontifical University of St. Thomas Aquinas, Rome. Dominican Province of St. Joseph, U.S.A.
- **Rev. Emmanuel I. Osigwe**, Assistant Professor of Systematic Theology (2024-)
  - B.Phil., B.D., St. Joseph Major Seminary, Ikot Ekpene, Nigeria, Affiliate of Pontifical Urban University, Rome; M.A. University of Port Harcourt, Nigeria; **Ph.D**., Systematic Theology, Duquesne University, Pittsburgh, PA. Diocese of Port Harcourt, Nigeria.
- **Dr. Owen M. Phelan,** Professor of Church History (2006-)
  - B.A., College of William and Mary; M.A., **Ph.D.**, University of Notre Dame.
- **Mrs. Caroline S. Purcell,** Assistant Professor of English as a Second Language (2007-)
  - B.S., Towson University; **MA TESOL**, College of Notre Dame.
- **Rev. Michael J. Roach,** Adjunct Professor of Church History (1978-)
  - A.B., Loyola College; **M.A.**, The Catholic University of America. Archdiocese of Baltimore.
- **Rev. Diego Ruiz**, IVE, Instructor (2019 -)
  - **Ph.L.**, Pontifical University Regina Apostolorum. Institute of the Incarnate Word.
- **Rev. John P. Trigilio,** Instructor (2017-)
  - B.A., Gannon University; M.Div., Mary Immaculate Seminary; **Ph.D.**, LaSalle University. Diocese of Harrisburg.